

Detailed Income & Expenditure by Budget Heading 30/09/2021

Month No: 6

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>Finance & General Purposes</u>						
<u>101 Premises and Services</u>						
4010 Loan Interest	9,180	18,360	9,180		9,180	50.0%
4011 Rates	12,226	14,500	2,275		2,275	84.3%
4012 Water/Sewerage	54	1,550	1,496		1,496	3.5%
4014 Electricity	945	4,000	3,055		3,055	23.6%
4015 TownVehicles	10,176	13,500	3,324		3,324	75.4%
4025 Insurance - premises	5,000	5,000	0		0	100.0%
4034 Contract Cleaning	2,912	6,400	3,488		3,488	45.5%
4035 Window Cleaning	390	1,950	1,560		1,560	20.0%
4036 Premises Maintenance	3,238	30,000	26,762	310	26,452	11.8%
4037 Gas - heating	1,057	3,700	2,643		2,643	28.6%
4038 Service/Maint Alarms	1,635	2,150	515		515	76.0%
4039 Lift Servicing	458	1,600	1,142		1,142	28.6%
4045 War Memorial Maintenance	10	1,600	1,590		1,590	0.6%
4046 Town Workshop	3,235	12,600	9,365		9,365	25.7%
4414 Pencester Pavilion Maintenance	773	2,600	1,827	2,260	(433)	116.6%
Premises and Services :- Indirect Expenditure	51,288	119,510	68,222	2,570	65,652	45.1%
Net Expenditure	(51,288)	(119,510)	(68,222)			
<u>102 Staff Costs</u>						
4018 Staff costs	178,174	360,000	181,826		181,826	49.5%
Staff Costs :- Indirect Expenditure	178,174	360,000	181,826	0	181,826	49.5%
Net Expenditure	(178,174)	(360,000)	(181,826)			
<u>103 Administration</u>						
1050 Misc Income	417	0	(417)			0.0%
1076 Precept	415,600	831,200	415,600			50.0%
1096 Bank Interest	0	1,000	1,000			0.0%
Administration :- Income	416,017	832,200	416,183			50.0%
4020 Publications	0	550	550		550	0.0%
4021 Telephone	2,627	4,200	1,573		1,573	62.5%
4022 Postage	251	2,300	2,049		2,049	10.9%
4023 Office Supplies	808	5,600	4,792		4,792	14.4%
4024 Insurance - general	3,321	6,250	2,929		2,929	53.1%
4028 Photocopier	53	2,250	2,197		2,197	2.4%
4029 Clerk's Meeting Costs	0	600	600		600	0.0%

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4030 Travel & Subsistence Officers	0	675	675		675	0.0%
4031 Staff Development	5,354	9,200	3,846		3,846	58.2%
4032 Recruitment	0	1,000	1,000		1,000	0.0%
4042 Permits	1,250	2,200	950		950	56.8%
4051 Bank Charges	76	250	174		174	30.4%
Administration :- Indirect Expenditure	13,740	35,075	21,335	0	21,335	39.2%
Net Income over Expenditure	402,277	797,125	394,848			
<u>104 Professional Fees & Subs.</u>						
4054 Subscriptions	2,365	4,000	1,635		1,635	59.1%
4056 Legal & Valuation Advice	3,362	10,000	6,638		6,638	33.6%
4057 Audit Fee	0	4,500	4,500		4,500	0.0%
4058 Payroll Fee	586	2,200	1,614		1,614	26.6%
4059 Computer Support	7,000	14,000	7,000		7,000	50.0%
Professional Fees & Subs. :- Indirect Expenditure	13,313	34,700	21,387	0	21,387	38.4%
Net Expenditure	(13,313)	(34,700)	(21,387)			
<u>105 Town Council</u>						
4070 Councillors External Expenses	0	1,000	1,000		1,000	0.0%
4071 Councillors Training	0	1,550	1,550		1,550	0.0%
4072 Gifts & Presentations	40	500	460		460	8.0%
4073 Elections/Town Poll	0	8,500	8,500		8,500	0.0%
4075 TC Functions & Gen Hospitality	533	2,500	1,967		1,967	21.3%
4076 Parish Basic Allowance	4,425	12,600	8,175		8,175	35.1%
Town Council :- Indirect Expenditure	4,998	26,650	21,652	0	21,652	18.8%
Net Expenditure	(4,998)	(26,650)	(21,652)			
<u>106 Grants & Projects</u>						
4060 Councillor Ward Grants	2,124	9,000	6,876		6,876	23.6%
4062 Climate Action and Sustainabil	0	1,000	1,000	285	715	28.5%
4064 Community Support	0	40,000	40,000	10,000	30,000	25.0%
Grants & Projects :- Indirect Expenditure	2,124	50,000	47,876	10,285	37,591	24.8%
Net Expenditure	(2,124)	(50,000)	(47,876)			
<u>199 Capital Expenditure</u>						
4091 Office Equipment	41	6,500	6,459		6,459	0.6%
Capital Expenditure :- Indirect Expenditure	41	6,500	6,459	0	6,459	0.6%
Net Expenditure	(41)	(6,500)	(6,459)			

