



DOVER TOWN COUNCIL

Minutes of the Meeting of the DOVER TOWN COUNCIL held in the Council Offices, Maison Dieu House, Biggin Street, Dover on WEDNESDAY 17TH JULY 2019 at 6pm.

PRESENT

Town Mayor, Councillor G Cowan in the chair

Councillors

E Biggs	N Rix
J Bird	T Sancha
J Garnett	R Sawbridge
D Howden	L Stephenson
T Howell-Bray	R Walkden
S Jones	G Wanstall
J Lamoon	C Zosseder
C Precious	

69. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Brivio & Collor (personal commitments).

70. DECLARATIONS OF INTEREST

Councillors present made no declarations of disclosable pecuniary and / or any other interests as required by law.

71. MINUTES

The Town Council considered the Minutes of the 24th Statutory Annual Meeting held on the 16th May 2019.

RESOLVED: That the Minutes of the 24th Statutory Annual Meeting held on the 16th May 2019 be approved and signed by the Town Mayor.

Chairman


72. PROGRESS SHEETS

The Town Council noted that there were no outstanding resolutions made by the Town Council.

73. COMMUNICATIONS FROM THE CHAIRPERSON

The Town Council noted the Town Mayor's list of engagements since the last meeting.

74. PLANNING COMMITTEE

The Town Council considered the minutes of the Planning Committee meetings held on the 10th June & 8th July 2019.

RESOLVED: a) That minute Nos. 17 to 28 be received;

b) That minute Nos. 59 to 68 be received.

75. FINANCE & GENERAL PURPOSES COMMITTEE

The Town Council considered the minutes of the Finance & General Purposes Committee held on the 19th June 2019.

RESOLVED: a) That minute Nos. 29 to 37 be received;

b) That the Town Council adopt the Investment Strategy 2019/20.

76. COMMUNITY & SERVICES COMMITTEE

The Town Council considered the minutes of the Community & Services Committee held on the 25th June 2019.

RESOLVED: That minute Nos. 38 to 46 be received.

77. CIVIC & SPECIAL PROJECTS COMMITTEE

The Town Council considered the minutes of the Civic & Special Projects Committee held on the 4th July 2019.

RESOLVED: a) That minute Nos. 47 to 58 be received;

b) To delegate all negotiations / arrangements & agreements in respect of the Christmas / Winter celebrations for 2019/20, as outlined within the report, to the Proper Officer in consultation with the Chairperson of the Civic & Special Projects Committee; Costs to be met from the relevant provisions, within the Civic & Special Project Committee's relevant year's budgets.

78. COUNCILLORS GRANTS

The Town Council noted the out-turn of the 2019/20 Councillor's grants award scheme (handed out at the meeting).

Chairman



79. TOWN COUNCIL FINANCIAL INFORMATION

The Town Council noted the budget out-turn report to the end of June 2019.

RESOLVED: That the payments made by the Town Council for May & June 2019 be approved and the schedules signed by the Chairperson.

80. DOVER PRIDE

The Town Council received a presentation from representatives of Dover Pride. After a short question and answer session, the Chairperson thanked the representatives for their interesting and informative presentation.

The Town Council considered Councillor Howden's report of the 8th July 2019 concerning Dover Pride.

RESOLVED: That the Town Council become a Pride Partner for 2019 with a contribution of £1,500 and provide access to the Maison Dieu for the event through its unallocated "free days". All negotiations and agreements to be delegated to the Proper Officer in consultation with the Chairperson of the Council. Funding to be provided from the Events Facilitation provision held in the Civic & Special Project Committee's 2019/20 budget.

81. CLIMATE CHANGE EMERGENCY

With the permission of the Chairperson, the Town Council received a short presentation from a member of the public.

The Town Council considered Councillors Sawbridge & Garnett's report of the 5th July 2019 concerning Climate Change Emergency.

