

## List of Payments made between 01/05/2020 and 31/05/2020

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/05/2020	Invicta IT Solutions Ltd	DD/IIT	1,042.38		IT support
01/05/2020	CF Corporate Finance Ltd	DD/cfcorp	81.98		Franking machine
04/05/2020	CoOp Bank	BS628	1.00		Bank charges
07/05/2020	Invicta IT Solutions Ltd	E20/4/2	142.68		IT support
07/05/2020	White Cliffs Countryside P'ship	E/20/4/3	5,720.00		Transfer-RPA Stewardship grant
07/05/2020	White Cliffs Countryside P'ship	E/20/4/4	20,000.00		High Meadow
07/05/2020	Dover Outreach Enterprise	E/20/4/5	305.00		Horticulture
07/05/2020	FF Harvey Plumbing	E/20/4/6	209.48		Maintenance
07/05/2020	Allotment tenant	E/20/4/1	10.00		Key deposit return
11/05/2020	Hutchison 3G UK Ltd	DD/Three	57.58		Telephone
11/05/2020	Southern Electric	DD/SSE	1,465.62		Electricity
11/05/2020	Southern Electric	DD /SSE	35.23		Electricity
13/05/2020	Capita Payroll	DD/CAPITA	37,199.25		Cllr Allowance/salaries
15/05/2020	Wingham Well Spring	E/20/5/2	51.60		Water
15/05/2020	Buckland Media Group Ltd	E20/5/2	228.00		Electoral boundary maps
18/05/2020	Crown Gas Power	DD/Crown	59.66		Gas
18/05/2020	CoOp Bank	DD/COOP	2.00		Bank charges
18/05/2020	CoOp Bank	DD/COOP	1.00		Bank charges
19/05/2020	Dover District Council	DD/DDC	304.00		Business rates
19/05/2020	Dover District Council	DD /DDC	1,223.00		Business rates
20/05/2020	Hutchison 3G UK Ltd	DD/Three	26.70		Telephone
20/05/2020	Squarespace	CC/SquSp	178.91		Destination Dover
20/05/2020	Survey Monkey	CC/SMonkey	260.00		Subscription
20/05/2020	Amazon.co.uk	CC/Amaz	100.00		Welfare
21/05/2020	Southern Communications Ltd	DD/SComms	77.27		Telephone
26/05/2020	CoOp Bank	DD/COOP	1.00		Bank charges
28/05/2020	ESS (Utility Consultants) Ltd	DD/ESS	600.00		Utility savings fee
29/05/2020	Suez Recycling & Recovery Hold	DD/Suez	138.12		Waste disposal
		<b>Total Payments</b>	<b>69,521.46</b>		

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04/05/2020	HSBC	DD/HSBC	6.50		Bank charges
07/05/2020	Co-Op Current Account	7.5.20	50,000.00		Internal funds transfer
Total Payments			<u>50,006.50</u>		

