

## DOVER TOWN COUNCIL

Minutes of the Meeting of the DOVER TOWN COUNCIL held virtually via Zoom due to National Covid-19 Lockdown restrictions on WEDNESDAY 24<sup>TH</sup> MARCH 2021 at 6pm.

### PRESENT

The Right Worshipful the Town Mayor, Councillor G Cowan in the chair

### Councillors

E Biggs	N Rix
J Bird	T Sancha
P Brivio	R Sawbridge
D Howden	L Stephenson
T Howell-Bray (from Min 57)	G Wanstall (from Min 57)
S Jones	R Walkden
J Lamoon	C Zosseder
C Precious	

#### 47. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Collor (ill health).

#### 48. DECLARATIONS OF INTEREST

Councillors present made no declarations of disclosable pecuniary and/or other interests as required by law.

#### 49. MINUTES

The Town Council received the Minutes of the Town Council meeting held on the 6<sup>th</sup> January 2021.

RESOLVED: That the Minutes of the Town Council meeting held on the 6<sup>th</sup> January 2021 be approved and signed by the Town Mayor.

#### 50. CHANGE OF ORDER OF BUSINESS

The Town Council considered changing the order of business in accordance with Standing Order 7(vi).

Chairperson

RESOLVED: That the order of business be changed to consider Agenda item 11 at this point in the meeting.

51. TOWN MAYOR ELECT & DEPUTY TOWN MAYOR ELECT FOR 2021/22 MUNICIPAL YEAR

Councillor Brivio proposed and Councillor Jones seconded a motion that the Mayor, Deputy Mayor, chairpersons & vice-chairpersons of the committees and external representatives of Dover Town Council appointed for 20/21 remain in office for the municipal year 2021/22.

RESOLVED: That the Mayor, Deputy Mayor, chairpersons & vice-chairpersons of the committees and external representatives of Dover Town Council appointed for 2020/21 remain in office for the municipal year 2021/22.

52. COMMUNICATIONS FROM THE CHAIRMAN

The Town Council noted the Town Mayor's list of engagements since the last meeting.

53. PROGRESS SHEETS

The Town Council noted that there were no outstanding resolutions made by the Council.

54. COMMITTEE UPDATES

The Town Council noted the Land and Community Officer's report concerning Allotments in Dover.

The Town Council noted the planning decisions of DDC in Dover for January to March 2021 (distributed prior to the meeting).

55. COUNCILLOR GRANTS

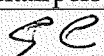
The Town Council noted the out-turn of the 2020-21 Councillors' grants award scheme. It was also noted that the unspent grant allowance would be allocated to providing an Easter project for local families affected financially by the Covid-19 pandemic.

56. GOVERNANCE & ACCOUNTABILITY

The Town Council considered the Chairman of the Council's report dated 16<sup>th</sup> March 2021 concerning the Town & Parish Councils Quadrennial Review.

RESOLVED: That for the municipal years up to and including 2022/23: -

- a) That a rate for the Parish Basic Allowance of £560 be paid;
- b) That a Chairman's Parish Basic Allowance not be paid;
- c) That a rate for mileage and for other travel and subsistence for approved duties outside the Town boundary be set at the HMRC approved rates, reasonable actual expenses incurred for public transport and subsistence or the relevant DDC rates as appropriate;
- d) That no travel and subsistence expenses for approved duties within the Town be paid (with the exception of Councillors with special circumstances such as disability);

Chairperson


- e) That a time limit for the receipt of claims for travel and subsistence be set at 2 months;
- f) That it be noted that arrangements have been made for publication of the report of the Panel in accordance with Regulation 30 of the Local Authorities (Members Allowances) (England) Regulations 2003.

57. TOWN COUNCIL EXTERNAL REPRESENTATION

The Town Council noted Councillor Brivio's update reports concerning the RV Coleman Trust, Dover Fairtrade Network Group, Food Pantry, the Community Café and the White Cliffs Community Rail Partnership.

The Town Council noted Councillor Brivio's update report concerning the recent meeting of the Joint Transportation Board (distributed prior to the meeting).

58. TOWN COUNCIL FINANCIAL INFORMATION

The Town Council approved the schedule of payments made by the Town Council for December 2020, January and February 2021.

The Town Council approved the budget out-turn report to the end of February 2021.

- RESOLVED:
- a) The Town Council approved payments made for December 2020, January and February 2021;
  - b) The Town Council approved the budget out-turn report to the end of February 2021.


59. QUESTIONS FROM THE PUBLIC

The Town Council noted there were no questions from the public pursuant to Standing Orders 1 (d) to (m) inclusive and 3b (v).

60. DATE OF THE NEXT MEETING

The Town Council noted that the date of the next Town Council meeting is scheduled for Thursday 20<sup>th</sup> May 2021 (Mayor Making).

The meeting ended at 6.48pm



THE RIGHT WORSHIPFUL THE TOWN MAYOR  
(Councillor Gordon Cowan)  
CHAIRPERSON

Chairperson
