



**DOVER TOWN COUNCIL**

Minutes of a meeting of the FINANCE AND GENERAL PURPOSES COMMITTEE held in the Council Offices, Maison Dieu House, Biggin Street, Dover on Wednesday 31<sup>st</sup> October 2018 at 6pm.

**PRESENT**

Councillor G Cowan – Chairman  
 Councillor C Zosseder  
 Councillor A Jenner  
 Councillor J Lamoon  
 Councillor C Precious  
 Councillor R Walkden  
 Councillor J Heron  
 Councillor J Ward  
 Councillor C Warriner  
 Councillor N Rix  
 Councillor M Wood  
 Councillor I Palmer  
 Councillor LA Burke

158. **APOLOGIES FOR ABSENCE**

Apologies for absence received from Councillors Brivio, Jones and Sansum (personal commitments).

159. **DECLARATIONS OF INTEREST**

Members present made no declarations of disclosable pecuniary and/or other interests as required by law.

160. **MINUTES**

The Committee noted that the Minutes of the meeting of the Finance & General Purposes Committee held on 12<sup>th</sup> September 2018 were approved as a correct record at the Town Council's meeting on 26<sup>th</sup> September 2018.

RESOLVED: That the Minutes of the meeting of the Finance & General Purposes Committee held on 12<sup>th</sup> September 2018 be received as a correct record and signed by the Chairman.

Chairman

**161. TOWN COUNCIL FINANCIAL INFORMATION**

The Committee noted the schedules of payments made by the Town Council during August 2018 were approved at the Town Council's meeting on 26<sup>th</sup> September along with the budget out-turn to August 2018.

The Committee considered the schedules of payments made by the Town Council during September 2018.

The Committee considered the budget out-turn to September 2018.

The Committee noted the McCabe Ford Williams Chartered Accountants Report regarding the audit visit for the year ended 31.3.18.

The Committee noted the RFO's verbal update on the Town Council investment plan.

RESOLVED: That the schedules of payments made by the Town Council September 2018 be laid before the next meeting of the Town Council in accordance with Standing Order 3(x);

That the budget out-turn be laid before the next meeting of the Town Council.

**162. 2019/20 BUDGET**

The Committee considered the RFO's report on the Maintenance of Maison Dieu House.

The Committee noted that the 2019/20 budget is now being prepared and that any recommendations be made to the Chairman and Responsible Financial Officer.

RESOLVED TO RECOMMEND: That the Maison Dieu House Maintenance budget for 2019/20 be set at £80,000.

**163. PROGRESS SHEETS**

The Committee noted that there are no outstanding items concerning resolutions made by the Finance & General Purposes Committee during 2018/19.

**164. COUNCILLOR WARD GRANTS**

The Committee noted the current situation concerning Councillors Ward Grants (Information handed out at the meeting).

**165. ANTI-SLAVERY CHARTER**

The Committee considered Councillor M Wood's report on adopting the Anti-Slavery Charter.

RESOLVED TO RECOMMEND: That Dover Town Council adopt the Anti-Slavery Charter.

Chairman
----------



166. STAFFING

The Committee considered the Chairpersons report on Salary review 2018/19.

RESOLVED TO RECOMMEND: That all Dover Town Council staff salaries be increased by 2.5% from 1<sup>st</sup> April 2018.

167. ELECTORAL REVIEW

The Committee noted the Town Clerk's report on the Electoral Review of Dover District.

168. CONSULTATIONS

The Committee noted the receipt of the review of Polling Districts, and that all comments/ recommendations should be notified to the Town Clerk by 5pm on Monday 5<sup>th</sup> November 2018 for submission.

169. INFORMATION ITEMS

There were no items of information regarding the Committee's responsibilities.

170. DATE OF NEXT MEETING

The Committee noted that the next Finance and General Purposes Committee meeting will be held on Wednesday 19<sup>th</sup> December 2018 at 6pm.

The meeting closed at 6.56 pm.



Councillor G Cowan  
CHAIRMAN

Chairman
----------

