



Town Council Offices  
Maison Dieu House  
Biggin Street  
Dover  
CT16 1DW

DATE OF ISSUE:  
13<sup>th</sup> June 2018

## DOVER TOWN COUNCIL

Dear Councillor,

NOTICE IS HEREBY GIVEN THAT a meeting of the PLANNING COMMITTEE will be held at the Town Council Offices on Monday, 18<sup>th</sup> June 2018 at 6p.m. when the business shown on the agenda below will be transacted.

Any member of the public who requires further information or has any special requirements in respect of this meeting please contact Allison Burton, Town Clerk, on 01304 242625.

Allison Burton  
TOWN CLERK

The Press and Public are welcome to attend.

### AGENDA

1. APPOINTMENT OF CHAIRMAN AND VICE-CHAIRMAN

To appoint a Chairman and Vice-Chairman for the Committee for the 2018/19 Municipal Year.

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary and/or other interests as required by law

(Guidance for Councillors concerning disclosable pecuniary and/or other interests is attached for your information).

4 **MINUTES**

To approve the Minutes of the meetings of the Planning Committee held on 14<sup>th</sup> May 2018 (copy attached).

5. **COMMITTEE BUDGET**

To consider latest out-turn against the Committee's 2017/18 budget (copy attached).

6. **DETERMINED PLANNING CONSENTS**

To note the decisions of Dover District Council on the following planning applications: -

| <u>Application No:</u> | <u>Address</u>  | <u>Decision</u> | <u>Town Council Decision</u> |
|------------------------|---|-----------------|------------------------------|
| DOV/18/00311           | Constable's Tower, Dover Castle, Castle Hill Road, Dover, CT16 1HU    | Granted         | Support                      |
| DOV/18/00044           | 65 London Road, Dover, CT17 0SP                                       | Granted         | Object                       |
| DOV/18/00356           | 7 Market Square, Dover, CT16 1LZ                                      | Granted         | Strongly Support             |
| DOV/18/00375           | 17 The Linces, Dover, CT16 2BL  | Granted         | Support                      |
| DOV/18/00387           | 146 Markland Road, Dover, CT17 9NJ                                    | Granted         | Support                      |
| DOV/18/00365           | Unit 3A St James Retail Development, Townwall Street, Dover, CT16 1LN | Granted         | Support                      |

7. **APPLICATIONS FOR PLANNING CONSENT**

To consider the following applications for planning consent: -

| <u>Application No:</u> | <u>Proposal</u>   |
|------------------------|---|
| DOV/17/00808           | Change of use to hot food take-away (Use Class A5), replacement shop front and the installation of an extraction flue (retrospective application)<br>78 London Road, Dover, CT17 0SP  |
| DOV/18/00051           | Outline application for the erection of 10no. dwellings (with appearance and landscaping to be reserved) (existing building to be demolished) (additional supporting information) (re-advertisement)<br>Brambley Hedge, Tower Street, Dover, CT17 0AW   |
| DOV/18/00079           | Erection of a six storey 80 bed carehome with associated access, external parking and landscaping<br>Site at Buckland Mill, Crabble Hill, Dover, CT17 0FA   |
| DOV/18/00221           | Erection of a six-storey building, comprising flexible Class A1, A2, A3 & A4 uses (ground floor) and flexible Class A1, A2, A3 & A4 uses and B1 (1st Floor) and the formation of 28no flats (2nd - 5th floor); Separate Commercial and residential access; Associated commercial bin storage; Secure residential bin and cycle storage; Gated rear service yard; 4no parking spaces; Communal roof garden at third floor level and associated works.<br>62 Castle Street, Dover, CT16 1PA |
| DOV/18/00448           | Creation of vehicular access, erection of retaining walls and hardstanding  |

