DOVER TOWN COUNCIL

Minutes of the Meeting of the DOVER TOWN COUNCIL held in the Council Chamber, Maison Dieu House, Biggin Street, Dover, Kent on MONDAY 14TH JULY 2025 at 6.00pm.

PRESENT

The Right Worshipful the Town Mayor, Councillor E Biggs in the chair

Councillors

Councillor Bedi	Councillor Kember
Councillor Bird	Councillor Lamoon
Councillor Brivio	Councillor Sawbridge
Councillor Calder	Councillor Shread
Councillor Dawes	Councillor Verrill
Councillor Jones	Councillor Wanstall

56. APOLOGIES FOR ABSENCE

The Town Council noted apologies for absence from Councillors Mrs. Wanstall & Cowan (personal commitments) & Councillor Collor (ill health).

57. DECLARATIONS OF INTEREST

Councillors present made no declarations of disclosable pecuniary interest as required by law.

58. MINUTES

The Town Council approved the minutes of the extraordinary full Town Council meeting held on 9th June 2025.

RESOLVED: That the Minutes of the extraordinary full Town Council meeting held on the 9th June 2025 be approved and signed by the Town Mayor.

59. PRESENTATION

The Town Council received a presentation from Mr Doug Bannister of the Port of Dover regarding the Ports plans for the next year. After a short question and answer session the Mayor thanked Mr Bannister for his interesting and informative presentation.

Chairperson

60. COMMUNICATIONS FROM THE CHAIRPERSON

The Town Council noted the Town Mayor's list of engagements since the last meeting.

61. EXTERNAL AFFAIRS COMMITTEE

The Town Council noted the minutes of the External Affairs Committee meeting held on 9th June 2025.

RESOLVED: a) That External Affairs Committee Minute Nos. 32 to 39 be accepted as a true record.

62. PLANNING COMMITTEE

The Town Council noted the minutes of the Planning Committee held on the 27th May & 30th June 2025.

RESOLVED: a) That Planning Committee Minute Nos. 15 to 23 and 40 to 49 be accepted as a true record.

63. INTERNAL AFFAIRS COMMITTEE

The Town Council noted the minutes of the Internal Affairs Committee meeting held on 30th June 2025, including resolved to recommend minute no 54 and the reports thereon.

RESOLVED: a) That Planning Committee Minute Nos. 50 to 53 and 55 be accepted as a true record;

b) that the Town Council adopts with following policies: -

- The Procurement Policy;
- The Staff Stress at Work Policy;
- The Relationship between Councillors & Officers Policy;
- The Complaints Procedure;
- The Safeguarding & Child Protection Policy;
- The Whistleblowing Policy.

64. TOWN COUNCIL FINANCIAL INFORMATION

The Town Council approved the schedule of payments made by the Town Council for April, May & June 2025 (handed out at the meeting).

The Town Council noted the Town Council budget out-turn report to the end of June 2025 (handed out at the meeting).

RESOLVED: That the payments made by the Town Council in April, May and June 2025 be approved and the schedules signed by the Chairperson.

65. TOWN COUNCIL COMMITTEE & EXTERNAL REPRESENTATION

The Town Council noted Councillors Biggs, Bedi and Jones have resigned from the Planning Committee.

Chairperson

The Town Council noted Councillor Brivio's report concerning recent meetings of the Dover Fairtrade Network Group, RV Coleman Trust and the White Cliffs Community Rail Partnership (handed out at the meeting).

The Town Council noted an update on Dover District Council from DTC's DDC Councillors (handed out at the meeting).

66. QUESTIONS FROM THE PUBLIC

The Town Council noted that no questions from the public pursuant to Standing Orders 1 (d) to (m) inclusive and 3b (v) had been received.

67. DATE OF NEXT MEETING

The Town Council noted that the date of the next Town Council meeting will be Monday 29th September 2025.

The meeting finished at 7.22pm

THE RIGHT WORSHIPFUL THE TOWN MAYOR
(Councillor Edward Biggs)
CHAIRPERSON

Chairperson