Town Council Offices
Maison Dieu House
Biggin Street
Dover
CT16 1DW

DATE OF ISSUE:
2nd April 2019

DOVER TOWN COUNCIL

Dear Councillor,

NOTICE IS HEREBY GIVEN THAT a meeting of the PLANNING COMMITTEE will be held at the Town Council Offices on Monday, 8th April 2019 at 6 p.m. when the business shown on the agenda below will be transacted.

Any member of the public who requires further information or has any special requirements in respect of this meeting please contact Allison Burton, Town Clerk, on 01304 242625.

Allison Burton
TOWN CLERK

The Press and Public are welcome to attend.

AGENDA

1. **APOLOGIES FOR ABSENCE**

Prior to a meeting, Councillors' apologies with a reason for absence from that meeting should be submitted to the clerk

2. **DECLARATIONS OF INTEREST**

To receive any declarations of disclosable pecuniary and/or other interests as required by law

(Guidance for Councillors concerning disclosable pecuniary and/or other interests is attached for your information).

3. **MINUTES**

To approve the minutes of the meeting of the Planning Committee held on 11th March 2019 (copy attached).

4. COMMITTEE BUDGET

To consider the latest out-turn against the Committee's 2018/19 budget (copy attached).

5. DETERMINED PLANNING CONSENTS

To note the decisions of Dover District Council on the following planning applications: -

Application No:	Address	Decision	Town Council Decision
DOV/17/01225	Ferrybridge House, Abbey Road, Dover, CT17 0LF	Refused	Object
DOV/18/01133	Chalkwell Court, Eaves Road, Dover, CT17 9UA	Refused	Object
DOV/18/01147	13 Castle Street, Dover, CT16 1PT	Granted	Support
DOV/18/01378	Ashen Tree House, Ashen Tree Lane, Dover, CT16 1QL	Granted	Support
DOV/19/00019	84 Leyburne Road, Dover, CT16 1SH	Granted	Object
DOV/19/00078	7 Park Place, Dover, CT16 1DF	Granted	Support

6. APPLICATIONS FOR PLANNING CONSENT

To consider the following applications for planning consent: -

Application No:	Proposal
DOV/19/00143	Display of 1 no. internally illuminated fascia box sign Unit 14 (3A) St James, St James Street, Dover, CT16 1QD
DOV/19/00163	Single storey rear extension (existing conservatory to be removed) 429 Folkestone Road, Dover, CT17 9JU
DOV/19/00282	Change of use to training (Class D1), raising section of roof, insertion of external drive-through canopy onto access road for siting of temporary mobile crane, creation of evacuation gantry and external cladding Channel House, P&O Ferries, Channel View Road, Dover, CT17 9TJ
DOV/19/00287	Erection of a building containing 20no. apartments with 14no. car-parking spaces at ground floor, erection of a retaining wall following demolition of existing retaining wall. Former Playground, North Military Road, Dover
DOV/19/00293	Erection of 2nd and 3rd floor extensions to incorporate 5no. self-contained flats 2-8 Worthington Street, Dover, CT17 9AD
DOV/19/00308	Removal of existing and erection of new partition walls to ground floor; reopen infilled opening and insert new door; glazing of existing open porch. School House, Dover College, Effingham Crescent, Dover, CT17 9RP
DOV/19/00313	Single storey extensions to provide new toilets, staff room, two IT classrooms and a Special Educational Needs classroom to Astor and Kent Blocks. Astor And Kent Block, Dover College, Effingham Crescent, Dover, CT17 9RH

DOV/19/00324	Erection of a replacement building (existing warehouse to be demolished), erection of workshop, conversion of existing workshop to warehouse together with external alterations, resurfacing of carpark including improvements to surface water drainage. Archcliffe Fort, Archcliffe Road, Dover, CT17 9EL
DOV/19/00360	Removal of Condition 5 (which required the submission of a separate application for the installation of a flue) of planning permission DOV/18/00970 (application under Section 73) 29A London Road, Dover, CT17 0SS
DOV/19/00362	Erection of front and rear dormer roof extensions 30 Mayfield Avenue, Dover, CT16 2PJ

7. LATE PLANNING APPLICATIONS & ANY OTHER ITEMS

To view any planning applications received since the preparation of the Agenda.

