



## DOVER TOWN COUNCIL

Minutes of the Meeting of the DOVER TOWN COUNCIL held in the Council Offices, Maison Dieu House, Biggin Street, Dover on WEDNESDAY 20<sup>TH</sup> NOVEMBER 2019 at 6pm.

### PRESENT

Town Mayor, Councillor G Cowan in the chair

### Councillors

E Biggs	C Precious
J Bird	N Rix
P Brivio	T Sancha
N Collor	R Sawbridge (From Min No: 185)
J Garnett	L Stephenson
D Howden	R Walkden
T Howell-Bray	G Wanstall
S Jones	C Zosseder
J Lamoon	

#### 180. APOLOGIES FOR ABSENCE

No apologies for absence have been received.

#### 181. DECLARATIONS OF INTEREST

Councillors present made no declarations of disclosable pecuniary and / or any other interests as required by law.

#### 182. MINUTES

The Town Council received the Minutes of the Town Council meeting held on the 25<sup>th</sup> September 2019.

RESOLVED: That the Minutes of the Town Council meeting held on the 25<sup>th</sup> September 2019 be approved and signed by the Town Mayor.

#### 183. PROGRESS SHEETS

The Town Council noted that there were no outstanding resolutions made by the Town Council.

Chairperson

184. COMMUNICATIONS FROM THE CHAIRPERSON

The Town Council noted the Town Mayor's list of engagements since the last meeting.

185. DESTINATION DOVER

The Town Council received an update presentation from Mr Diederik Smet, Destination Dover Manager. After a short question and answer session the Chairperson thanked Mr Smet for his presentation.

186. PLANNING COMMITTEE

The Town Council considered the minutes of the Planning Committee meetings held on the 30<sup>th</sup> September & 28<sup>th</sup> October 2019.

RESOLVED: a) That minute Nos. 141 to 150 be received;

b) That minute Nos. 160 to 170 be received.

187. COMMUNITY & SERVICES COMMITTEE

The Town Council considered the minutes of the Community & Services Committee held on the 8<sup>th</sup> October 2019.

RESOLVED: That minute Nos. 151 to 159 be received.

188. CIVIC & SPECIAL PROJECTS COMMITTEE

The Town Council considered the minutes of the Civic & Special Projects Committee held on the 14<sup>th</sup> November 2019.

RESOLVED: That minute Nos. 171 to 179 be received.

189. COUNCILLORS GRANTS

The Town Council noted the out-turn of the 2019/20 Councillors' grants award scheme (handed out at the meeting).

190. TOWN COUNCIL FINANCIAL INFORMATION

The Town Council noted the budget out-turn report to the end of October 2019.

The Town Council noted McCabe Ford Williams letter dated 1<sup>st</sup> November 2019 concerning the Independent internal audit visit 2019/20.

The Town Council considered the payments made by the Town Council for September & October 2019.

The Town Council considered the Town Clerk's report concerning the Training & Development Policy.

Chairperson


RESOLVED: a) That the payments made by the Town Council for September & October 2019 be approved and the schedules signed by the Chairperson;

b) To allow untrained members to continue participating in the Planning Committee until next KALC Planning Conference or until local KALC planning training is available. Members who do not undertake training on that occasion will be referred to Council for removal from the Committee.

**191. TOWN COUNCIL, COMMITTEE & EXTERNAL BODY REPRESENTATION**

The Town Council noted the minutes of the Port & Community Forum meeting held on the 10<sup>th</sup> October 2019.

The Town Council noted Councillor Walkden's report on the recent activities of the Dover White Cliffs Branch of the Royal British Legion.

The Town Council noted Councillor Brivio's update concerning the R V Coleman Trust & Dover Fairtrade Network.

The Town Council noted Councillor Precious's update concerning the White Ribbon Campaign.

The Town Council considered appointing a Town Council representative to the 'Plastic Free Community' Steering Group for the remainder of the 2019/20 Municipal Year.

RESOLVED: That Councillor Howell-Bray be appointed as the Town Council representative to the 'Plastic Free Community' Steering Group for the remainder of the 2019/20 Municipal Year.


**192. QUESTIONS FROM THE PUBLIC**

The Town Council noted that no questions from the public pursuant to Standing Orders 1 (d) to (m) inclusive and 3b (v) had been received.

**193. DATE OF THE NEXT MEETING**

The Town Council noted that the date of the next Town Council meeting will be held on Wednesday 15<sup>th</sup> January 2020 (Budget Meeting).

The meeting ended at 6.59pm



THE RIGHT WORSHIPFUL THE TOWN MAYOR  
(Councillor Gordon Cowan)  
CHAIRPERSON

Chairperson
