



DOVER TOWN COUNCIL

Minutes of the 29th Statutory Meeting of the DOVER TOWN COUNCIL held at the St. Mary's Parish Hall, Cannon Street, Dover, Kent CT16 1BY on Thursday 29TH MAY 2024 at 6.00pm.

PRESENT

The Right Worshipful the Town Mayor, Councillor S Jones in the chair

Councillors

Councillor A Bedi	Councillor J Kember
Councillor E Biggs	Councillor J Lamoon
Councillor P Brivio	Councillor R Sawbridge
Councillor A Calder	Councillor N Shread
Councillor N Collor	Councillor P Verrill
Councillor G Cowan	

1. INSTALLATION OF TOWN MAYOR

The Town Council noted the election of Councillor Edward Biggs as Town Mayor for the 2024/25 Municipal Year as resolved in Minute No. 222 on 20th March 2024.

The Town Mayor, Councillor Biggs took the chair and made his declaration of office.

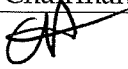
2. APPOINTMENT OF NOMINATED CIVIC PARTNER

The Town Mayor signified Ms Laurie Porter as his Nominated Civic Partner for the period of his term of office.

3. THANKS TO THE TOWN MAYOR FOR THE 2023/24 MUNICIPAL YEAR

The Mayor received a motion for a vote of thanks for the former Town Mayor for her service during the 2023/24 Municipal Year.

RESOLVED: That the Town Council give a vote of thanks to the former Town Mayor Councillor Susan Jones, for the 2023/24 Municipal Year.

Chairman


4. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Bird, Collins, Defriend & Mrs Wanstall (personal commitments) & Councillors Bradley & Wanstall (ill health).

5. DECLARATIONS OF INTEREST

Members present made no declarations of disclosable pecuniary and/or other interests as required by law.

6. INSTALLATION OF DEPUTY TOWN MAYOR

The Town Council noted the election of Councillor Anuj Bedi as Deputy Town Mayor for the 2024/25 Municipal Year as resolved in Minute No. 222 on 20th March 2024.

The Deputy Town Mayor, Councillor Bedi made his declaration of office.

7. HONORARY CHAPLAIN

The Town Mayor thanked Honorary Chaplain Reverend Catherine Tucker for her support and service during the 2023/24 Municipal Year.

The Town Mayor appointed the nominated Minister from the Deanery of Dover as Honorary Chaplain for the 2024/25 Municipal Year. At the Town Mayor's invitation, the Honorary Chaplain offered prayers.

8. HONORARY FREEMEN OF THE TOWN OF DOVER

The Town Council invested Dr Judith Shilling & Mr Anthony Hawkins MBE as Honorary Freemen of the Dover as per Minute No. 208 made at the Extraordinary Town Council Meeting held on 20th March 2024.

The Town Clerk read the Roll of Honorary Freemen for the Town of Dover.

9. TOWN MAYOR'S CADET

Councillor Susan Jones thanked Cadet Sgt Jamee Phillips for their support and service to Council during 2023/24 Municipal Year and presented them with a Mayor's Cadet badge.

The Town Mayor signified the appointment of Cadet Marcel Klos of the Dover Joint Cadet Centre as the Town Mayor's Cadet for the 2024/25 Municipal Year. The Town Mayor's Cadet was presented with the swagger stick and certificate by the Town Mayor.

10. MINUTES

The Town Council approved the Minutes of the Extraordinary Town Council meeting held on 17th April 2024.

The Town Council approved the Minutes of the Planning Committee held on the 22nd April 2024.

RESOLVED: a) That the Minutes of the extraordinary Town Council meeting held on 17th April 2024 be approved and signed by the Town Mayor;

Chairman


b) That Planning Committee minute Nos 251 to 259 be approved.

11. COMMUNICATIONS FROM THE CHAIRPERSON

The Town Council noted the Town Mayor's list of engagements since the last meeting.

12. TOWN COUNCIL FINANCIAL INFORMATION

12a) The Town Council considered the schedule of payments made by the Town Council for April 2024.

12b) The Town Council considered the Town Council budget out-turn report to the end of April 2024.

RESOLVED: a) That the payments made by the Town Council in April 2024 be approved and the schedules signed by the Chairperson;

b) That the Town Council approved the Town Council budget out-turn report to the end of April 2024;

13. ANNUAL RETURN 2023/24

13a) The Town Council noted McCabe Ford Williams' letter of 17th May 2024 concerning their independent internal audit work undertaken in May 2024 together with the Annual Internal Audit Report 2023/24.

13b) The Town Council noted the Chairperson of the Council & the Chairperson of Finance & General Purposes Committee's report of 21st May 2024 concerning the JPAG 2024 and public access dates.

13c) The Town Council noted the Chairperson of the Council & Chairperson of the Finance & General Purposes Committee's report of 21st May 2024 concerning the Financial out-turn for the year to 31st March 2024.

13d) The Town Council approved the Annual Governance Statement and the Accounting Statements for Dover Town Council for the year ending 31st March 2024. Following approval, the Chairperson of the meeting and the Town Clerk signed the Annual Governance Statement and Accounting Statements.

RESOLVED: That the Annual Governance Statement and Accounting Statement for Dover Town Council for the year ending 31st March 2024 be approved and signed by the Town Mayor, Councillor Biggs.

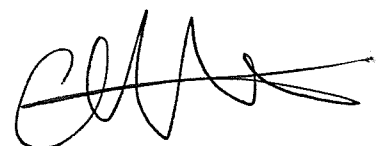
14. TOWN COUNCIL COMMITTEE & EXTERNAL REPRESENTATION

The Town Council noted the minutes of the Dover RBL White Cliffs Branch held on 20th May 2024.

15. QUESTIONS FROM THE PUBLIC

The Town Council noted that no questions from the public pursuant to Standing Orders 1 (d) to (m) inclusive and 3b (v) had been received.

The meeting ended at 18.44pm



THE RIGHT WORSHIPFUL THE TOWN MAYOR
(Councillor Edward Biggs)
CHAIRPERSON

Chairman 
