



DOVER TOWN COUNCIL

Minutes of the Meeting of the DOVER TOWN COUNCIL held in the Main Hall, St. Radigund's Community Centre, Poulton Close, Dover, Kent on WEDNESDAY 16TH SEPTEMBER 2020 at 6pm.

PRESENT

The Right Worshipful the Town Mayor, Councillor G Cowan in the chair

Councillors

E Biggs	C Precious
P Brivio	N Rix
J Garnett	T Sancha
D. Howden	R Sawbridge
T Howell-Bray	L Stephenson
S Jones	G Wanstall
J Lamoon	

15. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Bird, Collor, Walkden & Zosseder (personal commitments).

16. DECLARATIONS OF INTEREST

Councillors present made no declarations of disclosable pecuniary and/or other interests as required by law.

17. MINUTES

The Town Council received the Minutes of the Town Council meeting held on the 5th August 2020.

RESOLVED: That the Minutes of the Town Council meeting held on the 5th August 2020 be approved and signed by the Town Mayor.

18. PROGRESS SHEETS

The Town Council noted that there were no outstanding resolutions made by the Council.

Chairperson

19. CIVIC & SPECIAL PROJECTS COMMITTEE

The Town Council noted urgent decision 20/21-UD012 concerning the cancellation of Civic & Special Projects Committee Meeting on 27th August 2020 due to the Covid-19 situation.

The Town Council considered an application for financial assistance from Dover Film Festival.

RESOLVED: That a grant of £311 be given to the Dover Film Festival to be taken from the Events Facilitation provision in the Civic & Special Functions Committees' 2020/21 budget.

20. COMMUNITY & SERVICES COMMITTEE

The Town Council noted an update on the current situation concerning Allotments.

21. FINANCE & GENERAL PURPOSES COMMITTEE

The Town Council noted the Chairman of the Finance & General Purposes Committee's report of 3rd September 2020 concerning Insurance.

22. PLANNING COMMITTEE

The Town Council noted urgent decisions 20/21-UD011 concerning the cancellation of Planning Committee Meeting on 10th August 2020 and 20/21-UD014 concerning the cancellation of Planning Committee Meeting on 7th September 2020 due to the Covid-19 situation.

The Town Council noted urgent decision 20/21-UD013 concerning the Planning responses for July 2020.

23. TOWN COUNCIL FINANCIAL INFORMATION

The Town Council considered the schedule of payments made by the Town Council for July & August 2020.

The Town Council considered the Town Council budget out-turn report to the end of August 2020.

The Town Council noted that the statutory period for the Exercise of Public Rights in relation to the Annual Governance and Accountability Return for the year ended 31st March 2020 is 17th August to 28th September (inclusive) and that all statutory public notification has been made.

The Town Council noted that preparation of the Town Council 2020/21 budget is underway and Councillors should contact Committee Chairman to discuss items for inclusion and any other related matters. The budget will be resolved at the January 2021 meeting of the Full Town Council.

RESOLVED: The Town Council approved payments made in July & August 2020 and the budget out-turn report to the end of August 2020.

24. COUNCILLOR GRANTS

The Town Council noted the out-turn of the 2020-21 Councillors' grants award scheme.

Chairperson



25. TOWN COUNCIL PROJECTS

The Town Council considered the Chairman of the Council's report of 7th September 2020 concerning a Winter Festival/Christmas in Dover.

The Town Council considered the Chairman of the Council's report of 7th September 2020 concerning Support for Employment in Dover.

The Town Council considered the Chairman of the Council's report of 8th September 2020 concerning the Social Supermarket project.

RESOLVED: a) That the Town Council stage a COVID safe event in the centre of Dover, to mark the switching on of the festive lights in November/December 2020 in order to draw shoppers and visitors into the town; to stimulate the local economy; and to provide an exciting, COVID regulation compliant celebration for the people of Dover;

That a budget of up to £30,000 be set up, including contingency, to be taken from the Switch on budget as well as various event, hospitality and project underspends in the Council's committee and central budgets for 2020-21, to be managed by the Responsible Financial Officer;

That all contracts, arrangements and negotiations be delegated to the Proper Officer in consultation with the Chairperson of the Civic and Special Projects Committee;

b) That the Town Council partners with Dover Big Local to provide start-up advice, support and training to potential entrepreneurs in Dover Town. Budget up to £3,250 to be met from Town Regeneration and underspent budgets in consultation with the Responsible Financial Officer;

c) That the Town Council partners with Dover Big Local in establishing a social supermarket in Dover. Budget up to £10,000 to be met from Town Regeneration and other underspent budgets in consultation with the Responsible Financial Officer.

26. COVID-19

The Town Council noted the Chairman of the Council's report of 7th September 2020 concerning meeting arrangements for the remainder of the municipal year 2020/21.

27. QUESTIONS FROM THE PUBLIC

The Town Council noted that no questions from the public pursuant to Standing Orders 1 (d) to (m) inclusive and 3b (v) had been received.

The meeting ended at 7.01pm



THE RIGHT WORSHIPFUL THE TOWN MAYOR
(Councillor Gordon Cowan)
CHAIRPERSON

Chairperson
