



## DOVER TOWN COUNCIL

Minutes of the Meeting of the DOVER TOWN COUNCIL held in the Council Chamber, Maison Dieu House, Biggin Street, Dover, Kent on WEDNESDAY 10<sup>TH</sup> NOVEMBER 2021 at 6pm.

### PRESENT

The Right Worshipful the Town Mayor, Councillor G Cowan in the chair

### Councillors

M Aspland  
E Biggs  
J Bird  
P Brivio  
A Calder  
N Collor  
D Howden

S Jones  
J Lamoon  
C Precious  
R Sawbridge  
L Stephenson  
R Walkden  
C Zosseder

### 139. APOLOGIES FOR ABSENCE

The Town Council noted apologies for absence from Councillor Sancha (personal commitments) & Councillors Rix & Wanstall (ill health).

### 140. DECLARATIONS OF INTEREST

Councillors present made no declarations of disclosable pecuniary and/or other interests as required by law.

### 141. MINUTES

The Town Council approved the Minutes of the Town Council meeting held on 15<sup>th</sup> September 2021.

RESOLVED: That the Minutes of the Town Council meeting held on the 15<sup>th</sup> September 2021 be approved and signed by the Town Mayor.

### 142. COMMUNICATIONS FROM THE CHAIRPERSON

The Town Council noted the Town Mayor's list of engagements since the last meeting.

Chairperson

143. PROGRESS SHEETS

The Town Council noted that there were no outstanding resolutions made by the Town Council.

144. CIVIC & SPECIAL PROJECTS

The Town Council considered the minutes of the Civic & Special Projects Committee held on the 23<sup>rd</sup> September 2021.

RESOLVED: That Civic & Special Projects Committee Minute Nos. 104 to 112 be accepted as a true record.

145. COMMUNITY & SERVICES

The Town Council considered the minutes of the Community & Services Committee held on the 28<sup>th</sup> September 2021, including Resolved to Recommend Minute No. 119.

RESOLVED: a) That Community & Services Committee minute Nos. 113 to 120 be accepted as a true record;

b) That subject to satisfactory reports on the progress of the Community Cohesion Café and Hub, payment be made of £1500 each in 2021/22, 2022/23 & 2023/24 and a delegation for authorisation of payments be given to the Proper Officer in consultation with the Chair of the Committee.

146. PLANNING COMMITTEE

The Town Council considered the minutes of the Planning Committee held on the a) 4<sup>th</sup> October and b) 1<sup>st</sup> November 2021.

RESOLVED: a) That Planning Committee Minute Nos. 81 to 88 be accepted as a true record.

b) That Planning Committee Minute Nos. 129 to 138 be accepted as a true record.

147. COUNCILLOR WARD GRANTS

The Town Council noted the out-turn of the 2021-22 Councillors' Ward Grant scheme (handed out at the meeting).


148. TOWN COUNCIL FINANCIAL INFORMATION

148a) The Town Council approved the schedules of payments made by the Town Council for ai) September and aii) October 2021.

RESOLVED: That the Town Council approved the schedules of payments made for September and October 2021 and were signed by the Chairperson.

148b) To consider the Town Council budget out-turn report to the end of September 2021.

RESOLVED: That the Town Council approved the budget out-turn report to the end of September 2021.

Chairperson




- 148c) The Town Council noted McCabe Ford Williams Letter of 27<sup>th</sup> October 2021 concerning its recent internal audit. The Mayor expressed his thanks to the Town Council Officers for their hard work.
- 148d) The Town Council considered the Chairman of Finance & General Purposes report of 26<sup>th</sup> October 2021, concerning a Virement of Funds – Community Support Budget 2021/22.

RESOLVED: That the Town Council approve the report and delegate to the Proper Officer the authority to transfer budget provision from the Community Support Budget to the appropriate Committees for the agreed projects to be funded.

#### 149. TOWN COUNCIL COMMITTEE MEMBERSHIP & EXTERNAL REPRESENTATION

- 149a) The Town Council considered changes to Committee membership for the remainder of the 2021/22 Municipal year.

RESOLVED: ai) That Councillor Aspland be appointed to the Civic & Special Projects and the Community & Services Committees for the remainder of the 2021/22 Municipal year;

aii) That Councillor Howden be removed from all Committees.

- 149b) The Town Council noted Councillor Walkden's report of 10<sup>th</sup> October 2021 concerning the Royal British Legion Dover Branch.
- 149c) The Town Council noted Councillor Brivio's report of 2<sup>nd</sup> November 2021 concerning meetings of the Dover Fairtrade Network Group, RV Coleman Trust, White Cliffs Community Rail Partnership and the Joint Transportation Board.
- 149d) The Town Council noted an update on Dover District Council from Dover's DDC Councillors (handed out at the meeting).
- 149e) The Town Council noted that an update on Kent County Council from Dover's KCC Councillors had not been received.

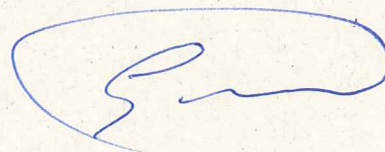
#### 150. QUESTIONS FROM THE PUBLIC

The Town Council noted that there were no questions from the public pursuant to Standing Orders 1 (d) to (m) inclusive and 3b (v).

#### 151. DATE OF NEXT MEETING

The Town Council noted that the date of the next Town Council meeting will be Wednesday 19<sup>th</sup> January 2022.

The meeting finished at 6.31pm



THE RIGHT WORSHIPFUL THE TOWN MAYOR  
(Councillor Gordon Cowan)  
CHAIRPERSON

Chairperson 90
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