



DOVER TOWN COUNCIL

Minutes of the meeting of the CIVIC & SPECIAL PROJECTS COMMITTEE held on MONDAY 16th OCTOBER 2023 at 6.00pm in the Town Council Offices, Maison Dieu House, Biggin Street, Dover.

PRESENT

Councillor Bedi	Councillor Jones (Town Mayor)
Councillor Biggs	Councillor Kember
Councillor Bird	Councillor Lamoon
Councillor Brivio	Councillor Sawbridge-Chair
Councillor Calder	Councillor Shread
Councillor Collins	Councillor Mrs Wanstall
Councillor Cowan	Councillor Wanstall-Vice-Chair
Councillor Defriend	

91. APOLOGIES FOR ABSENCE

Apologies for absence received from Cllrs Verrill & Collor (Personal Commitments) & Cllr Bradley (Ill Health).

92. DECLARATIONS OF INTEREST

Members present made no declarations of disclosable pecuniary and / or any other interests as required by law.

93. MINUTES

Councillors noted the approved Minutes of the meeting of the Civic & Special Projects Committee held on the 31st July 2023 as resolved at the Full Town Council Meeting, 20th September 2023, Minute No: 73.

94. PROGRESS SHEETS

The Committee noted that there were no outstanding items concerning resolutions made by the Civic & Special Project's Committee during 2023/24.

95. BUDGET

95a) The Committee noted the latest out-turn of the Committee's 2023/24 budget.

Chairperson

- 95b) The Committee noted that the 2024/25 budget process is underway and that members wishing to make representations should contact the Chair of the committee. The Town Council budget will be resolved at the Full Town Council meeting on Wednesday 17th January 2024.

96. APPLICATIONS FOR FINANCIAL ASSISTANCE

The Committee considered the following applications for financial assistance:

Emmaus Dover Ltd
Deal Music & Arts Limited

- RESOLVED:
- a) That the Committee allocate up to £5,090 for Emmaus Dover Ltd, with half being given now (£2,545) and the remaining half (£2,545) being available to draw down should Emmaus not receive sufficient funds from other funding bodies. Funds to be allocated from the Sports / Health Development Fund provision in the Civic & Special Project Committee's 2023/24 budget;
 - b) That the Committee make a grant of £2,500 Deal Music & Arts Limited. Funding to be allocated from the Events Facilitation provision in the Civic & Special Project Committee's 2023/24 budget;
 - c) All negotiations and agreements to be delegated to the Proper Officer in consultation with the Chairperson of the Committee.

97. CIVIC GUIDE

The Committee considered the Chairperson of the Council's report dated 11th October 2023 concerning a review of the Civic Guide.

The Chairperson of the Council along with a seconder withdrew the motion, in accordance with Standing Order 8c and it was proposed and seconded that a working group be set up to review the Civic Guide and bring back revision to a future meeting of the Civic & Special Projects Committee.

98. POLLING DISTRICT REVIEW 2023

The Committee noted, the Polling District Review for 2023 and that Councillors should provide comments to the Town Clerk to inform the Dover Town Council response to proposals.

99. INFORMATION ITEMS

The Committee noted that no information items had been received.

100. DATE OF NEXT MEETING

The Committee noted that the next meeting of the Civic & Special Projects Committee will be held on Monday 5th February 2024 @ 6pm.

Meeting Closed @ 7.16pm

Rebecca Hill Sawbridge

CHAIRPERSON
Councillor R Sawbridge

Chairperson <i>R Hill</i>
