

## DOVER TOWN COUNCIL

Minutes of the Meeting of the DOVER TOWN COUNCIL held in the Council Chamber, Maison Dieu House, Biggin Street, Dover, Kent on WEDNESDAY 14<sup>TH</sup> SEPTEMBER 2022 at 6.00pm.

### PRESENT

The Right Worshipful the Town Mayor, Councillor G Cowan in the chair

### Councillors

E Biggs	J Lamoon
J Bird	C Precious
P Brivio	N Rix
A Calder	L Stephenson
N Collor	R Walkden
D Howden	C Zosseder
S Jones	

Prior to the meeting the Mayor made the following statement: -

“For 70 years Her Majesty Queen Elizabeth II devoted her life to the service of our nation and commonwealth. The Queen has been part of my life for all my life and I know that is the same for most of you. When Her Majesty took to the throne, she would serve until she died and that is what she did, still working till just before the day she died, ensuring the transition of power and welcoming the new Prime Minister. She gave every breath to the service of the people she loved and for that, tonight we will honour her.

Her dedication to our country and the love for it was second to none, and has, I’m sure you would have seen over this last week, how the whole country has come together. In a moment we will stand for a two-minute silence and reflect the life she gave to us all and how great a leader she was. The Queen was a mother, grandmother and great-grandmother and our thoughts and condolences are with the Royal Family who we are thinking about at this time.”

A two-minute silence was then observed by all present.

### 101. APOLOGIES FOR ABSENCE

The Town Council noted apologies for absence from Councillors Sancha & Wanstall (personal reasons) & Councillor Aspland (ill health).

Chairperson 
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102. DECLARATIONS OF INTEREST

Councillor Neil Rix present declared a pecuniary interest in the Item discussed in Minute 109 and declared his intention to leave the meeting which he did.

103. MINUTES

The Town Council approved the Minutes of the Extraordinary Town Council meeting held on 26<sup>th</sup> July 2022.

RESOLVED: That the Minutes of the Extraordinary Town Council meeting held on the 26<sup>th</sup> July 2022 be approved and signed by the Town Mayor.

104. COMMUNICATIONS FROM THE CHAIRPERSON

The Town Council noted the Town Mayor's list of engagements since the last meeting and the cancellation of events owing to the passing of Queen Elizabeth II

105. PROGRESS SHEETS

The Town Council noted there are no outstanding resolutions made by the Town Council.

106. PLANNING COMMITTEE

The Town Council considered the minutes of the Planning Committee held on the 25<sup>th</sup> July & 5<sup>th</sup> September 2022.

RESOLVED: That Planning Committee Minute Nos 74 to 83 and 91 to 100 be accepted as a true record.

107. TOWN COUNCIL FINANCIAL INFORMATION

107a) The Town Council approved the schedule of payments made by the Town Council for July 2022.


RESOLVED: That the Town Council approved the schedules of payments made for July 2022 and were signed by the Chairperson.

107b) The Town Council considered the Town Council budget out-turn report to the end of August 2022.

RESOLVED: That the Town Council approved the budget out-turn report to the end of August 2022.

108. EXTERNAL AUDIT

108a) The Town Council approved the External Auditor's Report and Certificate 2021/22, and that in their opinion on the basis of their review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR) 2021/22 that the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and that no other matters have come to their attention giving cause for concern that regulatory requirements have not been met. There were no other matters not affecting their opinion to which the auditors wished to draw the attention of the Council.

Chairperson


- 108b) The Town Council noted that the statutory requirements for publication of the Notice of Conclusion of Audit and the AGAR 2020/21 had been met.

Councillor Rix left the meeting at 6.12pm.

109. LAND AT EDGAR ROAD

The Town Council considered the Chairperson of the Council's report of 6<sup>th</sup> September regarding land at Edgar Road.

RESOLVED: That the Town Council agree a budget of £37,500 for the clearance and preparation of the land purchased adjacent to Prospect Place allotment site together with professional advice on design and layout of development. Funds to be taken from the unused surplus of the agreed budget for the purchase (£100,000) and the balance of £15,000 to be taken from the Special Projects reserve. All negotiations, agreements and decisions delegated to the Proper Officer in consultation with the Chairperson of Council.

Councillor Rix rejoined the meeting at 6.15pm.

110. PEOPLE OF DOVER'S WAR MEMORIAL

The Town Council considered Chairperson of the Council's report of 5 September 2022, concerning conservation work to the People of Dover's War Memorial.

RESOLVED: a) That the Town Council agree a budget of £17,000 including contingencies, to be vired from the special projects reserve to the War Memorial Maintenance allocation within the Finance & General Purposes Committee budget for 2022/3.

b) That contractor A be awarded the contract with all negotiations, contracts and agreements for the works be delegated to the Proper Officer in consultation with the Chairperson of the Finance Committee.

111. COMMUNITY CENTRES

The Town Council considered the Chairperson of Community & Services report of 1<sup>st</sup> September 2022, concerning Community Centres.

RESOLVED: That the Town Council continue to support and safeguard community centres and halls in all its wards.

112. ANNUAL REVIEW OF TOWN COUNCIL INVESTMENT STRATEGY

The Town Council considered the Chairperson of F&GP's report of 5<sup>th</sup> September 2022, concerning the annual review of the Town Council Investment Strategy.

RESOLVED: That the Town Council adopts the Town Council Investment Strategy and the detailed investment arrangements set out therein.

113. COUNCILLOR WARD GRANTS

The Town Council noted the out-turn of the 2022-23 Councillors' Ward Grant scheme.



Chairperson





**114. TOWN COUNCIL COMMITTEE & EXTERNAL REPRESENTATION**

- 114a) The Town Council noted that Councillors Biggs, Zosseder and Collor have resigned from the Planning Committee and Councillor Howden has resigned from all committees.

The Town Council approved the appointment of Councillor Calder to the Planning Committee.

- 114b) The Town Council noted Councillor Walkden's report of 17<sup>th</sup> August 2022 concerning meetings of the Dover White Cliffs Branch of the Royal British Legion from June 2022.
- 114c) The Town Council noted Councillor Brivio's report concerning recent meetings of the Dover Fairtrade Network Group, RV Coleman Trust, Joint Transportation Board and the White Cliffs Community Rail Partnership.
- 114d) The Town Council noted an update on Dover District Council from DTC's DDC Councillors (handed out at the meeting).
- 114e) The Town Council noted no update on Kent County Council from DTC's KCC Councillors had been received.

**115. QUESTIONS FROM THE PUBLIC**

The Town Council noted that no questions from the public pursuant to Standing Orders 1 (d) to (m) inclusive and 3b (v) had been received.

**116. DATE OF NEXT MEETING**

The Town Council noted that the date of the next Town Council meeting will be Wednesday 16<sup>th</sup> November 2022.

The meeting finished at 6.43pm

THE RIGHT WORSHIPFUL THE TOWN MAYOR  
(Councillor Gordon Cowan)  
CHAIRPERSON

Chairperson