

## DOVER TOWN COUNCIL

Minutes of the Meeting of the DOVER TOWN COUNCIL held in the Council Chamber, Maison Dieu House, Biggin Street, Dover, Kent on WEDNESDAY 12<sup>TH</sup> JULY 2023 at 6.00pm.

### PRESENT

The Right Worshipful the Town Mayor, Councillor S Jones in the chair

### Councillors

Councillor Bedi	Councillor Kember
Councillor Biggs	Councillor Lamoon
Councillor Bird	Councillor Sawbridge
Councillor Bradley	Councillor Shread
Councillor Calder	Councillor Verrill
Councillor Collor	Councillor Mrs Wanstall
Councillor Cowan	Councillor Wanstall
Councillor Defriend	

### 17. APOLOGIES FOR ABSENCE

The Town Council noted apologies for absence from Councillors Brivio & Collins (personal commitments).

### 18. DECLARATIONS OF INTEREST

Councillor Collor made a declaration of disclosable pecuniary interest as required by law, in agenda item 10 as he is an elected member of Kent County Council. He undertook to leave the room and take no part in discussions or votes on the item.

### 19. MINUTES

The Town Council approved the Minutes of the Town Council meeting held on 18<sup>th</sup> May 2023.

RESOLVED: That the Minutes of the Town Council meeting held on the 18<sup>th</sup> May 2023 be approved and signed by the Town Mayor.

### 20. COMMUNICATIONS FROM THE CHAIRPERSON

The Town Council noted the Town Mayor's list of engagements since the last meeting.

Chairperson

The Town Council noted that the Mayor had reinstated a Councillor Bulletin which she hoped would be issued fortnightly to keep Councillors up-to-date with all things Town Council.

21. PROGRESS SHEETS

The Town Council noted that there are no outstanding resolutions made by the Town Council.

22. COMMUNITY & SERVICES COMMITTEE

The Town Council considered the minutes of the Community & Services Committee meeting held on 7<sup>th</sup> June 2023.

RESOLVED: That Community & Services Minute Nos. 18 to 27 be accepted as a true record.

23. FINANCE & GENERAL PURPOSES COMMITTEE

The Town Council considered the minutes of the Finance & General Purposes Committee meeting held on 19<sup>th</sup> June 2023.

RESOLVED: a) That Finance & General Purposes Committee Minute Nos. 28 to 34 and 37 be accepted as a true record.

b) That a rate for the Parish Basic Allowance of £600 be paid;

c) That a chairpersons Parish Basic Allowance not be paid;

d) That a rate of mileage and for other travel and subsistence for approved duties outside the Town boundary be set at the HMRC approved rates, reasonable actual expenses incurred for public transport and subsistence or the relevant DDC rates as appropriate;

e) That no travel and subsistence expenses for approved duties within the Town boundary be paid (with exception of Councillor with special circumstances such as disability);

f) That a time limit for the receipt of claims for travel and subsistence be set at 2 (two) months;


g) That it is noted that the report of the Panel has been published in accordance with Regulation 30 of the Local Authorities (Members Allowances) (England) Regulations 2003;

h) That it be noted that the Town Council's Investments are unchanged;

i) That the Town Council Investment Strategy be adopted;

j) That the revised Standing Orders be adopted;

k) That the revised Financial Regulations be adopted, subject to additional wording to section 10.3, to read, after 'appropriate supplies'; 'and presenting it to the full Town Council for agreement on preferred quotation or estimate'.

Chairperson


24. PLANNING COMMITTEE

The Town Council considered the minutes of the Planning Committee held on the 26<sup>th</sup> June 2023.

RESOLVED: That Planning Committee Minute Nos. 38 to 51 be accepted as a true record.

25. TOWN COUNCIL FINANCIAL INFORMATION

The Town Council approved the schedule of payments made by the Town Council for May (circulated) & June 2023 (handed out at the meeting).

RESOLVED: That the Town Council approved the schedules of payments made for May and June 2023 and were signed by the Chairperson.

The Town Council considered the Town Council budget out-turn report to the end of June 2023.

RESOLVED: That the Town Council approved the budget out-turn report to the end of June 2023.

The Town Council noted McCabe Ford Williams letter of 25<sup>th</sup> May 2023 concerning their final internal audit visit for the year ended 31<sup>st</sup> March 2023.

Councillor Collor left the room at 18.26

26. WHITFIELD WASTE & RECYCLING CENTRE

The Town Council considered the Chairpersons' report of 5<sup>th</sup> July 2023 regarding Kent County Council's proposed reduction in service at the Whitfield Waste & Recycling Centre.

RESOLVED: That the Town Council strongly object through the KCC public consultation exercise to the proposed reduction in provision of household recycling facilities at Whitfield, Dover.

27. COUNCILLOR WARD GRANTS

The Town Council noted the out-turn of the 2023/24 Councillors' grants award scheme (handed out at the meeting).


Councillor Collor returned at 18.33

28. TOWN COUNCIL EXTERNAL REPRESENTATION

The Town Council noted Councillors G & Mrs. G Wanstall's resignations from the Planning Committee.

The Town Council noted Councillor Wanstall's report concerning the recent meeting of the Royal British Legion White Cliffs Branch. Councillor Wanstall was asked to obtain more information on his statement regarding a lack of help towards the Dover Branch RBL when he attends their next meeting. Councillor Cowan said that he was due to have a meeting with them in his role as Chair of Dover District Council and would discuss it with them.

The Town Council noted Councillor Brivio's report concerning recent meetings of the Dover Fairtrade Network Group, RV Coleman Trust and the White Cliffs Community Rail Partnership.

Chairperson


29. DOVER PLACE PLAN

The Chairperson invited those present to stay after the meeting to have a discussion regarding the 'Dover Place Plan.'

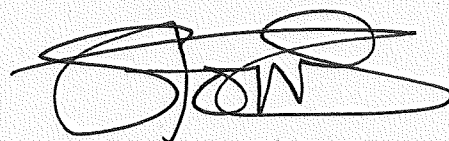
30. QUESTIONS FROM THE PUBLIC

The Town Council noted that no questions from the public pursuant to Standing Orders 1 (d) to (m) inclusive and 3b (v) had been received.

31. DATE OF NEXT MEETING

The Town Council noted that the date of the next Town Council meeting will be Wednesday 20<sup>th</sup> September 2023.

The meeting finished at 6.41pm



THE RIGHT WORSHIPFUL THE TOWN MAYOR & SPEAKER OF THE CINQUE PORTS  
(Councillor Sue Jones)  
CHAIRPERSON

Chairperson