- DOV/18/00450 5 Durban Crescent, Dover, CT16 2JP  
Erection of a single storey rear extension to facilitate conversion of a single dwelling house to 4no. self-contained flats (existing store to be demolished)
- DOV/18/00455 209 Folkestone Road, Dover, CT17 9SL  
Change of use of first and second floors to 3no. self-contained flat
- DOV/18/00456 7 Castle Street, Dover, CT16 1PT  
Conversion to residential to incl. removal of existing partition to 3rd flr, erection of new partition walls, creation of new openings & blocking of existing openings. Replacement ceilings & erection of new lower ceilings.
- DOV/18/00463 7 Castle Street, Dover, CT16 1PT  
Conversion of single dwelling into 2no. dwellinghouses, erection of side porch extension, installation and alterations to windows, erection of shed/bin stores, new vehicular access and parking (existing rear lean-to, porch and garden shed to be demolished)
- DOV/18/00485 Leyburne House, 86 Leyburne Road, Dover, CT16 1SH  
Change of use and conversion of first and second floors to a self-contained flat
- DOV/18/00512 59 Biggin Street, Dover, CT16 1DD  
Insertion of windows and doors on north-east and north-west elevations facilitate a new reception and mezzanine floor
- DOV/18/00528 Unit 16, Holmestone Road, Poulton Close, Dover, CT16 0UF  
Crown lift five sycamores to 6 metres above ground Pollard one horse chestnut to a height of 6 metres
- DOV/18/00546 3 Monastery Avenue, Dover, CT16 1AB  
Part replace flat lead roof, supporting timber structure and insert enlarged lead lined gutter. Part remove and rebuild parapet walls. Refurbishment of associated railings and architectural metal work.
- DOV/18/00591 Harbour House, Waterloo Crescent, Dover, CT17 9BU  
Erection of a pair of semi-detached dwellings (existing building to be demolished)  
Erection of a pair of semi-detached dwellings (existing building to be demolished)  
1A Victoria Street, Dover

## 8. LATE PLANNING APPLICATIONS & ANY OTHER ITEMS

To view any planning applications received since the preparation of the Agenda.

## 9. CONSULTATIONS

Statement of Community Involvement May 2018 is available for you to view and comment

Please select the following link to view this event:

<http://dover-consult.limehouse.co.uk/portal/planning/sci>

## 10. INFORMATION ITEMS

To include chairman's update

11. DATE OF NEXT MEETING

To consider timings for future planning meetings

The next meeting will be held on the Monday, 16<sup>th</sup> July 2018

**NOTE: A COPY OF THIS DOCUMENT IN LARGER TYPE MAY BE OBTAINED ON REQUEST FROM THE COUNCIL OFFICES, MAISON DIEU HOUSE, BIGGIN STREET, DOVER.**

**COPIES OF THE DOCUMENTS MENTIONED IN THIS AGENDA ARE AVAILABLE FOR INSPECTION FROM THE TOWN COUNCIL OFFICES, MONDAY TO FRIDAY, 9AM - 5PM. COPIES MAY BE REQUESTED GIVING 1 WORKING DAY'S NOTICE AND WILL BE CHARGED AT 10P PER COPY.**

## **DECLARATIONS OF INTEREST**

### **Disclosable Pecuniary Interest (DPI)**

Where a Member has a new or registered DPI in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest' explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and subject to any dispensations, withdraw from the meeting. Members should remember that a finding of a breach of the law with regard to DPI's carries a fine of up to £5,000 and a criminal record.

### **Other Significant Interest (OSI)**

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

### **Voluntary Announcement of Other Interests (VAOI)**

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone they should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on the matter under consideration.

### **Notes:**

Situations in which a Member may wish to make a VAOI include membership of outside bodies that have made representatives on agenda items; where a Member knows a person involved, but does not have a close association with that person; or where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer, etc OR an application made by a Member, relative, close associate, employer etc would both probably constitute either an OSI or in some cases a DPI.





## DOVER TOWN COUNCIL

Minutes of the meeting of the PLANNING COMMITTEE held at the Council Offices, Maison Dieu House, Biggin Street, Dover, on Monday 14<sup>th</sup> May 2018 at 6pm.

