



## DOVER TOWN COUNCIL

Minutes of a meeting of the CIVIC & SPECIAL PROJECTS COMMITTEE held at the Town Council Offices, Maison Dieu House, Biggin Street, DOVER, Kent CT16 1DW on **THURSDAY 18<sup>TH</sup> NOVEMBER 2021** at 6.00pm.

### PRESENT

Councillor M Aspland  
Councillor J Bird  
Councillor P Brivio (Chairperson)  
Councillor A Calder  
Councillor N Collor  
Councillor G Cowan (Town Mayor)  
Councillor J Lamoon  
Councillor C Precious  
Councillor L Stephenson (Vice-Chairperson)  
Councillor R Walkden  
Councillor C Zosseder

### 152. APOLOGIES FOR ABSENCE

Apologies for absence received from Councillors Wanstall & Sancha (Personal Commitments).

### 153. DECLARATIONS OF INTEREST

Members present made no declarations of disclosable pecuniary and / or any other interests as required by law.

### 154. MINUTES

The Committee noted the approved Minutes of the meeting of the Civic & Special Projects Committee held 23<sup>rd</sup> September 2021 as resolved in Minute No. 144 at the Town Council Meeting held on 10<sup>th</sup> November 2021.

RESOLVED: That the Minutes of the meeting of the Civic & Special Projects Committee held on the 23<sup>rd</sup> September 2021 be signed by the Chairperson.

Chairperson

155. PROGRESS SHEETS

The Committee noted the outstanding items concerning resolutions made by the Civic & Special Project's Committee during 2021/22.

156. BUDGET

- a) The Committee noted the latest out-turn of the Committee's 2021/22 budget.
- b) The Committee noted that the 2022/23 budget process is now underway and Councillors wishing to make representations should contact the Committee Chairperson. The budget is scheduled to be adopted at the meeting of the Town Council on 19<sup>th</sup> January 2022.

157. FOOD SUPPORT

The Committee considered the Chairperson's report dated 10<sup>th</sup> November 2021 concerning Food Support.

RESOLVED: To fund the provision of around 50 Christmas Food Hampers and further food support during the remainder of the Municipal Year for households in Dover Town, which have suffered particular hardship during and following the Covid Pandemic up to £5,000; all arrangements, purchasing decisions and operational detail to be delegated to the Proper Officer in consultation with the Chairperson of the Civic & Special Projects Committee. Funds to be allocated from the Events Facilitation provision of the Civic & Special Project Committee's 2021/22 budget.

158. UPDATE - CHRISTMAS 2021 EVENT

The Committee noted the Chairperson's report dated 5<sup>th</sup> November 2021 concerning an update on Christmas 2021 event (copy attached).

159. INFORMATION ITEMS

The Committee noted that there were no items of information received.

160. DATE OF NEXT MEETING

The next meeting of the Civic & Special Projects Committee will be held on the Thursday 27<sup>th</sup> January 2022 @ 6pm.

The meeting closed at 6.17pm.

Councillor P Brivio  
CHAIRPERSON

Chairperson
