

Detailed Income & Expenditure by Budget Heading 07/01/2025

Month No: 8

Committee Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>Finance & General Purposes</u>							
<u>101 Premises and Services</u>							
1050 Misc Income	443	0	(443)			0.0%	
Premises and Services :- Income	<u>443</u>	<u>0</u>	<u>(443)</u>				<u>0</u>
4010 Loan Interest	18,360	18,360	0		0	100.0%	
4011 Rates	11,277	18,415	7,138		7,138	61.2%	
4012 Water/Sewerage	399	1,200	801		801	33.2%	
4014 Electricity	5,912	6,000	88		88	98.5%	
4015 TownVehicles	7,349	15,500	8,151	339	7,812	49.6%	
4025 Insurance - premises	9,571	12,000	2,429		2,429	79.8%	
4034 Contract Cleaning	5,176	7,500	2,324		2,324	69.0%	
4035 Window Cleaning	1,140	2,150	1,010		1,010	53.0%	
4036 Premises Maintenance	4,802	30,000	25,198	1,479	23,720	20.9%	
4037 Gas - heating	4,247	7,500	3,253		3,253	56.6%	
4038 Service/Maint Alarms	1,291	2,400	1,109		1,109	53.8%	
4039 Lift Servicing	(81)	2,000	2,081		2,081	(4.0%)	
4045 War Memorial Maintenance	928	2,000	1,072		1,072	46.4%	
4046 Town Workshop	7,234	10,000	2,766		2,766	72.3%	
4414 Pencester Pavilion Maintenance	368	1,500	1,132	1,050	82	94.5%	
Premises and Services :- Indirect Expenditure	<u>77,973</u>	<u>136,525</u>	<u>58,552</u>	<u>2,868</u>	<u>55,685</u>	<u>59.2%</u>	<u>0</u>
Net Income over Expenditure	<u>(77,530)</u>	<u>(136,525)</u>	<u>(58,995)</u>				
<u>102 Staff Costs</u>							
4018 Staff costs	238,300	367,200	128,900		128,900	64.9%	
Staff Costs :- Indirect Expenditure	<u>238,300</u>	<u>367,200</u>	<u>128,900</u>	<u>0</u>	<u>128,900</u>	<u>64.9%</u>	<u>0</u>
Net Expenditure	<u>(238,300)</u>	<u>(367,200)</u>	<u>(128,900)</u>				
<u>103 Administration</u>							
1050 Misc Income	40	0	(40)			0.0%	
1076 Precept	939,000	939,000	0			100.0%	
1096 Bank Interest	17,124	4,500	(12,624)			380.5%	
Administration :- Income	<u>956,164</u>	<u>943,500</u>	<u>(12,664)</u>			<u>101.3%</u>	<u>0</u>
4020 Publications	500	500	0		0	100.0%	
4021 Telephone	3,618	6,000	2,382		2,382	60.3%	
4022 Postage	637	2,300	1,663		1,663	27.7%	
4023 Office Supplies	2,820	3,300	480		480	85.5%	

Detailed Income & Expenditure by Budget Heading 07/01/2025

Month No: 8

Committee Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4024 Insurance - general	13,558	17,000	3,442		3,442	79.8%	
4028 Photocopier	710	1,500	790		790	47.3%	
4029 Clerk's Meeting Costs	350	600	250		250	58.3%	
4030 Travel & Subsistence Officers	776	700	(76)		(76)	110.9%	
4031 Staff Development	3,054	8,000	4,946	300	4,646	41.9%	
4032 Recruitment	0	1,000	1,000		1,000	0.0%	
4042 Permits	2,238	3,600	1,362		1,362	62.2%	
4051 Bank Charges	223	300	77		77	74.2%	
Administration :- Indirect Expenditure	28,484	44,800	16,316	300	16,016	64.2%	0
Net Income over Expenditure	927,680	898,700	(28,980)				
104 Professional Fees & Subs.							
4054 Subscriptions	3,727	4,000	273		273	93.2%	
4056 Legal & Valuation Advice	34,185	50,000	15,815		15,815	68.4%	
4057 Audit Fee	3,225	5,000	1,775		1,775	64.5%	
4058 Payroll Fee	1,688	3,000	1,312		1,312	56.3%	
4059 Computer Support	12,479	15,000	2,521		2,521	83.2%	
Professional Fees & Subs. :- Indirect Expenditure	55,304	77,000	21,696	0	21,696	71.8%	0
Net Expenditure	(55,304)	(77,000)	(21,696)				
105 Town Council							
4070 Councillors External Expenses	0	500	500		500	0.0%	
4071 Councillors Training	120	1,500	1,380		1,380	8.0%	
4072 Gifts & Presentations	483	500	17		17	96.7%	
4073 Elections/Town Poll	11,785	12,000	215		215	98.2%	
4075 TC Functions & Gen Hospitality	1,817	2,000	184		184	90.8%	
4076 Parish Basic Allowance	10,363	10,800	437		437	96.0%	
Town Council :- Indirect Expenditure	24,568	27,300	2,732	0	2,732	90.0%	0
Net Expenditure	(24,568)	(27,300)	(2,732)				
106 Grants & Projects							
4060 Councillor Ward Grants	6,682	9,000	2,318		2,318	74.2%	4,282
Grants & Projects :- Indirect Expenditure	6,682	9,000	2,318	0	2,318	74.2%	4,282
Net Expenditure	(6,682)	(9,000)	(2,318)				
6000 plus Transfer from EMR	4,282						
Movement to/(from) Gen Reserve	(2,400)						

