



DOVER TOWN COUNCIL

Minutes of a meeting of the FINANCE AND GENERAL PURPOSES COMMITTEE held in the Council Offices, Maison Dieu House, Biggin Street, Dover on Wednesday 6th June 2018 at 6pm.

PRESENT

Councillor Cowan - Chairman
 Councillor Walkden
 Councillor Jenner
 Councillor Lamoon
 Councillor Palmer
 Councillor Precious
 Councillor Rix
 Councillor Wood
 Councillor Wallace
 Councillor Palmer
 Councillor Brivio
 Councillor Jones (Town Mayor – ex-officio)

13. **CHAIRMAN & VICE-CHAIRMAN**

The Committee considered the appointment of a Chairman and Vice-Chairman for the 2018/19 Municipal Year.

Councillor Wallace proposed and Councillor Wood seconded the motion that Councillor Cowan be appointed Chairman of the Committee for the 2018/19 Municipal Year.

Councillor Jenner proposed and Councillor Lamoon seconded the motion that Councillor Walkden be appointed Chairman of the Committee for the 2018/19 Municipal Year.

RESOLVED: That Councillor Cowan be appointed Chairman of the Committee for the 2017/18 Municipal Year.

Councillor Cowan took the Chair.

Councillor Brivio proposed and Councillor Jones seconded the motion that Councillor Heron be appointed Vice-Chairman of the Committee for the 2017/18 Municipal Year.

Councillor Rix proposed and Councillor Lamoon seconded the motion that Councillor Walkden be appointed Vice-Chairman of the Committee for the 2017/18 Municipal Year.

RESOLVED: That Councillor Heron be appointed Vice-Chairman of the Committee for the 2017/18 Municipal Year.

Chairman


14. APOLOGIES FOR ABSENCE

Apologies for absence received from Councillors Sansum, Zosseder and Warriner due to prior engagements.

15. DECLARATIONS OF INTEREST

Members present made no declarations of disclosable pecuniary and/or other interests as required by law.

16. MINUTES

The committee noted that the Minutes of the meeting of the Finance & General Purposes Committee held on 14th March 2018 was approved as a correct record at the Town Council's meeting on 25th April 2018.

17. TOWN COUNCIL FINANCIAL INFORMATION

The Committee noted the schedules of payments made by the Town Council during March 2018 were approved at the Town Council's meeting on 25th April 2018 and the schedules of payments made by the Town Council during April 2018 were approved at the Town Council's meeting on 24th May 2018.

The Committee noted the RFO's verbal update that the council's investments remain in line with the investment strategy approved by council.

18. PROGRESS SHEETS

The Committee noted that there are no outstanding items concerning resolutions made by the Finance & General Purposes Committee during 2017/18.

19. COUNCILLORS WARD GRANTS

The Committee noted the current situation concerning Councillors Ward Grants (Information handed out at the meeting).

20. GOVERNANCE WORKING GROUP

The Committee noted the arrangements for the Governance Working Group.



Chairman


21. TOWN AND PARISH COUNCILS QUADRENNIAL REVIEW

The Committee considered the RFO's report on the Town and Parish Councils Quadrennial review.

- RESOLVE TO RECOMMEND:
- a) That there be no enhancement to the basic Parish allowance for the Chairman;
 - b) That the rates for mileage and for other travel and subsistence for approved duties outside the Town boundary be HMRC approved rates, reasonable actual costs or DDC applicable rates, as appropriate;
 - c) That no travel and subsistence allowance for duties within the Town be set, subject to agreed exceptions for Councillors with special circumstances;
 - d) That a time limit for the receipt of claims for travel and subsistence be set at two months;
 - e) That the Town Council note that the arrangements have been made for publication of the report of the Panel in accordance with Regulation 30 of the Local Authorities (Members Allowances) (England) Regulations 2003.

22. INFORMATION ITEMS

The Committee noted the Draft recommendations for the electoral review of Dover District Council and that agreed comments or submissions from councillors should be submitted to the Town Clerk by 5pm on 31st July 2018.

The meeting closed at 6.24pm.

Councillor G Cowan
CHAIRMAN



Chairman
