

DOVER TOWN COUNCIL

Minutes of the Meeting of the DOVER TOWN COUNCIL held in the Council Chamber, Maison Dieu House, Biggin Street, Dover, Kent on WEDNESDAY 18<sup>TH</sup> JANUARY 2023 at 6.00pm.

PRESENT

The Right Worshipful the Town Mayor, Councillor G Cowan in the chair

Councillors

E Biggs (from item 6)	C Precious
J Bird	N Rix
P Brivio	R Sawbridge
A Calder	L Stephenson
D Howden	R Walkden
S Jones	C Zossedder
J Lamoon	

189. APOLOGIES FOR ABSENCE

The Town Council noted apologies for absence from Councillors Aspland, Collor, Sancha & Wanstall (personal commitments).

190. DECLARATIONS OF INTEREST

Councillor Rix made a VAOI declaration of interest as required by law in relation to Agenda item 11 and left the room and took no part in discussion or voting.

191. MINUTES

The Town Council approved the Minutes of the Town Council meeting held on 16<sup>th</sup> November 2022

RESOLVED: That the Minutes of the Town Council meeting held on the 16<sup>th</sup> November 2022 be approved and signed by the Town Mayor.

192. COMMUNICATIONS FROM THE CHAIRPERSON

The Town Council noted the Town Mayor's list of engagements since the last meeting.

Chairperson

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193. PROGRESS SHEETS

The Town Council noted that there were no outstanding resolutions made by the Town Council.

*Councillor Biggs joined the meeting at 6.05pm.*

194. FINANCE & GENERAL PURPOSES COMMITTEE

The Town Council considered the minutes of the Finance & General Purposes Committee held on the 23<sup>rd</sup> November 2022.

RESOLVED: a) That Community & Services Committee Minute Nos. 160 to 166 and 168 to 169 be accepted as a true record.

b) That the 2022 Councillor/Officer Protocol be adopted.

195. PLANNING COMMITTEE

The Town Council considered the minutes of the Planning Committee held on the 5<sup>th</sup> December 2022 & 9<sup>th</sup> January 2023.

RESOLVED: That Planning Committee Minute Nos. 170 to 179 & 180 to 188 be accepted as a true record.

196. COUNCILLOR WARD GRANTS

The Town Council noted the out-turn of the 2022-23 Councillors' Ward Grant scheme (handed out at the meeting). It was agreed that the cut-off point for applications would be extended to the 28<sup>th</sup> February 2023.

197. TOWN COUNCIL FINANCIAL INFORMATION

a) The Town Council approved the schedule of payments made by the Town Council for November & December 2022.

RESOLVED: That the Town Council approved the schedules of payments made for November & December 2022 and were signed by the Chairperson.


b) The Town Council approved the Town Council budget out-turn report to the end of December 2022.

RESOLVED: That the Town Council approved the budget out-turn report to the end of December 2022.

198. TOWN COUNCIL 2023/24 BUDGET

The Town Council considered the Town Mayor's report of 19<sup>th</sup> December 2022 concerning the Town Council's budget and precept for the 2023/24 financial year.

RESOLVED: a) That the Town Council adopt the budget as set out in the report having taken note of all relevant factors including the proposed level of balances, expenditure and income trends and projections, the capital programme, transfers to/from reserves and contingencies and to delegate to the Proper Officer in consultation with the Mayor and the Chair of the Committee the authority to transfer such amounts as are

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necessary to/from an earmarked reserve with appropriate adjustment to the relevant budget;

b) That That the Town Council set a total precept of £894,782 calculated at a 4.5% rise in the Dover Town Council.

*Councillor Rix left the meeting at 6.20pm*

**199. LAND AT EDGAR ROAD**

The Town Council considered/noted the Town Clerk's report of 11<sup>th</sup> January 2023 concerning the Edgar Road project.

RESOLVED: That the Town Council allocate a budget of up to £150,000 for the development of the compound at Edgar Rd, funded from reserves with all decisions, negotiations and contracts delegated to the Proper Officer in consultation with Chairperson of the Council and the Chairperson of the Community & Services Committee as appropriate.

*Councillor Rix returned to the meeting at 6.24pm*

**200. CITY OF SANCTUARY**

The Town Council considered Councillor Bird's report of 9<sup>th</sup> January 2023 concerning commitment to the City of Sanctuary project.

RESOLVED: a) That the Town Council instruct the Town Clerk to sign the pledge in support of the City of Sanctuary movement on behalf of Dover Town Council, "We support the 'City of Sanctuary' vision that the UK will be a welcoming place of safety for all and proud to offer sanctuary to people fleeing violence and persecution.

We endorse the City of Sanctuary Charter, and agree to act in accordance with City of Sanctuary values and apply the network principles within our work (as far as our specific context enables us to).

We recognise the contribution of people seeking sanctuary. Sanctuary seekers are welcomed, included, and supported within our context. We expect the LA to support their local CoS group if one exists, and will facilitate contact between them and their local City of Sanctuary group.

We are willing for our organisation's name to be added to a list of supporters of City of Sanctuary, linked to our website. We are also willing to be contacted by City of Sanctuary with further ideas for how we can turn our support into practical action and to discuss ways we might work together to promote the vision further."

b) That the Town Council register for and work towards achieving the City of Sanctuary Local Government award/status as outlined in the attached appendix and to commit the resources of the Council required for this as outlined in this report.

**201. TOWN COUNCIL COMMITTEE & EXTERNAL REPRESENTATION**

The Town Council noted that Councillor Walkden's report concerning meetings of the Dover White Cliffs Branch of the Royal British Legion is to follow.

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The Town Council noted Councillor Walkden's report of 10<sup>th</sup> December 2022 concerning the Joint Transportation Board meeting held on 8<sup>th</sup> December 2022.

The Town Council noted Councillor Brivio's report concerning recent meetings of the Dover Fairtrade Network Group, RV Coleman Trust, Joint Transportation Board and the White Cliffs Community Rail Partnership (handed out at the meeting).

The Town Council noted that no update on Dover District Council from DTC's DDC Councillors had been received.

The Town Council noted that no update on Kent County Council from DTC's KCC Councillors had been received.

202. QUESTIONS FROM THE PUBLIC

The Town Council noted that no questions from the public pursuant to Standing Orders 1 (d) to (m) inclusive and 3b (v) had been received.

203. DATE OF NEXT MEETING

The Town Council noted that the date of the next Town Council meeting will be held on Wednesday 22<sup>nd</sup> March 2023.

The meeting finished at 6.41pm

THE RIGHT WORSHIPFUL THE TOWN MAYOR  
(Councillor Gordon Cowan)  
CHAIRPERSON



Chairperson