Detailed Income & Expenditure by Budget Heading 07/01/2025

Month No: 8

Committee Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>199 Capital Expenditure</u>							
4091 Office Equipment	2,173	5,500	3,327		3,327	39.5%	
Capital Expenditure :- Indirect Expenditure	<u>2,173</u>	<u>5,500</u>	<u>3,327</u>	<u>0</u>	<u>3,327</u>	<u>39.5%</u>	<u>0</u>
Net Expenditure	<u>(2,173)</u>	<u>(5,500)</u>	<u>(3,327)</u>				
<u>501 Marketing & Publicity</u>							
1050 Misc Income	350	0	(350)			0.0%	
Marketing & Publicity :- Income	<u>350</u>	<u>0</u>	<u>(350)</u>				<u>0</u>
4501 Communications/Consultations	3,202	5,000	1,798	1,399	399	92.0%	3,000
Marketing & Publicity :- Indirect Expenditure	<u>3,202</u>	<u>5,000</u>	<u>1,798</u>	<u>1,399</u>	<u>399</u>	<u>92.0%</u>	<u>3,000</u>
Net Income over Expenditure	<u>(2,852)</u>	<u>(5,000)</u>	<u>(2,148)</u>				
6000 plus Transfer from EMR	3,000						
Movement to/(from) Gen Reserve	<u>148</u>						
Finance & General Purposes :- Income	956,956	943,500	(13,456)			101.4%	
Expenditure	436,686	672,325	235,639	4,567	231,072	65.6%	
Net Income over Expenditure	<u>520,270</u>	<u>271,175</u>	<u>(249,095)</u>				
plus Transfer from EMR	7,282						
Movement to/(from) Gen Reserve	<u>527,552</u>						
Grand Totals:- Income	956,956	943,500	(13,456)			101.4%	
Expenditure	436,686	672,325	235,639	4,567	231,072	65.6%	
Net Income over Expenditure	<u>520,270</u>	<u>271,175</u>	<u>(249,095)</u>				
plus Transfer from EMR	7,282						
Movement to/(from) Gen Reserve	<u>527,552</u>						

Detailed Income & Expenditure by Budget Heading 07/01/2025

Month No: 8

Committee Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Planning							
201 Planning							
4201 Planning	0	500	500		500	0.0%	
Planning :- Indirect Expenditure	<u>0</u>	<u>500</u>	<u>500</u>	<u>0</u>	<u>500</u>	<u>0.0%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>(500)</u>	<u>(500)</u>				
Planning :- Income	0	0	0			0.0%	
Expenditure	0	500	500	0	500	0.0%	
Movement to/(from) Gen Reserve	<u>0</u>						
Grand Totals:- Income	0	0	0			0.0%	
Expenditure	0	500	500	0	500	0.0%	
Net Income over Expenditure	<u>0</u>	<u>(500)</u>	<u>(500)</u>				
Movement to/(from) Gen Reserve	<u>0</u>						