## List of Payments made between 01/04/2020 and 30/04/2020

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/04/2020	Invicta IT Solutions Ltd	DD/IIT	1,042.38		IT support
06/04/2020	CoOp Bank	DD/COOP	1.00		Bank charges
08/04/2020	Affinity for Business Receipts	20/1/1	40.54		Water - allotment
08/04/2020	Satswana Limited	20/1/2	180.00		Data Protection
08/04/2020	Kent Association of Local Councils	20/1/3	2,252.59		Subscription
08/04/2020	Dover Outreach Centre	20/1/4	10,000.00		Committee Grant
08/04/2020	Clarkson Media	20/1/5	1,650.00		Media Relations
08/04/2020	J.B. Industrial Doors Ltd	20/1/6	2,841.60		Town workshop
08/04/2020	Invicta IT Solutions Ltd	20/1/7	1,425.53		Office equipment
08/04/2020	Hipperson Ltd	20/1/8	720.00		Town Centre works
08/04/2020	Industrials UK LP Partnership	20/1/9	1,978.38		Town workshop - rent
09/04/2020	Capita Business Services Ltd	DD/Capita	453.60		Payroll services
09/04/2020	Hutchison 3G UK Ltd	DD/Three	51.89		Telephone
09/04/2020	Capita	DD/CAPITA	46,238.50		Salaries - April
16/04/2020	Industrials UK LP Partnership	20/2/1	53.16		Town workshop-service charge
16/04/2020	Affinity for Business Receipts	20/1/2	36.53		Water - allotment
16/04/2020	Affinity for Business Receipts	20/2/3	205.73		Water - allotment
16/04/2020	Invicta IT Solutions Ltd	20/2/4	91.56		IT support
16/04/2020	Buckland Media Group Ltd	20/2/5	198.00		Signage
16/04/2020	East Kent Recycling Ltd	20/2/6	234.00		Waste disposal
16/04/2020	Crown Gas Power	DD/Crown	332.64		Gas
17/04/2020	Hutchison 3G UK Ltd	DD/Three	26.00		Telephone
20/04/2020	Dover District Council	DD/DDC/PC	307.90		Business Rates
20/04/2020	Dover District Council	DD/DDC/MDH	1,218.50		Business Rates
20/04/2020	CoOp Bank	DD/COOP	1.00		Bank charges
20/04/2020	CoOp Bank	DD /COOP	2.00		Card fee
23/04/2020	Gerald Honey Partnership	20/3/1	1,950.00		Maison Dieu House – Lift
23/04/2020	Affinity for Business Receipts	20/3/2	121.13		Water - allotment
23/04/2020	Affinity for Business Receipts	20/3/3	3.85		Water – amenity land
23/04/2020	Affinity for Business Receipts	20/3/4	5.77		Water – amenity land
23/04/2020	Affinity for Business Receipts	20/3/5	59.60		Water – Maison Dieu House
23/04/2020	Affinity for Business Receipts	20/3/6	509.52		Affinity- allotment
23/04/2020	Affinity for Business Receipts	20/3/7	5.77		Water – amenity land
23/04/2020	Southern Communications Ltd	DD/SCOMM	77.27		Telephone
27/04/2020	CoOp Bank	DD/COOP	1.00		Bank charges
28/04/2020	ESS (Utility Consultants) Ltd	DD/ESS	98.00		Utility savings fee
30/04/2020	Suez Recycling & Recovery Hold	DD/Suez	159.73		Waste removal
		<b>Total Payments</b>	<b>74,574.67</b>		

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01/04/2020	Co-Op Current Account	1.4.2020	50,000.00		Internal funds transfer
03/04/2020	HSBC	DD/HSBC	6.50		Bank charges
<b>Total Payments</b>			<u>50,006.50</u>		

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<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
02/03/2020	COOP Bank	DD/COOP	1.00		Bank charges
02/03/2020	ESS (Utility Consultants) Ltd	DD/ESS	49.00		Utility savings fee
02/03/2020	Invicta IT Solutions Ltd	DD/IIT	1,042.38		IT support
09/03/2020	Cash Book 6	1156	100.00		Internal funds transfer
09/03/2020	CoOp Bank	DD/COOP	1.00		Bank charges
10/03/2020	Society of St Vincent de Paul	4896	300.91		Councillor Ward Grant
10/03/2020	Ashford Borough Council	4885	37.00		Mayoral engagement
10/03/2020	Sevenoaks Mayor's Charity Acc.	4893	45.00		Mayoral engagement
10/03/2020	Tenterden Town Council	4891	50.50		Mayoral engagement
10/03/2020	Ellis Whittam Ltd	4887	3,657.00		Health and Safety/HR legal advice
10/03/2020	Kent County Council	4890	414.85		Photocopier
10/03/2020	Dover Town Fairtrade Network	4888	300.00		Councillor Ward Grant
10/03/2020	Hipperson Ltd	4889	816.00		Premises maintenance
10/03/2020	Affinity for Business Receipts	4898	142.28		Water - allotment
10/03/2020	E. J. Ditton & Co Ltd	4886	978.13		Electrical works
10/03/2020	Right Guard Security UK Ltd	4894	342.00		Security
10/03/2020	Wingham Well Spring	4899	14.40		Water
10/03/2020	TG Electrical	4897	200.00		Electrical works
10/03/2020	Society of Local Council Clerks	4895	123.96		Subscription
11/03/2020	Hutchison 3G UK Ltd	DD/Three	141.04		Telephone
13/03/2020	Capita payroll	31952.45	31,952.45		Salaries - March
16/03/2020	Crown Gas Power	DD/Crown	321.57		Gas
16/03/2020	CoOp Bank	DD/COOP	1.00		Bank charges
17/03/2020	H M Land Registry	DD/LREG	12.00		Search fee
18/03/2020	Cash Book 8	1158	533.14		Training
18/03/2020	Invicta IT Solutions Ltd	4907	91.56		IT support
18/03/2020	E. J. Ditton & Co Ltd	4906	395.46		Electrical works
18/03/2020	Business Stream	4902	92.55		Sewerage
18/03/2020	Visual Line Limited	4914	1,000.00		Destination Dover
18/03/2020	Lindsay Frost Consulting Ltd	4909	377.85		Neighbourhood Plan
18/03/2020	Dover District Council	4904	40.00		Printing
18/03/2020	R G Williams Plumbing & Heating	4913	2,265.37		Premises maintenance
18/03/2020	Key Services South East Ltd	4908	71.36		Premises maintenance
18/03/2020	Bates Office Services Ltd	4901	96.93		Office supplies
18/03/2020	APEX Clean Ltd	4900	448.00		Cleaning services
18/03/2020	MTStudios Ltd	4910	432.00		Website
18/03/2020	Deal Festival of Music & the Arts	4903	2,500.00		Committee grant
18/03/2020	Dover Outreach Enterprise	4905	150.00		Horticulture
18/03/2020	Royal Mail Group Ltd	4912	0.47		Postage
18/03/2020	Rialtas Business Solutions Ltd	4911	202.80		IT support
18/03/2020	Frama UK Ltd	DD/Frama	200.00		Postage
19/03/2020	Carbon Footprint Ltd	CC/Mar	361.20		Carbon offset

