



DOVER TOWN COUNCIL

Minutes of the Meeting of the DOVER TOWN COUNCIL held in the Council Offices, Maison Dieu House, Biggin Street, Dover on WEDNESDAY 28TH FEBRUARY 2018 at 6pm.

PRESENT

Town Mayor, Councillor N Rix in the chair

Councillors

P Brivio	C Precious
L Burke	K Sansum
G Cowan	R Walkden
A Jenner	P Wallace
S Jones	J Ward
J Lamoon	C Warriner
I Palmer	C Zosseder

408. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Heron (work commitments), Wanstall (ill health) & Wood (personal commitment).

409. DECLARATIONS OF INTEREST

Councillors present made no declarations of disclosable pecuniary interests as required by law.

410. MINUTES

The Town Council considered the Minutes of the Town Council meeting held on 6th December 2017.

RESOLVED: That the Minutes of the Town Council meeting held on 6th December 2017 be approved and signed by the Town Mayor.

411. PROGRESS SHEETS

The Town Council noted outstanding resolutions made by the Town Council in 2017/18.

Chairman

[Signature] UTK

412. COMMUNICATIONS FROM THE CHAIRMAN

The Town Council noted the Town Mayor's list of engagements since the last meeting.

The Town Council noted the Mayor's application of sanctions against Councillor G Wanstall from 31st January 2018 as per section 17 of the DTC's Code of Conduct adopted 29th June 2016.

413. PLANNING COMMITTEE

The Town Council considered the minutes of the Planning Committee meetings held on 15th January and 12th February 2018.

RESOLVED: a) That minute Nos. 227 to 307 be received;

 b) That minute Nos. 327 to 329 and 331 to 337 be received.

 c) That a Planning Reserve be established comprising of funds not committed from the 2017/18 Planning Budget for the production of a Neighbourhood Plan.

414. CIVIC & SPECIAL PROJECTS COMMITTEE

The Town Council considered the minutes of the Civic & Special Projects Committee held on the 6th February 2018.

RESOLVED: That minute Nos. 318 to 326 be received.

415. COMMUNITY & SERVICES COMMITTEE

The Town Council considered the minutes of the Community & Services Committee held on the 1st February 2018.

RESOLVED: That minute Nos. 308 to 317 be received.

416. COUNCILLORS GRANTS

The Town Council noted the out-turn of the 2017-18 Councillor's grants award scheme (handed out at the meeting).

417. OFFICE PREMISES & ADMINISTRATION

The Town Council considered the Chairman of Finance & General Purposes Committee's report of 20th February 2018 concerning Maintenance to the front elevation of Maison Dieu House.

RESOLVED: a) That the Town Council go out to tender for the repairs to Maison Dieu House;

 b) That a budget of up to £24,999 for necessary repairs be agreed;

 c) That all arrangements, negotiations and contracts be delegated to the Proper Officer in consultation with the Chairman of the Council.

Chairman


418. TOWN COUNCIL FINANCIAL INFORMATION

The Town Council approved the payments made by the Town Council for November, December 2017 & January 2018.

The Town Council considered the Town Council budget out-turn report to the end of January 2018.

The Town Council noted the Responsible Financial Officers report of 29th November 2018 concerning the appointment of the External Auditor 2017/18 – 2021/22.

The Town Council considered the Chairman of F&GP Committee's report of 22nd February 2018 concerning the Town Council's Investment Strategy for 2018/19.

The Town Council considered the Mayor's report of 13th February 2018 concerning the General Data Protection Regulations.

- RESOLVED:
- a) That the payments made by the Town Council in November, December 2017 & January 2018 be approved and the schedules signed by the Chairman;
 - b) That there is a regular item to review the location and return on the Council's investments on every Finance & General Purposes Committee agenda.
 - c) That the Town Council approve the 2018-19 Annual Investment Strategy and Investment Plan;
 - d) That the Proper Officer in consultation with the Mayor be delegated authority to take the necessary and appropriate decisions to ensure compliance with the General Data Protection Regulations;
 - e) That in 6 months a review of the decisions made, updated guidance adopted and data protection procedures is reported to the next available Finance & General Purposes Committee after that date.

419. TOWN COUNCIL, COMMITTEE & EXTERNAL BODY REPRESENTATION

The Town Council noted Councillor Sansum's resignation from the Community & Services Committee and considered his request to be appointment to the Finance & General Purposes Committee.

The Town Council noted the minutes of the Port & Community Forum meetings held on 5th December 2017 and 8th February 2018.

The Town Council noted Councillor Brivio's report on recent meetings of the Dover Fairtrade Network Group and the R V Coleman Trust (handed out at the meeting).

- RESOLVED: That Councillor Sansum be removed from the Community & Services Committee and appointed to the Finance & General Purposes Committee.

420. CAR PARK CHARGES IN DOVER

The Town Council considered a motion from Councillor Zosseder.

- RESOLVED: That the Town Council is opposed to the proposal by Dover District Council to introduce car parking charges on Sundays. The proposed charges will remove Dover's only free parking period during business hours (an economic incentive), discourage visitors and impact upon other local community services.

Chairman

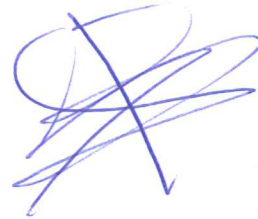

421. QUESTIONS FROM THE PUBLIC

The Town Council noted that there were no questions from the public pursuant to Standing Orders 1 (d) to (m) inclusive and 3b (v).

422. DATE OF THE NEXT MEETING

The Town Council noted that the next Town Council meeting will be held on Wednesday 25th April 2018 at 6pm.

The meeting ended at 6.58pm



THE RIGHT WORSHIPFUL THE TOWN MAYOR
(Councillor Neil Rix)
CHAIRMAN

Chairman