RESOLVED:

- a) That Dover Town Council declare a climate emergency and commit to becoming a carbon neutral organization by 2025 - 2030;
- b) To undertake a comparative benchmarking exercise using online tools to establish a sound baseline position by October 2019;
- c) To draw up and agree an action plan by March 2020, based on the results of the benchmarking, in order to achieve carbon neutrality by 2025 - 2030;
- d) To establish an initial budget of £1,000 from the general reserve;
- e) Remit the oversight of the benchmarking, monitoring of the Action Plan and appointment of the Climate Change champions to the Finance & General Purposes Committee;
- f) To work in partnership with other bodies able to offer expertise and resources in achieving the above resolutions.

82. LAND SOUTH OF ADRIAN STREET

The Town Council considered Councillor Jones report of the 11th July 2019 concerning Land South of Adrian Street in Dover.

Chairman


RESOLVED: That the Town Council authorize the Proper Officer to seal a deed for the transfer of land shown in Appendix A, at Pilots Meadow Statutory Allotments.

83. TOWN COUNCIL, COMMITTEE & EXTERNAL BODY REPRESENTATION

The Town Council noted the minutes of the Port & Community Forum meeting held on the 11th June 2019.

The Town Council noted Councillor Walkden's report on the recent activities of the Dover White Cliffs Branch of the Royal British Legion.

The Town Council noted Councillor Precious report on the White Ribbon conference held 5th June 2019 (handed out at the meeting).

The Town Council noted Councillor Brivio's report concerning the Coleman Trust & Dover's Fairtrade Network Group.

The Town Council considered membership of Committees.

- RESOLVED:
- a) That Councillor Sawbridge be appointed to the Finance & General Purposes Committee for the remainder of the 2019/20 Municipal Year;
 - b) That Councillor Bird be removed from the Planning Committee;
 - c) That Councillor Howell-Bray be removed from the Civic & Special Projects Committee;
 - d) That Councillor Zosseder be removed from the Civic & Special Projects Committee, Community & Services Committee & the Finance & General Purposes Committee;
 - e) That Councillor Jones be removed from the Civic & Special Projects Committee & the Planning Committee.


84. INFORMATION ITEMS

Councillors noted that information has been provided to them on how to input to an Ambition Plan.

85. QUESTIONS FROM THE PUBLIC

The Town Council considered questions from Mr K Sansum pursuant to Standing Orders 1 (d) to (m) inclusive and 3b (v), (letter received by hand on the 26th June 2019).

- Q1: How many Community toilets are there in Dover?
- Q2: How much is the taxpayer paying for the lease at the Eastern Docks toilets (Pebbles) and what income does Dover Town Council get from this lease?
- Q3: When does the lease on Pebbles expire?
- Q4: Does Dover Town Council have any future plans to open any new Community toilets in Dover?
- Q5: Does Dover Town Council offer businesses funding to be part of the Community Toilet Scheme and is the scheme publicised?

Chairman


- A1: None. The last member left the scheme at the end of January 2019;
- A2: The lease between Dover Town Council & Dover Harbour Board is for a peppercorn and the lease between Pebbles CIC and Dover Town Council is also a peppercorn; Dover Town Council does not receive an income and the admission charge (20p per person) for using the toilets makes a small contribution towards the costs of manning the facility;
- A3: The current lease with Pebbles CIC terminates in February 2021;
- A4: Interested Business Owners who meet the criteria for being part of the Community Toilet Scheme are welcome to apply;
- A5: The Community Toilet Scheme provides a £2,500 grant to contractors. Suitable, potential contractors have previously been approached in Dover.

86. DATE OF THE NEXT MEETING

The Town Council noted that the date of the next meeting will be Wednesday 25th September 2019.

The meeting ended at 7.32pm



THE RIGHT WORSHIPFUL THE TOWN MAYOR
(Councillor Gordon Cowan)
CHAIRPERSON

Chairman
