



DOVER TOWN COUNCIL

Minutes of the meeting of the FINANCE & GENERAL PURPOSES COMMITTEE held on MONDAY 10th JUNE 2024 at 6.00pm in the Town Council Offices, Maison Dieu House, Biggin Street, Dover.

PRESENT

Councillor Bedi	Councillor Cowan
Councillor Biggs (Town Mayor)	Councillor Lamoon
Councillor Bird	Councillor Sawbridge
Councillor Calder	Councillor Shread
Councillor Collins	Councillor Mrs Wanstall (To Agenda Item 4)
Councillor Collor	Councillor Wanstall (To Agenda Item 4)

Councillor Biggs (Town Mayor) took the chair for Agenda item 1a.

The Committee agreed to alter the order of business on the agenda for reasons of urgency or expedience, as stated per Standing Orders 7vi. To consider Agenda Item 1b prior to Agenda Item 1a.

24. APPOINTMENT OF CHAIRMAN AND VICE-CHAIRMAN

24a) The Committee considered the appointment of a Chair and Vice-Chair for the 2024/25 Municipal Year.

Councillor Bird proposed and Councillor Bedi seconded the motion that Councillor Cowan be appointed Chair of the Committee for the 2024/25 Municipal Year.

Councillor Collor proposed and Councillor Collins seconded a motion that Councillor Lamoon be appointed Chair of the Committee for the 2024/25 Municipal Year.

Councillor Bird proposed and Councillor Cowan seconded the motion that Councillor Bedi be appointed Vice-Chair of the Committee for the 2024/25 Municipal Year.

Councillor Lamoon proposed and Councillor Calder seconded a motion that Councillor Collor be appointed Vice-Chair of the Committee for the 2024/25 Municipal Year.

RESOLVED: That Councillor Cowan be appointed Chair and Councillor Bedi be appointed Vice-Chair of the Finance & General Purposes Committee for the 2024/25 Municipal Year.

Councillor Cowan then took the chair.

Chairperson

- 24b) The Committee considered the report of 30th May 2024 concerning the appointment of a Responsible Financial Officer.

RESOLVED TO RECOMMEND:

- a) To create the role of unpaid Responsible Financial Officer;
- b) That Councillor Bedi be the named Councillor appointed to role of Responsible Financial Officer following the signing of the required Financial History/Probity Statement;
- c) That the appointment of Responsible Financial Officer be temporary for 3 months and be reviewed by 10th September 2024.

25. APOLOGIES FOR ABSENCE

Apologies for absence received from Cllrs Verrill, Kember, Jones & Defriend (Personal Commitments) & Cllrs Bradley & Brivio (Ill Health).

26. DECLARATIONS OF INTEREST

Members present made no declarations of disclosable pecuniary and/or other interests as required by law.

27. MINUTES

The Committee noted the approved Minutes of the meeting of the Finance & General Purposes Committee held 4th March 2024 as resolved in Minute No. 216 at the Full Town Council Meeting held 20th March 2024.

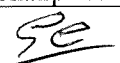
28. ANNUAL RETURN 2023/24 & TOWN COUNCIL FINANCIAL INFORMATION

- 28a) The Committee noted the approved schedule of payments for January & February 2024 as resolved at the Full Town Council Meeting on 20th March 2024, Minute No: 219.
- 28b) The Committee noted the approved schedule of payments for March 2024 as resolved at the extraordinary Full Town Council Meeting on 17th April 2024, Minute No: 247a.
- 28c) The Committee noted the approved schedule of payments for April 2024 as resolved at the Full Town Council Meeting on 29th May 2024, Minute No: 12a.
- 28d) The Committee noted the approved budget out-turn to 31st March 2024 as resolved at the extraordinary Full Town Council Meeting on 17th April 2024, Minute No: 247b.
- 28e) The Committee noted the approved budget out-turn to 31st March 2024 as resolved at the Full Town Council Meeting on 29th May 2024, Minute No: 12b.
- 28f) The Committee noted McCabe Ford Williams' letter of 17th May 2024 concerning their independent internal audit work undertaken in May 2024 together with the Annual Internal Audit Report 2023/24, which was resolved at the Full Town Council Meeting on 29th May 2024, Minute No: 13a.

29. COUNCILLORS' WARD GRANTS

The Committee noted the current situation concerning Councillors' Ward Grants.

Chairperson



30. DATE OF NEXT MEETING

The Committee noted that the next meeting of the Finance & General Purposes Committee will be held on Monday 15th July 2024 @ 6pm.

Meeting Closed @ 6.30pm



CHAIRPERSON
Councillor G Cowan

Chairperson