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<u>501 Marketing & Publicity</u>						
4501 Communications/Consultations	1,439	6,100	4,661		4,661	23.6%
Marketing & Publicity :- Indirect Expenditure	<u>1,439</u>	<u>6,100</u>	<u>4,661</u>	<u>0</u>	<u>4,661</u>	<u>23.6%</u>
Net Expenditure	<u>(1,439)</u>	<u>(6,100)</u>	<u>(4,661)</u>			
Finance & General Purposes :- Income	416,017	832,200	416,183			50.0%
Expenditure	265,118	638,535	373,417	12,855	360,562	43.5%
Movement to/(from) Gen Reserve	<u>150,899</u>					

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Planning						
<u>201</u> <u>Planning</u>						
4201 Planning	0	1,100	1,100		1,100	0.0%
Planning :- Indirect Expenditure	<u>0</u>	<u>1,100</u>	<u>1,100</u>	<u>0</u>	<u>1,100</u>	<u>0.0%</u>
Net Expenditure	<u>0</u>	<u>(1,100)</u>	<u>(1,100)</u>			
Planning :- Income	0	0	0			0.0%
Expenditure	0	1,100	1,100	0	1,100	0.0%
Movement to/(from) Gen Reserve	<u>0</u>					

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<u>Civic and Special Projects</u>							
<u>110 Mayoral Costs</u>							
4101	Mayoral Expense of Office	590	6,100	5,510	5,510	9.7%	
4102	Mayor's Hospitality	35	1,650	1,615	1,615	2.1%	
4103	Chaplain's Allowance	0	175	175	175	0.0%	
4104	Mayor Making	0	3,000	3,000	3,000	0.0%	
4105	Badges of Office	0	500	500	500	0.0%	
4113	Uniforms	45	325	280	280	13.9%	
	Mayoral Costs :- Indirect Expenditure	670	11,750	11,080	0	11,080	5.7%
	Net Expenditure	(670)	(11,750)	(11,080)			
<u>301 Civic Functions</u>							
4301	Remembrance Sunday	0	2,900	2,900	2,900	0.0%	
4302	Zeebrugge Raid Commemorations	0	3,200	3,200	3,200	0.0%	
4304	Other Links/Functions	0	1,550	1,550	1,550	0.0%	
4305	Civic Hospitality	0	1,050	1,050	1,050	0.0%	
4307	Statutory Annual Town Meeting	0	1,500	1,500	1,500	0.0%	
4308	Honorary Freeman	0	325	325	325	0.0%	
4309	Civic Twinning	0	1,000	1,000	1,000	0.0%	
	Civic Functions :- Indirect Expenditure	0	11,525	11,525	0	11,525	0.0%
	Net Expenditure	0	(11,525)	(11,525)			
<u>302 Custodial Costs</u>							
4310	Robes	0	600	600	600	0.0%	
4311	Insurance - Civic Regalia	2,000	2,000	0	0	100.0%	
4313	Repairs	0	500	500	500	0.0%	
	Custodial Costs :- Indirect Expenditure	2,000	3,100	1,100	0	1,100	64.5%
	Net Expenditure	(2,000)	(3,100)	(1,100)			
<u>303 Town Events</u>							
4063	Events/Activities Facilitation	5,212	21,000	15,788	15,788	24.8%	
4412	Festival Lights	10,593	23,500	12,907	12,907	45.1%	
	Town Events :- Indirect Expenditure	15,805	44,500	28,695	0	28,695	35.5%
	Net Expenditure	(15,805)	(44,500)	(28,695)			

