



Town Council Offices  
Maison Dieu House  
Biggin Street  
Dover  
CT16 1DW

DATE OF ISSUE:  
24<sup>th</sup> July 2024

## DOVER TOWN COUNCIL

Dear Councillor,

NOTICE IS HEREBY GIVEN THAT a meeting of the PLANNING COMMITTEE will be held at the Town Council Offices on Monday, 29<sup>th</sup> July at 6 p.m. when the business shown on the agenda below will be transacted.

Any member of the public who requires further information or has any special requirements in respect of this meeting, please contact the Town Clerk on 01304 242 625.

Allison Burton  
TOWN CLERK

### AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

*(Prior to a meeting, Councillors' apologies with a reason for absence from that meeting should be submitted to the clerk.)*

2. DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary and/or other interests as required by law.

*(Guidance for Councillors concerning disclosable pecuniary and/or other interests is attached for your information on.)*

3. MINUTES

To note the Approved Minutes of the meeting of the Planning Committee held on the 24<sup>th</sup> June 2024 resolved in Minute No. 65 at the Town Council Meeting held 10<sup>th</sup> July 2024. (Copy attached).

4. COMMITTEE BUDGET

To note the budget out-turn against the Committee's 2024/25 budget (page 7).

5. DETERMINED PLANNING CONSENTS

To note the decisions of Dover District Council on the following planning applications:

<u>Application No:</u>	<u>Address</u>	<u>Decision</u>	<u>Town Council Decision</u>
23/01431	Protea House and Dover Marina Hotel And Spa Waterloo Crescent Dover CT17 9BP	Granted	Support

6. APPLICATIONS FOR PLANNING CONSENT

To consider the following applications for planning consent:

<u>Application No:</u>	<u>Proposal</u>
24/00649	Change of use of ground floor to residential, alterations to windows/doors, first floor railings, erection of a rear dormer to facilitate 2 flats and 1 maisonette (self-build) 196 - 197 London Road Dover CT17 0TF
24/00669	Display of 1 internally illuminated freestanding digital advertisement screen Limekiln Street Dover CT17 9EF
24/00699	Variation of Condition 2 (approved plans) of Listed Building Consent 23/01186 to allow a reduction in the number of quick release hooks required and reduction in size of the bases Admiralty Pier Dover Kent

7. LATE PLANNING APPLICATIONS

To view any planning applications received since the preparation of the agenda.

8. LICENSING

To note there are no Licence applications

9. DATE OF NEXT MEETING

The next meeting will be held on Monday, 5<sup>th</sup> August 2024 at 6 p.m.

**NOTE: A COPY OF THIS DOCUMENT IN LARGER TYPE MAY BE OBTAINED ON REQUEST FROM THE COUNCIL OFFICES, MAISON DIEU HOUSE, BIGGIN STREET, DOVER.**

**COPIES OF THE DOCUMENTS MENTIONED IN THIS AGENDA ARE AVAILABLE FOR INSPECTION FROM THE TOWN COUNCIL OFFICES, MONDAY TO FRIDAY, 9.30AM - 4.30PM. COPIES MAY BE REQUESTED GIVING 1 WORKING DAY'S NOTICE AND WILL BE CHARGED AT £1 PER BLACK & WHITE COPY AND £2 PER COLOUR COPY.**

### DECLARATIONS OF INTEREST

#### Disclosable Pecuniary Interest (DPI)

Where a Member has a new or registered DPI in a matter under consideration, they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest' explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and subject to any dispensations, withdraw from the meeting. Members should remember that a finding of a breach of the law with regard to DPI's carries a fine of up to £5,000 and a criminal record.

#### Other Significant Interest (OSI)

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

#### Voluntary Announcement of Other Interests (VAOI)

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone they should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on the matter under consideration.

