DOVER TOWN COUNCIL

Minutes of the Meeting of the DOVER TOWN COUNCIL held in the Council Offices, Maison Dieu House, Biggin Street, Dover on WEDNESDAY 18TH MARCH 2020 at 6pm.

PRESENT

The Right Worshipful the Town Mayor, Councillor G Cowan in the chair

Councillors

E Biggs
J Bird
P Brivio
J Garnett
D Howden
S Jones
J Lamoon
C Precious
N Rix
T Sancha
R Sawbridge
L Stephenson
G Wanstall

288. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Collor, Howell-Bray, Walkden and Zosseder (personal commitments).

289. DECLARATIONS OF INTEREST

Councillors present made no declarations of disclosable pecuniary and / or any other interests as required by law.

290. MINUTES

The Town Council received the Minutes of the Town Council meeting held on the 15th January 2020.

RESOLVED: That the Minutes of the Town Council meeting held on the 15th January 2020 be approved and signed by the Town Mayor.

291. PROGRESS SHEETS

The Town Council noted that there were no outstanding resolutions made by the Town Council.

Chairperson

DRAFT

292. COMMUNICATIONS FROM THE CHAIRPERSON

The Town Council noted the Town Mayor's list of engagements since the last meeting.

293. CHANGE OF ORDER OF BUSINESS

The Town Council considered changing the order of business in accordance with Standing Order 7(vi).

RESOLVED: That the order of business be changed to consider Agenda item 11 at this point in the meeting.

294. TOWN MAYOR ELECT & DEPUTY TOWN MAYOR ELECT FOR 2020/21 MUNICIPAL YEAR

The Town Council considered nominations for Town Mayor Elect and Deputy Town Mayor Elect for the 2020/21 Municipal Year to take office on 14th May 2020.

Councillor Rix proposed and Councillor Lamoon seconded a motion that due to the current situation Councillor Cowan remains as Mayor for the 2020/21 Municipal Year and Councillor Howden remains as Deputy Mayor and the Chairperson and Vice-Chairpersons of Committees remain as 2019/20.

RESOLVED: a) That Councillor Gordon Cowan be elected as Town Mayor of Dover for the 2020/21 Municipal Year to take office on the 14th May 2020.

b) That Councillor Dominic Howden be elected as Deputy Town Mayor of Dover for the Municipal Year 2020/21 to take office on the 14th May 2020.

c) That Councillor Brivio be elected Chairperson and Councillor Stephenson be elected Vice-Chairperson of the Civic & Special Projects Committee for the 2020/21 Municipal Year;

d) That Councillor Jones be elected Chairperson and Councillor Howell-Bray be elected Vice-Chairperson of the Community & Services Committee for the 2020/21 Municipal Year;

e) That Councillor Cowan be elected Chairperson and Councillor Howden be elected Vice-Chairperson of the Finance & General Purposes Committee for the 2020/21 Municipal Year;

f) That Councillor Biggs be elected Chairperson and Councillor Howell-Bray be elected Vice-Chairperson of the Planning Committee for the 2020/21 Municipal Year.

295. CIVIC & SPECIAL PROJECTS COMMITTEE

The Town Council considered the minutes of the Civic & Special Projects Committee meetings held on 30th January & 5th March 2020.

RESOLVED: a) That minute Nos. 232 to 241 be accepted as a true record;

b) That minute Nos. 280 to 287 be accepted as a true record.

296. PLANNING COMMITTEE

Chairperson

DRAFT

The Town Council considered the minutes of the Planning Committee meetings held on the 3rd February & 2nd March 2020.

RESOLVED: a) That minute Nos. 242 to 251 be accepted as a true record;

b) That minute Nos. 271 to 279 be accepted as a true record.

297. FINANCE & GENERAL PURPOSES COMMITTEE

The Town Council considered the minutes of the Finance & General Purposes Committee meeting held on the 12th February 2020.

Councillor Rix withdrew his motion (RTR Minute No. 260).

Councillor Sancha withdrew her motion (RTR Minute No. 261).

RTR Minute No. 262: - Councillor Sawbridge proposed and Councillor Garnett seconded a motion to amend the Environmental and Climate Emergency Policy. Councillor Sawbridge requested a recorded vote on this item which was as follows: -

FOR: Councillors Garnett, Lamoon, Rix, and Wanstall – AGAINST: Councillors Biggs, Bird, Brivio, Cowan, Howden, Jones, Precious, Stephenson – ABSTAIN: Sancha. The proposal for the amendment was not agreed.

Councillor Cowan requested a recorded vote to be taken for RTR Minute No. 262 To adopt the Environmental and Climate Emergency Policy and E.S. Action Plan which was as follows: -

FOR: Councillors Biggs, Bird, Brivio, Cowan, Howden, Jones, Lamoon, Precious, Rix, Stephenson and Wanstall – AGAINST: Sawbridge – ABSTAIN: Garnett and Sancha.

RESOLVED: a) That minute Nos. 252 to 258 and 263 to 264 be accepted as a true record;

b) That the Town Council adopts the revised Health & Safety Policy, Health & Safety Handbook, Staff Handbook and Model Staff Contract;

c) That the Town Council adopt the Environmental Sustainability Policy and E.S. Action Plan.

298. COMMUNITY & SERVICES COMMITTEE

The Town Council considered the minutes of the Community & Services Committee meeting held on the 18th February 2020.

RESOLVED: That minute Nos. 263 to 270 be accepted as a true record.

299. COUNCILLORS GRANTS

The Town Council noted the out-turn of the 2019/20 Councillors' grants award scheme (handed out at the meeting).

300. TOWN COUNCIL FINANCIAL INFORMATION & ADMINISTRATION

The Town Council considered the payments made by the Town Council for January & February 2020.

Chairperson

DRAFT

The Town Council noted the budget out-turn report to the end of February 2020.

RESOLVED: That the payments made by the Town Council for January & February 2020 be approved and the schedules signed by the Chairperson.

301. OFFICE PREMISES & ADMINISTRATION

To consider the draft schedule of meetings for the 2020/21 Municipal Year (copy attached).

RESOLVED: That the Town Council adopt the schedule of meetings for the 2020/21 Municipal Year.

302. TOWN COUNCIL, COMMITTEE & EXTERNAL BODY REPRESENTATION

The Town Council noted the minutes of the Port & Community Forum meeting held on 19th October 2019.

The Town Council noted Councillor Brivio's report on the recent Dover Fairtrade Network Group and RV Coleman Trust meetings.

The Town Council noted Councillor Walkden's report on the RBL White Cliffs Branch meetings held on 4th December 2019 and 5th February 2020.

The Town Council considered membership of Committees.

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RESOLVED: That Councillor Garnett is removed from the Planning Committee.

303. QUESTIONS FROM THE PUBLIC

The Town Council noted that no questions from the public pursuant to Standing Orders 1 (d) to (m) inclusive and 3b (v) had been received.

304. DATE OF THE NEXT MEETING

The Town Council noted that the date of the next Town Council meeting will be held on Wednesday 14th May 2020 (Mayor Making).

The meeting ended at 7.00pm

THE RIGHT WORSHIPFUL THE TOWN MAYOR
(Councillor Gordon Cowan)
CHAIRPERSON

Chairperson

DRAFT