### PRESENT

Councillor A Jenner(Chairman)  
 Councillor C Precious  
 Councillor J Lamoon  
 Councillor I Palmer  
 Councillor N Rix (at agenda item 6 planning application DOV/18/00407)  
 Councillor R Walkden  
 Councillor M Wood

#### 491. APOLOGIES FOR ABSENCE

Councillors Heron & Ward due to personal commitments.

#### 492. DECLARATIONS OF INTEREST

Councillor Lamoon declared a VOI in agenda item 6 planning application DOV/18/00356

#### 493. MINUTES

The Committee considered the minutes of the meeting of the Committee held on the 9<sup>th</sup> April 2018.

RESOLVED: That the minutes of the meetings of the Committee held on the 9<sup>th</sup> April 2018, be approved as a correct record and signed by the Chairman

#### 494. COMMITTEE BUDGET

The Committee noted that the out-turn for the year ended 31st March 2018 will be reported to the annual meeting of the Town Council on 24th May 2018.

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| Chairman |
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**495. DETERMINED PLANNING CONSENTS**

The Committee noted the decisions of Dover District Council on the following planning applications:

| <u>Application No:</u> | <u>Address</u>  | <u>Decision</u> | <u>Town Council Decision</u> |
|------------------------|---|-----------------|------------------------------|
| DOV/18/00143           | 15 Auckland Crescent, Dover, CT16 2JR   | Granted         | Support                      |
| DOV/17/01230           | Land rear of 117 Manor Road & Adjoining, 437 Folkestone Road, Dover, CT17 9JX | Granted         | Object                       |
| DOV/18/00262           | 1 & 2, St Alphege Road, Dover, CT16 2PU                                       | Granted         | Neutral                      |
| DOV/18/00136           | Broadlees Car Park, Upper Road, Dover, CT16 1HW                               | Granted         | Support                      |
| DOV/18/00238           | Next Retail, Unit 7, St James Retail Park, Dover, CT16 1QD                    | Granted         | Support                      |
| DOV/18/00222           | Superdrug, Unit 2A Dover St James, Dover, CT16 1QD                            | Granted         | Support                      |

**496. APPLICATIONS FOR PLANNING CONSENT**

The Committee considered applications for planning consent passed to the Town Council for consultation purposes.

RESOLVED: That the following observations be passed to the Dover District Council in relation to the applications now considered:

|                        |  |
|------------------------|--|
| <u>Application No:</u> | DOV/17/00704   |
| <u>Proposal:</u>       | Change of use and conversion into 9no. self-contained flats (6 x 2 bed and 3 x 1 bed)<br>Beacon Church and Christian Centre, London Road, Dover, CT17 0SS  |
| <u>Comment:</u>        | Support  |
| <u>Application No:</u> | DOV/18/00356   |
| <u>Proposal:</u>       | Change of use and conversion of the upper two floors to No1. self-contained two-bedroom maisonette. Internal and external alterations, including a new access, and replacement doors and windows<br>7 Market Square, Dover, CT16 1LZ |
| <u>Comment:</u>        | Strongly Support   |
| <u>Application No:</u> | DOV/18/00365   |
| <u>Proposal:</u>       | Display of 2no. internally illuminated fascia signs<br>Unit 3A St James Retail Development, Townwall Street, Dover, CT16 1LN   |
| <u>Comment:</u>        | Support  |
| <u>Application No:</u> | DOV/18/00375   |
| <u>Proposal:</u>       | Erection of a two-storey side extension  |

