



Town Council Offices
Maison Dieu House
Biggin Street
Dover
CT16 1DW

DATE OF ISSUE:
7th August 2018

DOVER TOWN COUNCIL

Dear Councillor,

NOTICE IS HEREBY GIVEN THAT a meeting of the PLANNING COMMITTEE will be held at the Town Council Offices on Monday, 13th August 2018 at 6 p.m. when the business shown on the agenda below will be transacted.

Any member of the public who requires further information or has any special requirements in respect of this meeting please contact Allison Burton, Town Clerk, on 01304 242625.

Allison Burton
TOWN CLERK

The Press and Public are welcome to attend.

AGENDA

1. APOLOGIES FOR ABSENCE

Prior to a meeting, Councillors' apologies with a reason for absence from that meeting should be submitted to the clerk

2. DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary and/or other interests as required by law

(Guidance for Councillors concerning disclosable pecuniary and/or other interests is attached for your information).

3. **MINUTES**

To approve the Minutes of the meetings of the Planning Committee held on 16th July 2018 (copy attached).

4. **COMMITTEE BUDGET**

To consider the latest out-turn against the Committee's 2018/19 budget (copy attached).

5. **DETERMINED PLANNING CONSENTS**

To note the decisions of Dover District Council on the following planning applications: -

<u>Application No:</u>	<u>Address</u>	<u>Decision</u>	<u>Town Council Decision</u>
DOV/17/00808	78 London Road, Dover, CT17 0SP	Granted	Object
DOV/17/01263	Unit 1H Clock Tower Lofts, Buckland Mill, Crabble Hill, Dover, CT17 0FA	Granted	Support
DOV/17/01268	The Old Sorting Office, Charlton Green, Dover, CT16 1AA	Granted	Strongly support
DOV/17/01446	Land to the rear of 59 and 61, Maison Dieu Road, Dover, CT16 1RA	Granted	No objection
DOV/18/00051	Brambley Hedge, Tower Street, Dover, CT17 0AW	Granted	Support
DOV/18/00424	Barton County Primary School, Barton Road, Dover, CT16 2ND	Granted	Strongly support
DOV/18/00440	23 Templar Street, Dover, CT17 0BP	Granted	Object
DOV/18/00447	27 Markland Road, Dover, CT17 9LY	Granted	Support
DOV/18/00450	209 Folkestone Road, Dover, CT17 9SL	Granted	Object
DOV/18/00455	7 Castle Street, Dover, CT16 1PT	Granted	Object
DOV/18/00463	Leyburne House, 86 Leyburne Road, Dover, CT16 1SH	Granted	Support
DOV/18/00485	59 Biggin Street, Dover, CT16 1DD	Granted	Object
DOV/18/00512	Unit 16, Holmestone Road, Poulton Close, Dover, CT16 0UF	Granted	Support
DOV/18/00528	3 Monastery Avenue, Dover, CT16 1AB	Granted	Strongly object
DOV/18/00545	Harbour House, Waterloo Crescent, Dover, CT17 9BU	Granted	Support
DOV/18/00546	Harbour House, Waterloo Crescent, Dover, CT17 9BU	Granted	Support
DOV/18/00567	20 Hardwicke Road, Dover, CT17 9QL	Granted	Support
DOV/18/00614	1a Manor Rise, Dover, CT17 9LA	Granted	Support
DOV/18/00651	9 St James Street, Dover, CT16 1QD	Granted	Support

6. APPLICATIONS FOR PLANNING CONSENT

To consider the following applications for planning consent: -

<u>Application No:</u>	<u>Proposal</u>
DOV/16/01434	Erection of 16 dwellings, construction of vehicular access and associated car parking (amended plans) Former Barwick Site, Coombe Valley Road, Dover, CT17 0EP
DOV/18/00701	Installation of replacement UPVC windows (re-advertisement) 9 Dour Street, Dover, CT16 1EL
DOV/18/00705	Change of use to Class A3 (food and drink for consumption on the premises) 39-41, Biggin Street, Dover, CT16 1BU
DOV/18/00706	Change of use to Class A4 (drinking establishment) 39-41, Biggin Street, Dover, CT16 1BU
DOV/18/00707	Change of use to Class D2 (entertainment and leisure) 39-41, Biggin Street, Dover, CT16 1BU
DOV/18/00745	Change of use of first floor to 2no. self-contained flats, installation of 4no. uPVC windows and installation of an entrance door to front elevation 49 - 51, High Street, Dover, CT16 1EB
DOV/18/00747	Erection of a dwelling 241 London Road, Dover, CT17 0TA
DOV/18/00748	Change of use to retail shop (Class A1), installation of new shop front to include shutters 51 High Street, Dover, CT16 1EB
DOV/18/00754	Erection of a single storey front extension 9 King's Road, Dover, CT17 9PH
DOV/18/00763	Outline application for the erection of a detached dwelling (with all matters reserved apart from access) Land between Church Road &, Eaves Road, Dover
DOV/18/00768	Erection of a single storey rear extension to include replacement steps 82 Clarendon Street, Dover, CT17 9RD
DOV/18/00775	Erection of a two-storey rear extension Total Dentalcare, 64 Pencester Road, Dover, CT16 1BW
DOV/18/00777	Erection of 3 dwellings (private sale) and 29 apartments (affordable housing) on former William Muge site and 9 dwellings (private sale) and 24 apartments (shared ownership) on former Snelgrove house site, with associated parking and landscaping Former William Muge & Snelgrove House, Leyburne Road, Harold Street and Godwyne Road, Dover, CT16 1RZ
DOV/18/00779	Installation of LPG tank and associated pipe work Plough Garage, Folkestone Road, Dover, CT15 7AB
DOV/18/00788	Change of use of annex to separate residential dwelling 19 Peverell Road, Dover, CT16 2EW
DOV/18/00789	Conversion of upper floors from 2no. self-contained flats to 4no. self-contained flats 4A Bench Street, Dover, CT16 1JH
DOV/18/00809	Conversion into No2. maisonettes, conversion of loft, erection of No2. window dormers, external side stairs, and balcony with balustrades (existing garage to be demolished) 134 Crabble Hill, Dover, CT17 0SA