8. LICENSING

A) An application to vary the premises licence in respect of La Scala, 19 High Street, Dover, CT16 1DP.

Licensable activities include the following:

- Late night refreshment 23.00 – 01.00, Monday to Sunday
- Supply of alcohol 12.00 – 01.00, Monday to Sunday
- All bank holidays to extend to 02.00.

B) An application for a full variation of an existing premises licence at London Kebab House, 78 London Road, Dover, CT17 0SP

Proposed variation as follows:

Increase the licensing hours for the provision of late-night refreshment between:
- 23.00 – 01.00, Sunday to Thursday
- 23.00 – 03.00, Friday and Saturday

C) An application to place tables and chairs on the highway at the location detailed below:

Furniture:	5 tables and 20 chairs
Timings:	08.00 – 00.00, Sunday to Thursday 08.00 – 01.00, Friday and Saturday
Location:	Prince Albert, 83 Biggin Street, Dover, CT16 1BB

D) An application to place tables and chairs on the highway at the location detailed below:

Furniture:	a maximum of 4 tables and 16 chairs
Timings:	10.00 – 17.00
Location:	K B Trading, New Bridge, Dover

9. CONSULTATIONS

No consultations.

10. NEIGHBOURHOOD PLANNING

To note Chairman's report regarding neighbourhood planning.

11. INFORMATION ITEMS

Chairman's update report.

12. DATE OF NEXT MEETING

The next meeting is to be confirmed.

NOTE: A COPY OF THIS DOCUMENT IN LARGER TYPE MAY BE OBTAINED ON REQUEST FROM THE COUNCIL OFFICES, MAISON DIEU HOUSE, BIGGIN STREET, DOVER.
COPIES OF THE DOCUMENTS MENTIONED IN THIS AGENDA ARE AVAILABLE FOR INSPECTION FROM THE TOWN COUNCIL OFFICES, MONDAY TO FRIDAY, (EXCLUDING PUBLIC HOLIDAYS) - 9.30 AM - 4.00 PM. COPIES MAY BE REQUESTED GIVING 1 WORKING DAY'S NOTICE AND WILL BE CHARGED AT 10P PER COPY.

DECLARATIONS OF INTEREST

Disclosable Pecuniary Interest (DPI)

Where a Member has a new or registered DPI in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest' explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and subject to any dispensations, withdraw from the meeting. Members should remember that a finding of a breach of the law with regard to DPI's carries a fine of up to £5,000 and a criminal record.

Other Significant Interest (OSI)

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

Voluntary Announcement of Other Interests (VAOI)

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone they should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on the matter under consideration.

Notes:

Situations in which a Member may wish to make a VAOI include membership of outside bodies that have made representatives on agenda items; where a Member knows a person involved, but does not have a close association with that person; or where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer, etc OR an application made by a Member, relative, close associate, employer etc would both probably constitute either an OSI or in some cases a DPI.

DOVER TOWN COUNCIL

Minutes of the meeting of the PLANNING COMMITTEE held at the Council Offices, Maison Dieu House, Biggin Street, Dover, on Monday, 11th March 2019 at 6 p.m.

PRESENT

Councillor C. Precious - Vice Chairman
Councillor P. Brivio
Councillor A. Jenner
Councillor S. Jones
Councillor J. Lamoon
Councillor R. Walkden
Councillor C. Zosseder
Mr G. Margery - The Dover Society

302. APOLOGIES FOR ABSENCE

Apologies received from Councillors J. Heron, N. Rix, J. Ward, M. Wood and Mr P. Sherratt due to personal commitments and Councillor I. Palmer due to ill health.

303. DECLARATIONS OF INTEREST

Councillor P. Brivio declared a voluntary announcement of other interests (VAOI) in agenda item 6, planning application number DOV/18/01378 and took no part in its discussion or voting.

304. MINUTES

The Committee considered the minutes of the meeting of the Committee held on the 18th February 2019.