Detailed Income & Expenditure by Budget Heading 07/01/2025

Month No: 8

Committee Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>Civic and Special Projects</u>							
<u>110 Mayoral Costs</u>							
4101 Mayoral Expense of Office	2,345	6,150	3,805	120	3,685	40.1%	
4102 Mayor's Hospitality	1,809	1,500	(309)		(309)	120.6%	
4103 Chaplain's Allowance	0	200	200		200	0.0%	
4104 Mayor Making	705	1,600	895		895	44.1%	
4105 Badges of Office	0	200	200		200	0.0%	
4112 Sergeant Officer/Travel	428	0	(428)		(428)	0.0%	
4113 Uniforms	0	200	200		200	0.0%	
Mayoral Costs :- Indirect Expenditure	<u>5,287</u>	<u>9,850</u>	<u>4,563</u>	<u>120</u>	<u>4,443</u>	<u>54.9%</u>	<u>0</u>
Net Expenditure	<u>(5,287)</u>	<u>(9,850)</u>	<u>(4,563)</u>				
<u>111 Mayoral Charity Fundraising</u>							
1113 Mayor's Charitable events	348	0	(348)			0.0%	
Mayoral Charity Fundraising :- Income	<u>348</u>	<u>0</u>	<u>(348)</u>				<u>0</u>
Net Income	<u>348</u>	<u>0</u>	<u>(348)</u>				
<u>301 Civic Functions</u>							
4301 Remembrance Sunday	1,204	2,500	1,296	2,910	(1,614)	164.6%	
4302 Zeebrugge Raid Commemorations	1,792	2,500	708		708	71.7%	
4304 Other Links/Functions	3,222	1,750	(1,472)		(1,472)	184.1%	1,950
4305 Civic Hospitality	0	1,000	1,000		1,000	0.0%	
4307 Statutory Annual Town Meeting	0	500	500		500	0.0%	
4308 Honorary Freemen	0	325	325		325	0.0%	
4309 Civic Twinning	0	500	500		500	0.0%	
Civic Functions :- Indirect Expenditure	<u>6,218</u>	<u>9,075</u>	<u>2,857</u>	<u>2,910</u>	<u>(53)</u>	<u>100.6%</u>	<u>1,950</u>
Net Expenditure	<u>(6,218)</u>	<u>(9,075)</u>	<u>(2,857)</u>				
6000 plus Transfer from EMR	1,950						
Movement to/(from) Gen Reserve	<u>(4,268)</u>						
<u>302 Custodial Costs</u>							
4311 Insurance - Civic Regalia	4,229	4,500	271		271	94.0%	
4313 Repairs	0	1,250	1,250		1,250	0.0%	
Custodial Costs :- Indirect Expenditure	<u>4,229</u>	<u>5,750</u>	<u>1,521</u>	<u>0</u>	<u>1,521</u>	<u>73.5%</u>	<u>0</u>
Net Expenditure	<u>(4,229)</u>	<u>(5,750)</u>	<u>(1,521)</u>				

Detailed Income & Expenditure by Budget Heading 07/01/2025

Month No: 8

Committee Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
303 Town Events							
1050 Misc Income	10,000	0	(10,000)			0.0%	
Town Events :- Income	<u>10,000</u>	<u>0</u>	<u>(10,000)</u>				<u>0</u>
4063 Events/Activities Facilitation	26,189	52,000	25,811	12,216	13,595	73.9%	
4331 Pencester Pav staff to 2010/11	0	0	(0)		(0)	0.0%	
4412 Festival Lights	21,337	35,000	13,663	7,395	6,268	82.1%	
Town Events :- Indirect Expenditure	<u>47,526</u>	<u>87,000</u>	<u>39,474</u>	<u>19,611</u>	<u>19,863</u>	<u>77.2%</u>	<u>0</u>
Net Income over Expenditure	<u>(37,526)</u>	<u>(87,000)</u>	<u>(49,474)</u>				
601 Special Projects							
4421 Sports/Health Development Fund	25,016	42,000	16,984	3,518	13,466	67.9%	
Special Projects :- Indirect Expenditure	<u>25,016</u>	<u>42,000</u>	<u>16,984</u>	<u>3,518</u>	<u>13,466</u>	<u>67.9%</u>	<u>0</u>
Net Expenditure	<u>(25,016)</u>	<u>(42,000)</u>	<u>(16,984)</u>				
Civic and Special Projects :- Income	10,348	0	(10,348)			0.0%	
Expenditure	88,276	153,675	65,399	26,159	39,240	74.5%	
Net Income over Expenditure	<u>(77,928)</u>	<u>(153,675)</u>	<u>(75,747)</u>				
plus Transfer from EMR	1,950						
Movement to/(from) Gen Reserve	<u>(75,978)</u>						
Grand Totals:- Income	10,348	0	(10,348)			0.0%	
Expenditure	88,276	153,675	65,399	26,159	39,240	74.5%	
Net Income over Expenditure	<u>(77,928)</u>	<u>(153,675)</u>	<u>(75,747)</u>				
plus Transfer from EMR	1,950						
Movement to/(from) Gen Reserve	<u>(75,978)</u>						