7. **LATE PLANNING APPLICATIONS & ANY OTHER ITEMS**

To view any planning applications received since the preparation of the Agenda.

8. **LICENCING**

No licencing

9. **CONSULTATIONS**

No consultations

10. **INFORMATION ITEMS**

Chairman's update report

11. **DATE OF NEXT MEETING**

The next meeting will be held on the 10th September 2018

NOTE: A COPY OF THIS DOCUMENT IN LARGER TYPE MAY BE OBTAINED ON REQUEST FROM THE COUNCIL OFFICES, MAISON DIEU HOUSE, BIGGIN STREET, DOVER.

COPIES OF THE DOCUMENTS MENTIONED IN THIS AGENDA ARE AVAILABLE FOR INSPECTION FROM THE TOWN COUNCIL OFFICES, MONDAY TO FRIDAY, (EXCLUDING PUBLIC HOLIDAYS) - 9.30 AM - 4.00 PM. COPIES MAY BE REQUESTED GIVING 1 WORKING DAY'S NOTICE AND WILL BE CHARGED AT 10P PER COPY.

DECLARATIONS OF INTEREST

Disclosable Pecuniary Interest (DPI)

Where a Member has a new or registered DPI in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest' explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and subject to any dispensations, withdraw from the meeting. Members should remember that a finding of a breach of the law with regard to DPI's carries a fine of up to £5,000 and a criminal record.

Other Significant Interest (OSI)

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

Voluntary Announcement of Other Interests (VAOI)

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone they should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on the matter under consideration.

Notes:

Situations in which a Member may wish to make a VAOI include membership of outside bodies that have made representatives on agenda items; where a Member knows a person involved, but does not have a close association with that person; or where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer, etc OR an application made by a Member, relative, close associate, employer etc would both probably constitute either an OSI or in some cases a DPI.



DOVER TOWN COUNCIL

Minutes of the meeting of the PLANNING COMMITTEE held at the Council Offices, Maison Dieu House, Biggin Street, Dover, on Monday 16th July 2018 at 6pm.

PRESENT

Councillors Brivio
 Councillor J Heron
 Councillor A Jenner
 Councillor I Palmer (Chairman)
 Councillor C Precious
 Councillor R Walkden
 Councillor C Zosseder
 Mr Sheratt (Dover Society)
 Mr Margery (Dover Society)

70. APOLOGIES FOR ABSENCE

Councillor Rix & Councillor Lamoon due to personal commitments & Councillor Jones due to ill health.

71. DECLARATIONS OF INTEREST

Councillors present made no declarations of disclosable pecuniary and/or other interests as required by law

72. MINUTES

The Committee considered the minutes of the meeting of the Committee held on the 18th June 2018.

RESOLVED: That the minutes of the meetings of the Committee held on the 18th June 2018, be approved as a correct record and signed by the Chairman

73. COMMITTEE BUDGET

The Committee noted the latest out-turn against the Committee's 2018/19 budget.

Chairman

74. DETERMINED PLANNING CONSENTS

The Committee noted the decisions of Dover District Council on the following planning applications:

<u>Application No:</u>	<u>Address</u>	<u>Decision</u>	<u>Town Council Decision</u>
DOV/17/00704	Beacon Church and Christian Centre, London Road, Dover, CT17 0SS	Granted	Support
DOV/17/01260	Ground floor Block 1H Clock Tower Lofts, Crabble Hill, Dover, CT17 0FA	Withdrawn	Support
DOV/18/00290	28-30 Biggin Street, Dover, CT16 1BX	Granted	Support
DOV/18/00348	72 Clarendon Place, Dover, CT17 9QD	Granted	Object
DOV/18/00400	88 London Road, Dover, CT17 0SH	Granted	Support
DOV/18/00406	Prince of Wales Pier, Western Docks, Dover, CT17 9BX	Granted	Strongly object
DOV/18/00407	3 Crabble Meadows, Dover, CT17 0FL	Withdrawn	Strongly support
DOV/18/00437	23 Cannon Street, Dover, CT16 1BZ	Granted	Strongly support
DOV/18/00448	5 Durban Crescent, Dover, CT16 2JP	Granted	Support

75. APPLICATIONS FOR PLANNING CONSENT

The Committee considered applications for planning consent passed to the Town Council for consultation purposes.