RESOLVED: That the minutes of the meetings of the Committee held on the 18th February 2019, be approved as a correct record and signed by the Chairman.

305. COMMITTEE BUDGET

The Committee considered the latest out-turn against the Committee's 2018/19 budget.

Chairman

306. DETERMINED PLANNING CONSENTS

The Committee noted the decisions of Dover District Council on the following planning applications:

Application No:	Address	Decision	Town Council Decision
DOV/18/00966	8 Odo Road, Dover, CT17 0DP	Granted	Support
DOV/18/01176	153 London Road, Dover, CT17 0TG	Refused	Object

307. APPLICATIONS FOR PLANNING CONSENT

The Committee considered applications for planning consent passed to the Town Council for consultation purposes.

RESOLVED: That the following observations be passed to the Dover District Council in relation to the applications now considered:

Application No: DOV/19/00082
Proposal: Replacement of existing windows to doors to north and south elevations with glazing, louvres, installation of a cycle stand, trolley bay, ATM with bollards and air conditioning units
Co-op, Former Buckland Mill, Crabble Hill, Dover, Kent, CT17 0SU
Comment: Support, but trust that comments from County Highways will be conditions of any approval.

Application No: DOV/19/00135
Proposal: Replacement roof, UPVC gutters, flashings and re-lead dormer window
24 Cannon Street, Dover, CT16 1ST
Comment: Support

Application No: DOV/19/00161
Proposal: Erection of a dwelling (existing garage to be demolished)
60 Brookfield Avenue, Dover, CT16 2AH
Comment: Support

Application No: DOV/19/00209
Proposal: Erection of two storey side extension
95 Longfield Road, Dover, CT17 9QP
Comment: Support

Application No: DOV/19/00225
Proposal: Removal of condition 4 (archaeological watching brief of planning permission DOV/18/000775 (application under Section 73)
64 Pencester Road, Dover, CT16 1BW
Comment: Support

Application No: DOV/19/00239
Proposal: Erection of two storey front extension (existing porch to be demolished)
14 Queens Avenue, Dover, CT17 9PU
Comment: Support

Chairman

308. LATE PLANNING APPLICATIONS

Application No:	DOV/18/01378
Proposal:	Change of use to a single dwelling, rear first floor extension together with building alterations and conservation works Ashen Tree House, Ashen Tree Lane, Dover, CT16 1QL
Comment:	Support
Application No:	DOV/19/00175
Proposal:	Erection of single storey front and rear extensions (existing rear extension to be demolished) 31 Maine Close, Dover, CT16 2AZ
Comment:	Support

309. LICENSING AND CONSENTS

No licensing applications received.

310. CONSULTATIONS

There were no consultations.

311. NEIGHBOURHOOD PLANNING

To note Chairman's report regarding neighbourhood planning.

312. INFORMATION ITEMS

The Committee noted the Chairman's update report.

313. DATE OF NEXT MEETING

The next meeting will be held on the 8th April 2019 at 6 p.m.

The meeting closed at 6.34 p.m.

Councillor C. Precious
VICE CHAIRMAN

Chairman

Dover Town Council

Detailed Income & Expenditure by Budget Heading 28/02/2019

Month No: 11

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Planning								
201	Planning							
1050	Misc Income	0	6,098	0	(6,098)			0.0%
	Planning :- Income	**0**	**6,098**	**0**	**(6,098)**			
4201	Planning	521	109	1,000	891	185	706	29.4%
4203	Neighbourhood Planning	0	1,906	0	(1,906)	8,435	(10,341)	0.0%
	Planning :- Indirect Expenditure	**521**	**2,014**	**1,000**	**(1,014)**	**8,620**	**(9,634)**	**1063.4%**
	Movement to/(from) Gen Reserve	**(521)**	**4,084**					
	Planning :- Income	**0**	**6,098**	**0**	**(6,098)**			**0.0%**
	Expenditure	**521**	**2,014**	**1,000**	**(1,014)**	**8,620**	**(9,634)**	**1063.4%**
	Movement to/(from) Gen Reserve	**(521)**	**4,084**					

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