



**DOVER TOWN COUNCIL**

Minutes of a meeting of the FINANCE AND GENERAL PURPOSES COMMITTEE held in the Council Offices, Maison Dieu House, Biggin Street, Dover on Wednesday 12<sup>th</sup> September 2018 at 6pm.

**PRESENT**

Councillor G Cowan - Chairman  
 Councillor A Jenner  
 Councillor J Lamoon  
 Councillor C Precious  
 Councillor R Walkden  
 Councillor K Sansum  
 Councillor C Warriner  
 Councillor N Rix  
 Councillor I Palmer

**103. APOLOGIES FOR ABSENCE**

Apologies for absence received from Councillors Jones, Wallace, Ward, Wood and Heron (personal commitments).

**104. DECLARATIONS OF INTEREST**

Members present made no declarations of disclosable pecuniary and/or other interests as required by law.

**105. MINUTES**

The Committee noted that the Minutes of the meeting of the Finance & General Purposes Committee held on 6<sup>th</sup> June 2018 were approved as a correct record at the Town Council's meeting on 11<sup>th</sup> July 2018.

RESOLVED: That the Minutes of the meeting of the Finance & General Purposes Committee held on 11<sup>th</sup> July 2018 be received as a correct record and signed by the Chairman.

**106. TOWN COUNCIL FINANCIAL INFORMATION**

The Committee noted the schedules of payments made by the Town Council during May 2018 were approved at the Town Council's meeting on 11<sup>th</sup> July 2018.

The Committee noted the receipt of the External Audit report and certificate 2017/18 on the Town Council's Annual Governance and Accountability Return for the year ended 31<sup>st</sup> March 2018, with their comments.

Chairman

The Committee noted the RFO's verbal update on the council investment plan.

The Committee considered the schedules of payments made by the Town Council during June and July 2018.

RESOLVED: That the schedules of payments made by the Town Council during June and July 2018 be laid before the next meeting of the Town Council in accordance with Standing Order 3(x);

107. PROGRESS SHEETS

The Committee noted that there are no outstanding items concerning resolutions made by the Finance & General Purposes Committee during 2018/19.

108. COUNCILLOR WARD GRANTS

The Committee noted the current situation concerning Councillors Ward Grants (Information handed out at the meeting).

109. GOVERNANCE WORKING GROUP

The Committee considered the recommendations made by the Governance Working Group to date.

RESOLVED: That the Governance Working Group continues to meet and review further governance documents as it agrees are necessary;

RESOLVED TO RECOMMEND: To adopt the reviewed of Standing Orders, Committee Delegations and the Investment Strategy.

110. INSURANCE

The Committee noted the RFO's report on the Town Council's Insurance 2018-19.

111. ASSETS

The Committee noted the RFO's Report on the Assets inspection

112. ALLOTMENTS

The Committee noted the RFO's Report on the Allotment inspection: August 2018.

113. INFORMATION ITEMS

There were no items of information regarding the Committee's responsibilities.

The meeting closed at 6.22 pm.

Councillor G Cowan  
CHAIRMAN

Chairman
GC