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- 17 The Linces, Dover, CT16 2BL
- Comment: Support
- Application No: DOV/18/00387
- Proposal: Erection of a single storey side extension, excavation works, construction of retaining walls, external steps and extension to existing hardstanding (existing garage to be demolished)  
146 Markland Road, Dover, CT17 9NJ
- Comment: Support
- Application No: DOV/18/00400
- Proposal: Change of use from a single residential dwelling to a shop at ground floor (use class A1), erection of a first-floor rear extension and erection of dormer roof extensions to facilitate the conversion into a single residential unit and alterations to shop front  
88 London Road, Dover, CT17 0SH
- Comment: Support
- Application No: DOV/18/00406
- Proposal: The removal of granite from the Prince of Wales pier & installation of transition slabs between the newly reclaimed land and existing pier structure. Installation of new lighting masts  
Prince of Wales Pier, Western Docks, Dover, CT17 9BX
- Comment: Strongly object to the removal of further historic material from a heritage structure
- Application No: DOV/18/00407
- Proposal: Erection of boundary wall, incorporating retaining wall, new gates to entrance (partial demolition of existing wall)  
3 Crabble Meadows, Dover, CT17 0FL
- Comment: Strongly Support, pleased to see the retention of the flint wall
- Application No: DOV/18/00424
- Proposal: Erection of a two-storey junior school building and demolition of 2no. existing school buildings  
Barton County Primary School, Barton Road, Dover, CT16 2ND
- Comment: Strongly Support. Delighted to see investment in an education facility in Dover
- Application No: DOV/18/00437
- Proposal: Installation of additional entrance door to shopfront to access upper floors  
23 Cannon Street, Dover, CT16 1BZ
- Comment: Strongly Support

#### 497 CHANGE THE ORDER OF BUSINESS

**RESOLVED:** That the order of business be changed to discuss Agenda item 8 Licensing and Consents before planning application DOV/18/00440 in accordance with Standing Order 7 (vi).

#### 498. LICENSING AND CONSENTS

Grant of Premises Licence:

LA Friend Pizza LTD  
61 Maison Dieu Road

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| Chairman |
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Dover CT16 1RA

Late night refreshments  
23:00 to 01:00 Monday to Sunday

RESOLVED: That Committee support the Grant of Premises Licence, LA Friend Pizza LTD  
61 Maison Dieu Road, Dover CT16 1RA

Application No: DOV/18/00440  
Proposal: Conversion of single dwelling house into 2 self-contained flats  
23 Templar Street, Dover, CT17 0BP  
Comment: Object. Not enough information with the application to form a fair  
response

**499. LATE PLANNING APPLICATIONS**

Application No: DOV/18/00453  
Proposal: Change of use to Beauty Salon to include sunbeds, beauty work and  
microblading (tattooing) (Sui Generis)  
6 Bench Street, Dover, CT16 1JH  
Comment: Strongly Support  
Application No: DOV/18/00498  
Proposal: Removal of internal load bearing wall to form larger conference suite  
Best Western Marina Hotel, Waterloo Crescent, Dover, CT17 9BP  
Comment: Strongly Support

**500. CONSULTATIONS**

There were no Consultations.

**501. INFORMATION ITEMS**

There were no Information Items to bring to the Committee's attention.

**502. DATE OF NEXT MEETING**

The next meeting will be held on the 18<sup>th</sup> June 2018 at 6pm.

The meeting closed at 7.10pm

Councillor A Jenner  
CHAIRMAN

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| Chairman |
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|                                    | Actual Last<br>Year | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % of<br>Budget |
|------------------------------------|---------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|----------------|
| <b><u>Planning</u></b>             |                     |                        |                       |                          |                          |                    |                |
| 201 Planning                       |                     |                        |                       |                          |                          |                    |                |
| 4201 Planning                      | 521                 | 0                      | 1,000                 | 1,000                    |                          | 1,000              | 0.0 %          |
| Planning :- Expenditure            | <u>521</u>          | <u>0</u>               | <u>1,000</u>          | <u>1,000</u>             | <u>0</u>                 | <u>1,000</u>       | <u>0.0 %</u>   |
| <b>Net Expenditure over Income</b> | <u>521</u>          | <u>0</u>               | <u>1,000</u>          | <u>1,000</u>             |                          |                    |                |
| Planning :- Expenditure            | 521                 | 0                      | 1,000                 | 1,000                    | 0                        | 1,000              | 0.0 %          |
| Income                             | 0                   | 0                      | 0                     | 0                        |                          |                    | 0.0 %          |
| <b>Net Expenditure over Income</b> | <u>521</u>          | <u>0</u>               | <u>1,000</u>          | <u>1,000</u>             |                          |                    |                |