#### **Notes:**

Situations in which a Member may wish to make a VAOI include membership of outside bodies that have made representatives on agenda items; where a Member knows a person involved, but does not have a close association with that person; or where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer, etc OR an application made by a Member, relative, close associate, employer etc would both probably constitute either an OSI or in some cases a DPI.



## DOVER TOWN COUNCIL

Minutes of the meeting of the PLANNING COMMITTEE held at the Council Offices, Maison Dieu House, Biggin Street, Dover, on Monday, 24<sup>th</sup> June 2024 at 6 p.m.

### PRESENT

Councillor Bedi	Councillor Lamoon
Councillor Biggs (Town Mayor)	Councillor Sawbridge
Councillor Bird	Councillor Shread
Councillor Brivio	Councillor Verrill
Councillor Calder	Councillor Mrs Wanstall
Councillor Collins	Councillor Wanstall
Councillor Collor	
Councillor Cowan	

Mr G. Margery – The Dover Society

*Councillor Biggs took the chair until the end of Agenda item 1.*

### 39. APPOINTMENT OF CHAIRMAN AND VICE-CHAIRMAN

The Committee considered the election of the Chair and Vice-Chair of the Committee for the 2024/25 Municipal Year.

Councillor Wanstall proposed and Councillor Sawbridge seconded a nomination for Councillor Calder as Chair of the Committee for the 2024/25 Municipal Year.

Councillor Cowan proposed and Councillor Bird seconded a nomination for Councillor Verrill as Chair of the Committee for the 2024/25 Municipal Year.

Councillor Sawbridge proposed and Councillor Lamoon seconded a nomination for Councillor Collins as Vice-Chair of the Committee for the 2024/25 Municipal Year. When put to the vote it was in favour.

RESOLVED: That Councillor Calder be appointed Chair and Councillor Collins be appointed Vice-Chair of the Committee for the 2024/25 Municipal Year.

### 40. APOLOGIES FOR ABSENCE

Apologies received from Councillors Bradley; Jones & Kember due to ill health

Chair

41. DECLARATIONS OF INTEREST

Councillor Verill made a VAOI on agenda item 6

42. MINUTES

The Committee noted the approved minutes of the meeting of the Planning Committee held on 22nd April 2024 as resolved in Minute No. 10b at the Town Council Meeting held 29th May 2024

43. COMMITTEE BUDGET

The Committee noted the latest out-turn against the Committee's 2024/25 budget.

44. DETERMINED PLANNING CONSENTS

The Committee noted the decisions of Dover District Council on the following planning applications:

<u>Application No:</u>	<u>Address</u>	<u>Decision</u>	<u>Town Council Decision</u>
24/00205	143 Snargate, Street, Dover, CT17 9BZ	Refused	Object
23/01171	1 Lascelles Road, Dover, CT17 9JE	Granted	Object
24/00427	8 London Road, Dover, CT17 0ST	Granted	Support
24/00362	12 Reading Road, Dover, CT17 9NA	Granted	Support
24/00422	Villette, Connaught Road, Dover, CT16 1HF	Granted	Support

45. APPLICATIONS FOR PLANNING CONSENT

The Committee considered applications for planning consent passed to the Town Council for consultation purposes.

RESOLVED: That the following observations be passed to the Dover District Council in relation to the applications now considered:

<u>Application No:</u>	24/00107
<u>Proposal:</u>	Erection of raised decking and lean-to at rear (retrospective) 1 Anselm Road Dover CT17 0DF
<u>Comment:</u>	Support
<u>Application No:</u>	24/00382
<u>Proposal:</u>	Erection of a double garage (existing garage and carport to be demolished) Alpine 6 Farthingloe Cottages Folkestone Road Dover CT15 7AA
<u>Comment:</u>	Support
<u>Application No:</u>	24/00567
<u>Proposal:</u>	Change of use from retail/maisonette to dwellinghouse with erection of front and side dormer windows, front porch extension and rear conservatory extension. Erection of 1.5m wall and metal railings. Installation of additional windows and rooflights. Insertion of French