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<u>601 Special Projects</u>						
4410 Western Heights (maint)	2,097	3,000	903		903	69.9%
4421 Sports/Health Development Fund	11,393	25,500	14,107	4,607	9,500	62.7%
Special Projects :- Indirect Expenditure	<u>13,490</u>	<u>28,500</u>	<u>15,010</u>	<u>4,607</u>	<u>10,403</u>	<u>63.5%</u>
Net Expenditure	<u>(13,490)</u>	<u>(28,500)</u>	<u>(15,010)</u>			
Civic and Special Projects :- Income	0	0	0			0.0%
Expenditure	31,966	99,375	67,409	4,607	62,802	36.8%
Movement to/(from) Gen Reserve	<u>(31,966)</u>					

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Community and Services						
<u>304 Tourism</u>						
1109 Tourism income	27,084	29,168	2,084			92.9%
Tourism :- Income	27,084	29,168	2,084			92.9%
4337 Tourism Support	32,192	62,793	30,601		30,601	51.3%
4338 Destination Dover Project	1,188	2,500	1,312		1,312	47.5%
Tourism :- Indirect Expenditure	33,380	65,293	31,913	0	31,913	51.1%
Net Income over Expenditure	(6,296)	(36,125)	(29,829)			
<u>401 Community Projects and Support</u>						
4401 Horticultural	4,554	11,250	6,696		6,696	40.5%
4422 Town Regeneration & Developmnt	1,122	22,813	21,691	10,700	10,991	51.8%
4427 Public Conveniences	172	9,500	9,328	3,000	6,328	33.4%
Community Projects and Support :- Indirect Expenditure	5,848	43,563	37,715	13,700	24,015	44.9%
Net Expenditure	(5,848)	(43,563)	(37,715)			
<u>402 Allotments</u>						
1080 Allotments	15,587	12,250	(3,337)			127.2%
Allotments :- Income	15,587	12,250	(3,337)			127.2%
4430 Allotments maintenance	5,027	10,500	5,473		5,473	47.9%
Allotments :- Indirect Expenditure	5,027	10,500	5,473	0	5,473	47.9%
Net Income over Expenditure	10,560	1,750	(8,810)			
<u>403 Town Open Spaces</u>						
4408 High Meadow maint/dev	25,651	41,000	15,349	14,670	679	98.3%
Town Open Spaces :- Indirect Expenditure	25,651	41,000	15,349	14,670	679	98.3%
Net Expenditure	(25,651)	(41,000)	(15,349)			
Community and Services :- Income	42,671	41,418	(1,253)			103.0%
Expenditure	69,906	160,356	90,450	28,370	62,080	61.3%
Movement to/(from) Gen Reserve	(27,236)					

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Grand Totals:- Income	458,687	873,618	414,931			52.5%
Expenditure	366,990	899,366	532,376	45,832	486,544	45.9%
Net Income over Expenditure	<u>91,697</u>	<u>(25,748)</u>	<u>(117,445)</u>			
Movement to/(from) Gen Reserve	<u>91,697</u>					