RESOLVED: That the following observations be passed to the Dover District Council in relation to the applications now considered:

Application No: DOV/18/00447
Proposal: Erection of first floor side extension and rear conservatory extension 27 Markland Road, Dover, CT17 9LY

Comment: Support

Application No: DOV/18/00453
Proposal: Change of use to Beauty Salon (Sui Generis) 6 Bench Street, Dover, CT16 1JH

Comment: Support

Application No: DOV/18/00537
Proposal: Change of use to allow existing Class A3/A4 units (Restaurants / Licenced Drinking Premises) to also sell hot food for consumption off the premises (Class A5) and the installation of an emergency escape door and outdoor seating area to Unit 3

Chairman

- Comment: Ground Floor, Travelodge, St James Retail Park, Dover, CT16 1QD
Support
- Application No: DOV/18/00614
- Proposal: Conversion of garage into habitable room
1a Manor Rise, Dover, CT17 9LA
- Comment: Support
- Application No: DOV/18/00649
- Proposal: Outline application for the erection of an attached dwelling (with all matters reserved)
23 Chamberlain Road, Dover, CT17 0BZ
- Comment: Object. The proposal is not acceptable as the proposed access does not come off the road but from a public footpath. This may have both safety issues for residents as well as amenity issues.
- Application No: DOV/18/00662
- Proposal: Erection of dwelling (existing garage to be demolished)
Land Adjoining, 63 East Cliff, Dover, CT16 1LS
- Comment: Support. Whilst the property may fall below minimum guidelines, National "New Build" the committee feel that the benefit of filling the gap in with a well-designed sympathetic building in the location of the Dover Castle Conservation Area
- Application No: DOV/18/00664
- Proposal: Display of 4no. internally illuminated fascia signs
Unit 1H Clock Tower Lofts, Buckland Mill, Crabble Hill, Dover, CT17 0FA
- Comment: Support
- Application No: DOV/18/00671
- Proposal: Display of 2no. non-illuminated fascia signs, 1no. hanging sign and 3no. window menus
56 - 57, Biggin Street, Dover, CT16 1DB
- Comment: Support. Complies with SPD & enhances the street scene rather than taking away from its appearance, the design and materials comply with the Shop Fronts and Signage within Conservation Area Guidelines except for the "Window Menu" signs. Committee would like to ask that these are only to be placed in the Worthington Street widow as they consider this would not visually detract from the main Biggin Street area.

76. LATE PLANNING APPLICATIONS

- Application No: DOV/18/00717
- Proposal: Partial change of use from residential to commercial on the ground floor and single-story side extension
81b Crabble Hill, Dover, CT17 0RZ
- Comment: Support
- Application No: DOV/18/00721
- Proposal: Display of 8 internally illuminated fascia signs
Unit 4, St James Street, Dover, CT16 1QD
- Comment: Support
- Application No: DOV/18/00739
- Proposal: Display of 1no. internally illuminated fascia sign with digitally printed

Chairman

flex face box and 1no. non-illuminating fascia sign
Unit 3A St James Retail Development, Townwall Street, Dover, CT16
1LN

Comment: Support

77. LICENSING AND CONSENTS

Application to place tables & chairs on the highway

Furniture: 6 tables 12 chairs
Timings: 11am - 11pm.
Location: Aspendos, 12 King Street, Dover CT16 1NV

RESOLVED: That Committee support the Application to place tables & chairs on the highway at Aspendos providing ample space is left to provide pedestrian access around the area, 12 King Street, Dover CT16 1NV

78. CONSULTATIONS

There were no Consultations.

79. INFORMATION ITEMS

There were no Information Items to bring to the Committee's attention.

80. DATE OF NEXT MEETING

The next meeting will be held on the 13th August 2018 at 6pm.

The meeting closed at 6.52pm

Councillor I Palmer
CHAIRMAN

Chairman

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
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Planning**201 Planning**

4201	Planning	521	96	1,000	904	904	9.6 %
	Planning :- Expenditure	<u>521</u>	<u>96</u>	<u>1,000</u>	<u>904</u>	<u>0</u>	<u>904</u> 9.6 %
	Net Expenditure over Income	<u>521</u>	<u>96</u>	<u>1,000</u>	<u>904</u>		
	Planning :- Expenditure	521	96	1,000	904	0	904 9.6 %
	Income	0	0	0	0		0.0 %
	Net Expenditure over Income	<u>521</u>	<u>96</u>	<u>1,000</u>	<u>904</u>		