



DOVER TOWN COUNCIL

Minutes of a meeting of the FINANCE AND GENERAL PURPOSES COMMITTEE held in the Council Offices, Maison Dieu House, Biggin Street, Dover on Wednesday 11th September 2019 at 6pm.

PRESENT

Councillor Cowan (Town Mayor – ex-officio) – Chairperson	
Councillor E Biggs	Councillor J Lamoon
Councillor J Bird	Councillor N Rix
Councillor P Brivio	Councillor T Sancha
Councillor N Collor	Councillor L Stephenson
Councillor J Garnett	Councillor R Walkden
Councillor D Howden	Councillor G Wanstall
Councillor S Jones	Councillor R Sawbridge
Councillor C Precious	

107. APOLOGIES FOR ABSENCE

No apologies for absence were received.

108. DECLARATIONS OF INTEREST

Members present made no declarations of disclosable pecuniary and/or other interests as required by law.

109. MINUTES

The Committee noted, that the Minutes of the meeting of the Finance & General Purposes Committee held on 19th June 2019 were approved as a correct record at the Town Council's meeting held on 17th July 2019.

Chairman

110. TOWN COUNCIL FINANCIAL INFORMATION

The Committee noted that the schedule of payments made by the Town Council during June 2019 were approved at the Town Council's meeting held 17th July 2019.

The Committee noted the RFO's verbal update on the Council's Investment Plan.

The Committee noted that the AGAR for the year ended 31st March 2019 has been published in accordance with statutory requirements.

The Committee noted the RFO's report concerning the inspection of Town Council allotments.

The Committee noted the Town Council's budget out-turn to 31st July 2019.

The Committee considered the schedule of payments made by the Town Council during July 2019.

The Committee considered the External Auditor Report and Certificate for the year ended 31st March 2019.

- RESOLVED:
- a) That the schedule of payments made by the Town Council during July 2019 be laid before the next meeting of the Town Council in accordance with Standing Order 3(x);
 - b) That the External Auditor Report and Certificate for the year ended 31st March 2019 be laid before the next meeting of the Town Council.

111. PROGRESS SHEETS

The Committee noted the outstanding items concerning resolutions made by the Finance & General Purposes Committee during 2019/20.

112. COUNCILLORS WARD GRANTS

The Committee noted the current situation concerning Councillors Ward Grants (handed out at the meeting).

113. CARBON FOOTPRINT

The Committee noted the RFO's report on the Town Council Carbon Footprint.



Chairman

Chairman

114. STAFFING

The Committee considered the Chairperson's report on a Salary Review 2019/20.

RESOLVED TO RECOMMEND: That staff salaries be increased by 2.9% from April 2019.

115. AMBITION PLAN

The Committee noted the Town Clerk's report on the Town Council Ambition Plan.

116. INFORMATION ITEMS

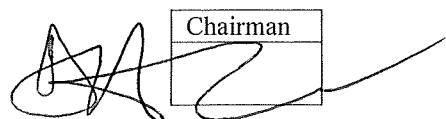
There were no items of information regarding the Committee's responsibilities.

117. DATE OF NEXT MEETING

The Committee noted that the next meeting of the Finance and General Purposes Committee will be held on Wednesday 4th December 2019 at 6pm.

The meeting closed at 6.53pm.

Councillor G Cowan
CHAIRPERSON

 Chairman