Chair

doors and balcony to rear  
122 London Road Dover Kent CT17 0TG

Comment: Support

Application No: 24/00590

Proposal: Erection of two floors on top of existing offices to form two apartments, erection of fencing and off-street parking (custom build)  
The Yard 2 Poulton Close Dover CT17 0HL

Comment: Object. The size of the proposed building is excessive and dominates the street scene, particularly given its backdrop onto ANOB (Area of Outstanding Natural Beauty) land. The building is situated outside the designated area for residential development as outlined in the current District Council's Local Development Plan.

Application No: 24/00621

Proposal: Variation of condition 2 (approved plans) of planning permission 22/00917 for "the erection of an attached dwelling" to allow for the enlargement of the approved dwelling  
66 Noahs Ark Road Dover CT17 0NL

Comment: Support

#### 46. LATE PLANNING APPLICATIONS

Application No: 24/00059

Proposal: Re-pollard back to previous pollard points and remove epicormic growth of one Lime the subject of Tree Preservation Order No 7 of 1993  
Godwyne Court Godwyne Road Dover CT16 1SR

Comment: Object. There is no arboriculture report

Application No: 24/00551

Proposal: Change of use to 4 flats, erection of external steps, insertion of door and windows (existing rear extension demolished)  
76 - 77 Maison Dieu Road Dover CT16 1RE

Comment: Support

Application No: 24/00574

Proposal: Display of a non-illuminated fascia sign |  
The Old Visitors Centre The Citadel Citadel Road Dover CT17 9D

Comment: Support

Application No: 24/00627

Proposal: Erection of a dwelling (removal of garage and porch to no.67) Self-build  
67 Castle Avenue Dover CT16 1EZ

Comment: Support

Application No: 24/00642

Proposal: Prior approval for the removal and replacement of the existing 15m Lattice Tower with a 20m Lattice Tower with Delta Headframe, supporting antennas, 18 RRU's, 2 transmission dishes and ancillary development thereto  
Lorry Park Dover Eastern Docks Dover CT16 1HZ

Comment: Support

Application No: 24/00643

Proposal: Erection of an outbuilding for use as a holiday let (existing outbuilding

Chair

to be relocated)  
 Foxes Crossing Plough Hill Church Hougham Dover CT15 7AD  
Comment: Object. Use as a holiday let is not appropriate, especially given the current shortage of permanent residential accommodations in Dover. Additionally, the applicants have not demonstrated any contribution to biodiversity.

47. LICENSING

Committee noted that there are no licensing applications

48. CONSULTATION

The Committee noted the following consultations and were asked to send any comments to the committee clerk to form a formal response

Dour Street Conservation Area DDC are seeking view on making an article 4(1) on Dour Street removing some permitted development rights for certain forms of development

49. DATE OF NEXT MEETING

The next meeting will be held on 29<sup>th</sup> July at 6 p.m.

The meeting closed at 7.14 p.m.

Councillor A Calder  
 CHAIR

Chair

## Detailed Income &amp; Expenditure by Budget Heading 24/07/2024

Month No: 4

Committee Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>Planning</b>							
201 Planning							
4201 Planning	0	500	500		500	0.0%	
Planning :- Indirect Expenditure	0	500	500	0	500	0.0%	0
<b>Net Expenditure</b>	<b>0</b>	<b>(500)</b>	<b>(500)</b>				
Planning :- Income	0	0	0			0.0%	
Expenditure	0	500	500	0	500	0.0%	
<b>Movement to/(from) Gen Reserve</b>	<b>0</b>						
Grand Totals:- Income	0	0	0			0.0%	
Expenditure	0	500	500	0	500	0.0%	
<b>Net Income over Expenditure</b>	<b>0</b>	<b>(500)</b>	<b>(500)</b>				
<b>Movement to/(from) Gen Reserve</b>	<b>0</b>						