

DOVER TOWN COUNCIL

Minutes of the Meeting of the DOVER TOWN COUNCIL held in the Council Chamber, Maison Dieu House, Biggin Street, Dover, Kent on WEDNESDAY 15TH SEPTEMBER 2021 at 6pm.

PRESENT

The Right Worshipful the Town Mayor, Councillor G Cowan in the chair

Councillors

E Biggs
J Bird
P Brivio
A Calder
D Howden
S Jones

J Lamoon
C Precious
T Sancha
R Sawbridge
G Wanstall

89. APOLOGIES FOR ABSENCE

The Town Council noted apologies for absence from Councillors Collor, Rix, Stephenson, Walkden & Zosseder (personal commitments).

90. DECLARATIONS OF INTEREST

Councillors present made no declarations of disclosable pecuniary and/or other interests as required by law.

91. MINUTES

The Town Council approved the Minutes of the Town Council meeting held on 7th July 2021.

RESOLVED: That the Minutes of the Town Council meeting held on the 7th July 2021 be approved and signed by the Town Mayor.

92. COMMUNICATIONS FROM THE CHAIRPERSON

The Town Council noted the Town Mayor's list of engagements since the last meeting.

Chairperson

93. PROGRESS SHEETS

The Town Council noted the outstanding resolutions made by the Town Council.

94. MARKET SQUARE PROJECT

The Town Council considered the Chairperson's report of 8th September 2021 concerning the Market Square Project.

RESOLVED: That the Town Council contribute £10,000 to Dover District Council for the Coastal Communities Project in the Market Square to be met from the Community Support provision in the Town Council's 2021/22 budget.

Councillor Wanstall left the meeting at 6.19pm

95. PLANNING COMMITTEE

95a) The Town Council considered the minutes of the Planning Committee meetings held on the 5th July and 6th September 2021.

RESOLVED: That Planning Committee minute Nos. 48 to 56 and 80 to 88 be accepted as a true record.

95b) The Town Council noted that the meeting scheduled for 9th August 2021 was inquorate.

96. FINANCE & GENERAL PURPOSES COMMITTEE

The Town Council considered the minutes of the Finance & General Purposes Committee meeting held on the 1st September 2021.

RESOLVED: That Finance & General Purposes Committee minute Nos. 72 to 79 be accepted as a true record.

97. COUNCILLOR WARD GRANTS

The Town Council noted the out-turn of the 2021-22 Councillors' Ward Grant scheme (handed out at the meeting).


98. TOWN COUNCIL FINANCIAL INFORMATION

98a) The Town Council approved the schedule of payments made by the Town Council for July and August 2021.

RESOLVED: That the Town Council approved the schedules of payments made for July and August 2021 and were signed by the Chairperson.

98b) The Town Council noted the budget out-turn report to the end of August 2021.

RESOLVED: That the Town Council approved the budget out-turn report to the end of August 2021.

Chairperson


- 98c) The Town Council considered the Chairperson's report of 2nd September 2021 concerning Insurance Declarations.

RESOLVED: That all elected members must sign the declaration form in Appendix 1 and return it to the Town Clerk on or before 16th September 2021.

- 98d) The Town Council considered and noted the External Auditor's Report and Certificate 2020/21, and that in their opinion on the basis of their review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR) 2020/21 that the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and that no other matters have come to their attention giving cause for concern that regulatory requirements have not been met. There were no other matters not affecting their opinion to which the auditors wished to draw the attention of the Council. The Chairperson thanked the Officers for their hard work and congratulated them on another clean audit.

- 98e) The Town Council noted that the statutory requirements for publication of the Notice of Conclusion of Audit and the AGAR 2020/21 have been met.

99. TOWN COUNCIL VACANCY

The Town Council noted the current situation concerning the recent vacancy in St. Radigund's Ward.

100. HEALTH & SAFETY TREE WORKS

The Town Council considered the Chairperson's report of 2nd September 2021 concerning Health & Safety Tree Works.

RESOLVED: That the Proper Officer be delegated to adjust the 2021/22 budget to provide for necessary tree works in consultation with the Chairpersons of the relevant Committees.

101. TOWN COUNCIL EXTERNAL REPRESENTATION

- 101a) The Town Council noted Councillor Brivio's report concerning recent meetings of the Dover Fairtrade Network Group, RV Coleman Trust, White Cliffs Community Rail Partnership and the Joint Transportation Board (handed out at the meeting).

- 101b) The Town Council considered providing a representative to the Plastic Free Community Steering Group following the recent resignation of Councillor Howell-Bray.

RESOLVED: That Councillor Sawbridge be appointed the Town Council's representative to the Plastic Free Community Steering Group.

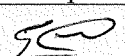
- 101c) The Town Council considered appointing a reserve representative to the Joint Transportation Board.

RESOLVED: That, subject to his agreement, Councillor Walkden be appointed the Town Council's Reserve representative to the Joint Transportation Board.

- 101d) The Town Council noted an update on Dover District Council from Dover's DDC Councillors (handed out at the meeting).

- 101e) The Town Council noted that an update on Kent County Council from Dover's KCC Councillors had not been received.

Chairperson



102. QUESTIONS FROM THE PUBLIC

The Town Council noted that there were no questions from the public pursuant to Standing Orders 1 (d) to (m) inclusive and 3b (v):

103. DATE OF NEXT MEETING

The Town Council noted the date of the next Town Council meeting will be Wednesday 10th November 2021.

The meeting finished at 6.42pm

THE RIGHT WORSHIPFUL THE TOWN MAYOR
(Councillor Gordon Cowan)
CHAIRPERSON



Chairperson