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19/03/2020	Seton	CC/ Mar	52.78		Allotment maintenance
19/03/2020	Screwfix	CC /Mar	108.42		Premises maintenance
19/03/2020	Chartered Management Institute	CC / Mar	222.00		Subscription
19/03/2020	CoOp Bank	CC/MAR	2.00		Card fee
20/03/2020	Cash Book 9	20.2.20	300.00		Internal funds transfer
20/03/2020	Hutchison 3G UK Ltd	DD/Three	26.00		Telephone
23/03/2020	CoOp Bank	DD/COOP	1.00		Bank charges
23/03/2020	Southern Communications Ltd	DD/SCOMM	74.39		Telephone
23/03/2020	Southern Electric	DD/SELEC	44.02		Electricity
27/03/2020	Dover Food Bank	OL/27/3-1	1,313.58		Councillor Ward Grant
27/03/2020	Aesir.Construction	OL/27/3-2	4,935.89		Premises maintenance
27/03/2020	Hipperson Ltd	OL/27/2-3	3,200.83		Allotment maintenance
27/03/2020	Tersons Surveyors	OL/27/3-4	1,369.58		Premises maintenance
27/03/2020	APEX Clean Ltd	OL/27/3-5	392.00		Cleaning services
27/03/2020	Ann & Pams Florist	OL/27/3-6	35.40		Mayoral engagement
30/03/2020	CoOp Bank	DD/COOP	1.00		Bank charges
31/03/2020	DreamClean	OL/31.3.20	285.00		Window cleaning
31/03/2020	Key Services South East Ltd	OL/31 Mar	54.00		Allotment maintenance
31/03/2020	Invicta IT Solutions Ltd	OL /31.3.	2,979.00		IT equipment/support
31/03/2020	Cash Book 9	OL31.3.20	300.00		Internal funds transfer
31/03/2020	Suez Recycling & Recovery	DD/Suez	141.22		Waste disposal
		<b>Total Payments</b>	<b>66,140.27</b>		

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05/03/2020	HSBC	DD/HSBC	6.50		Bank charges
12/03/2020	Co-Op Current Account	12.3.20	50,000.00		Internal funds transfer
18/03/2020	Co-Op Current Account	18.3.20	50,000.00		Internal funds transfer

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	<b>Total Payments</b>		<u>100,006.50</u>		
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20/03/2020	Cash Book 9	20.3.20	205.11		Internal funds transfer
31/03/2020	Cash Book 3	CB3/MAR	57.25		Office supplies
31/03/2020	Cash Book 3	CB3/MAR	81.95		Civic Hospitality
31/03/2020	Cash Book 3	CB3/MAR	7.00		Mayoral engagement
31/03/2020	Cash Book 3	CB3/MAR	10.40		Newspapers
31/03/2020	Cash Book 3	CB3/MAR	290.00		Youth Equipment Project

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Total Payments      651.71



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23/03/2020	Cash Book 4	CB4/MAR	40.72		Civic car - fuel
23/03/2020	Cash Book 4	CB4/MAR	32.39		Office supplies
<b>Total Payments</b>			<u>73.11</u>		

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30/03/2020	Cash Book 5	CB5/MAR	25.04		Allotment maintenace
30/03/2020	Cash Book 5	CB5/MAR	94.00		Community vehicle - fuel
30/03/2020	Cash Book 5	CB5/MAR	13.19		Premises maintenance

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**Total Payments**      132.23

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20/03/2020	Cash book 6	CB6/MAR	10.00		Mayoral engagement expense
Total Payments			<u>10.00</u>		

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20/03/2020	Cash Book 9	CB9/MAR	307.33		Training
31/03/2020	Microsoft	CB9/MAR	79.99		IT equipment
		<b>Total Payments</b>	<b>387.32</b>		