



**DOVER TOWN COUNCIL**

Minutes of the Meeting of the DOVER TOWN COUNCIL held in the Council Chamber, Maison Dieu House, Biggin Street, Dover, Kent on MONDAY 19<sup>TH</sup> JANUARY 2026 at 6.00pm.

**PRESENT**

The Right Worshipful the Town Mayor, Councillor E Biggs in the chair

**Councillors**

Councillor Bedi	Councillor Kember
Councillor Bird	Councillor Lamoon
Councillor Brivio	Councillor Sawbridge
Councillor Calder	Councillor Shread
Councillor Collins	Councillor Verrill
Councillor Dawes	Councillor Wanstall (from
Councillor Jones	item 8)

**168. APOLOGIES FOR ABSENCE**

The Town Council noted apologies for absence from Councillor Mrs Wanstall (personal commitments) & Councillor Collor (ill health).

**169. DECLARATIONS OF INTEREST**

Councillors present made no declarations of disclosable pecuniary interest as required by law.

**170. MINUTES**

The Town Council approved the minutes of the Full Town Council meeting held on 8<sup>th</sup> December 2025.

RESOLVED: That the Minutes of the Full Town Council meeting held on the 8<sup>th</sup> December 2025 be approved and signed by the Town Mayor.

**171. COMMUNICATIONS FROM THE CHAIRPERSON**

The Town Council noted the Town Mayor's list of engagements since the last meeting.

Chairperson

172. PLANNING COMMITTEE

The Town Council approved the minutes of the Planning Committee held on the 22<sup>nd</sup> December 2025.

RESOLVED: That Planning Committee Minute Nos. 151 to 159 be accepted as a true record.

173. EXTERNAL AFFAIRS COMMITTEE

The Town Council approved the minutes of the External Affairs Committee meeting held on 13<sup>th</sup> January 2026 (handed out at the meeting).

RESOLVED: That External Affairs Committee Minute Nos. 160 to 167 be accepted as a true record.

174. TOWN COUNCIL FINANCIAL INFORMATION

The Town Council approved the schedule of payments made by the Town Council for November & December 2025.

The Town Council noted the Town Council budget out-turn report to the end of December 2025.

The Town Council received and noted McCabe Ford Williams' letter of 17<sup>th</sup> November 2025 concerning the internal audit.

RESOLVED: That the payments made by the Town Council in November & December 2025 be approved and the schedules signed by the Chairperson.

175. EXTERNAL AUDIT

The Town Council received and noted the External Auditors' letter, report and certificate dated 27<sup>th</sup> October 2025 for 2024/25.

176. TOWN COUNCIL 2026/27 BUDGET

The Town Council considered the Chairperson of the Council & Chairperson of the Internal Affairs Committee's report of 12<sup>th</sup> January 2026 concerning the Town Council's budget and precept for the 2026/27 financial year.

RESOLVED: a) That the Town Council adopts the attached budget having taken note of all relevant factors including the proposed level of balances, expenditure and income trends and projections, the capital programme, transfers to/from reserves and contingencies and to delegate to the Proper Officer in consultation with the Mayor the authority to transfer such amounts as are necessary to/from an earmarked reserve with appropriate adjustment to the relevant budget;

b) That the Town Council set a total precept of £1,087,500 calculated as a 9.98% rise on the 2025/6 precept (approximately 22p per/wk for a Band D household in Dover).

177. TOWN COUNCIL COMMITTEE & EXTERNAL REPRESENTATION

The Town Council noted Councillor Brivio's report concerning recent meetings of the Dover Fairtrade Network Group, RV Coleman Trust and the White Cliffs Community Rail Partnership (handed out at the meeting).

Chairperson 
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The Town Council noted a verbal update on Dover District Council from DTC's DDC Councillors.

178. QUESTIONS FROM THE PUBLIC

The Town Council noted that no questions from the public pursuant to Standing Orders 1 (d) to (m) inclusive and 3b (v) had been received.

179. DATE OF NEXT MEETING

The Town Council noted that the date of the next Town Council meeting will be Monday 20<sup>th</sup> April 2026.

The meeting finished at 6.36pm

THE RIGHT WORSHIPFUL THE TOWN MAYOR  
(Councillor Edward Biggs)  
CHAIRPERSON



Chairperson
