



Town Council Offices
Maison Dieu House
Biggin Street
Dover
CT16 1DW

DATE OF ISSUE:
26th September 2024

DOVER TOWN COUNCIL

Dear Councillor

NOTICE IS HEREBY GIVEN THAT an Extraordinary meeting of the COMMUNITY & SERVICES COMMITTEE will be held at the Town Council Offices, Biggin Street, Dover Kent CT16 1DW on Thursday 17th October 2024 at 6.00pm when the business shown on the agenda below will be transacted.

Any member of the public who requires further information, wishes to make representation to the Committee or has any special requirements in respect of this meeting please contact, Land and Communities Officer, on 01304 242625.

Councillor Susan Jones
CHAIRPERSON - COMMUNITY & SERVICES COMMITTEE

The Press and Public are welcome to attend.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence. Prior to a meeting Councillors' apologies, with a reason for absence from that meeting, should be submitted to the clerk of the Committee.

2. DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary and/or other interests as required by law. (*Guidance for Councillors concerning disclosable pecuniary and/or other interests is attached for your information*). (Pages 1 to 2)

3. MINUTES

To note the approved Minutes of the Community & Services Committee held on the 24th July 2024. (Copy attached) (Pages 3-4)

4. PETITION

To receive and discuss the petition recently received from Maxton Allotment Tenants.

5. DATE OF NEXT MEETING

To note that the next meeting of the Community & Services Committee will be held on 30th October 2024 at 6pm

NOTE: A COPY OF THIS DOCUMENT IN LARGER TYPE MAY BE OBTAINED ON REQUEST FROM THE COUNCIL OFFICES, MAISON DIEU HOUSE, BIGGIN STREET, DOVER.

COPIES OF THE DOCUMENTS MENTIONED IN THIS AGENDA ARE AVAILABLE FOR INSPECTION FROM THE TOWN COUNCIL OFFICES, MONDAY TO FRIDAY, 9.30AM – 4.30PM. COPIES MAY BE REQUESTED GIVING 1 WORKING DAY'S NOTICE AND WILL BE CHARGED AT £1 PER BLACK & WHITE COPY AND £2 PER COLOUR COPY.

DECLARATIONS OF INTEREST

Disclosable Pecuniary Interest (DPI)

Where a Member has a new or registered DPI in a matter under consideration, they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest' explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and subject to any dispensations, withdraw from the meeting. Members should remember that a finding of a breach of the law with regard to DPI's carries a fine of up to £5,000 and a criminal record.

Other Significant Interest (OSI)

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

Voluntary Announcement of Other Interests (VAOI)

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone they should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on the matter under consideration.

Notes:

Situations in which a Member may wish to make a VAOI include membership of outside bodies that have made representatives on agenda items; where a Member knows a person involved, but does not have a close association with that person; or where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer, etc OR an application made by a Member, relative, close associate, employer etc would both probably constitute either an OSI or in some cases a DPI.

Agenda item 3

DOVER TOWN COUNCIL

Minutes of the meeting of the COMMUNITY & SERVICES COMMITTEE held on Wednesday 24th July 2024 at 6.00pm at the Town Council Offices, Maison Dieu House, Biggin Street, Dover, Kent, CT16 1DW.

PRESENT

- Councillor Bedi
- Councillor Calder
- Councillor Collor
- Councillor Jones (Chair)
- Councillor Kember
- Councillor Verrill

79. APOLOGIES FOR ABSENCE

Apologies for absence received from Cllr's Bird, Biggs Brivio, Collins, Cowan, Lagoon, Shread, Sawbridge & Wanstall due to personal commitments. & Councillor Bradley due to ill health

80. DECLARATIONS OF INTEREST

Councillor Verrill declared a VIOA in agenda item 7 as he attends an allotment owned by the Council, he remained in the meeting but took no part in discussions

81. MINUTES

The Committee noted the approved Minutes of the Community & Services Committee held on the 17th June 2024 as resolved in Minute No.64 at the Town Council Meeting held 10th July 2024

82. BUDGET

The Committee noted the latest out-turn of the Community & Services Committee's 2023/24 budget.

83. TOWN REGENERATION

The Committee considered the Chairs Report regarding Seafront Facilities on Granville Gardens

RESOLVED: To provide seating inside the sand arena and shaded picnic benches at Granville Gardens at a cost of up to £9,500. The cost will be met from the Town Regeneration budget 2024/25 held within the Community & Services Committee. Delegated to the Proper Officer in consultation with the Chair of this Committee.

84. ALLOTMENTS

The Committee noted the Clerk to the Committee's report regarding the allotment update.

Chairperson

The Committee noted progress reports from WCCP regarding works on High Meadow.

85. INFORMATION ITEMS

Committee noted that there were no information items.

86. DATE OF NEXT MEETING

The date of next meeting 30th October at 6pm

Meeting closed at 6.30 pm

CHAIRPERSON
Councillor S Jones

Chairperson