



DOVER TOWN COUNCIL

Minutes of a meeting of the FINANCE AND GENERAL PURPOSES COMMITTEE held in the Council Offices, Maison Dieu House, Biggin Street, Dover on Wednesday 17th April 2019 at 6pm.

PRESENT

Councillor G Cowan – Chairperson
 Councillor P Brivio
 Councillor A Jenner
 Councillor J Lamoon
 Councillor S Jones
 Councillor C Precious
 Councillor N Rix
 Councillor K Sansum
 Councillor M Wood
 Councillor R Walkden
 Councillor C Warriner
 Councillor C Zosseder

346. APOLOGIES FOR ABSENCE

Apology for absence received from Councillor Ward (personal commitments).

347. DECLARATIONS OF INTEREST

Members present made no declarations of disclosable pecuniary and/or other interests as required by law.

348. MINUTES

The Committee noted that the Minutes of the meeting of the Finance & General Purposes Committee held on 27th February 2019 were approved as a correct record at the Town Council's meeting on 18th March 2019.

RESOLVED: That the Minutes of the meeting of the Finance & General Purposes Committee held on 27th February 2019 be received as a correct record and signed by the Chairperson.

Chairman

349. TOWN COUNCIL FINANCIAL INFORMATION

The Committee noted the schedules of payments made by the Town Council during January and February 2019 were approved at the Town Council's meeting on 27th March 2019.

The Committee considered the schedules of payments made by the Town Council during March 2019.

The Committee noted the RFO's verbal update on the Town Council investment plan.

RESOLVED: That the schedules of payments made by the Town Council in March 2019 be laid before the next meeting of the Town Council in accordance with Standing Order 3(x).

350. PROGRESS SHEETS

The Committee noted that there were no outstanding items concerning resolutions made by the Finance & General Purposes Committee during 2018/19.

351. GOVERNANCE AND ACCOUNTABILITY

The Committee noted that the March 2019 Issue of Applicable regulations "Governance and Accountability for Smaller Authorities in England 2019".

352. GOVERNANCE WORKING GROUP

The Committee considered the report by the Governance Working Group Chairperson, Councillor Precious.

RESOLVED TO RECOMMEND: That Dover Town Council adopt the following reviewed documents:

- a) Civic Guide 2019;
- b) Equality & Diversity policy 2019;
- c) Training & Development policy 2019.

353. SPECIAL PROFESSIONAL SERVICES AND SUPPORT


The Committee considered the Chairpersons report on Special Professional Services and Support.

RESOLVED: Instruct the Proper Officer to obtain up to 3 quotations from suitably qualified organisations, to provide on retainer specialist professional services and support as and when required in consultation with the Mayor and the Chairperson of Finance and General Purposes Committee.

354. TOWN COUNCIL INSURANCE

The Committee considered the Chairpersons report on the Town Council Insurance.

RESOLVE TO RECOMMEND: That the Committee resolve to recommend to Full Town Council that arrangements concerning Town Council insurance are delegated to the Proper Officer in consultation with the Mayor and the Chairperson of the Finance and General Purposes

Chairman


355. INFORMATION ITEMS

The Committee noted that there were no items of information regarding the Committee's responsibilities.

356. DATE OF NEXT MEETING

The Committee noted that the next Finance and General Purposes Committee meeting will be held on Wednesday 19th June 2019 at 6pm.

The meeting closed at 6.23 pm.

Councillor G Cowan
CHAIRPERSON



Chairman
GC