Detailed Income & Expenditure by Budget Heading 07/01/2025

Month No: 8

Committee Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>Community and Services</u>							
<u>304 Tourism</u>							
4338 Destination Dover Project	33,859	0	(33,859)		(33,859)	0.0%	34,852
Tourism :- Indirect Expenditure	<u>33,859</u>	<u>0</u>	<u>(33,859)</u>	<u>0</u>	<u>(33,859)</u>		<u>34,852</u>
Net Expenditure	<u>(33,859)</u>	<u>0</u>	<u>33,859</u>				
6000 plus Transfer from EMR	34,852						
Movement to/(from) Gen Reserve	<u>993</u>						
<u>305 Dover Cycle Scheme</u>							
4340 Dover Cycle Scheme expenditure	2,615	0	(2,615)		(2,615)	0.0%	
Dover Cycle Scheme :- Indirect Expenditure	<u>2,615</u>	<u>0</u>	<u>(2,615)</u>	<u>0</u>	<u>(2,615)</u>		<u>0</u>
Net Expenditure	<u>(2,615)</u>	<u>0</u>	<u>2,615</u>				
<u>401 Community Projects and Support</u>							
4401 Horticultural	6,656	22,500	15,844		15,844	29.6%	
4422 Town Regeneration & Developmnt	23,655	60,000	36,345	49,495	(13,150)	121.9%	20,400
4427 Public Conveniences	4,857	8,000	3,143	1,775	1,368	82.9%	
Community Projects and Support :- Indirect Expenditure	<u>35,167</u>	<u>90,500</u>	<u>55,333</u>	<u>51,270</u>	<u>4,063</u>	<u>95.5%</u>	<u>20,400</u>
Net Expenditure	<u>(35,167)</u>	<u>(90,500)</u>	<u>(55,333)</u>				
6000 plus Transfer from EMR	20,400						
Movement to/(from) Gen Reserve	<u>(14,767)</u>						
<u>402 Allotments</u>							
1080 Allotments	15,521	15,000	(521)			103.5%	
1084 Allotment Key Deposit Prospect	32	0	(32)			0.0%	
Allotments :- Income	<u>15,553</u>	<u>15,000</u>	<u>(553)</u>			<u>103.7%</u>	<u>0</u>
4430 Allotments maintenance	10,101	15,000	4,899		4,899	67.3%	
Allotments :- Indirect Expenditure	<u>10,101</u>	<u>15,000</u>	<u>4,899</u>	<u>0</u>	<u>4,899</u>	<u>67.3%</u>	<u>0</u>
Net Income over Expenditure	<u>5,452</u>	<u>0</u>	<u>(5,452)</u>				
<u>403 Town Open Spaces</u>							
4408 High Meadow maint/dev	24,672	30,000	5,328		5,328	82.2%	
4411 Western Heights Amenity Field	825	1,000	175		175	82.5%	
Town Open Spaces :- Indirect Expenditure	<u>25,497</u>	<u>31,000</u>	<u>5,503</u>	<u>0</u>	<u>5,503</u>	<u>82.2%</u>	<u>0</u>
Net Expenditure	<u>(25,497)</u>	<u>(31,000)</u>	<u>(5,503)</u>				

Detailed Income & Expenditure by Budget Heading 07/01/2025

Month No: 8

Committee Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Community and Services :- Income	15,553	15,000	(553)			103.7%	
Expenditure	107,239	136,500	29,261	51,270	(22,009)	116.1%	
Net Income over Expenditure	<u>(91,686)</u>	<u>(121,500)</u>	<u>(29,814)</u>				
plus Transfer from EMR	55,252						
Movement to/(from) Gen Reserve	<u>(36,434)</u>						
Grand Totals:- Income	15,553	15,000	(553)			103.7%	
Expenditure	107,239	136,500	29,261	51,270	(22,009)	116.1%	
Net Income over Expenditure	<u>(91,686)</u>	<u>(121,500)</u>	<u>(29,814)</u>				
plus Transfer from EMR	55,252						
Movement to/(from) Gen Reserve	<u>(36,434)</u>						