



DOVER TOWN COUNCIL

Minutes of the Meeting of the DOVER TOWN COUNCIL held in the Council Offices, Maison Dieu House, Biggin Street, Dover on WEDNESDAY 6TH DECEMBER 2017 at 6pm.

PRESENT

Town Mayor, Councillor N Rix in the chair

Councillors

P Brivio	K Sansum
J Heron	R Walkden
A Jenner	P Wallace
S Jones	C Warriner
J Lamoon	M Wood
I Palmer	C Zosseder
C Precious	

208. MINUTES SILENCE

The Town Council held a minute's silence for the passing of former Mayor of Dover, George Allt, and Dover Schoolgirl Kelly Turner.

209. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Cowan (family commitments), Ward (work commitment), Wanstall (ill health).

210. DECLARATIONS OF INTEREST

Councillors present made no declarations of disclosable pecuniary interests as required by law.

211. MINUTES

The Town Council considered the Minutes of the Town Council meeting held on 20th September 2017.

RESOLVED: That the Minutes of the Town Council meeting held on 20th September 2017 be approved and signed by the Town Mayor.

Chairman

NTR

212. PRESENTATION

The Town Council received a presentation from Mr Diederik Smet of Destination Dover.

After a question and answer session the Mayor thanked Mr Smet for his interesting and informative presentation.

213. PROGRESS SHEETS

The Town Council noted outstanding resolutions made by the Town Council in 2017/18.

214. COMMUNICATIONS FROM THE CHAIRMAN

The Town Council noted the Town Mayor's list of engagements since the last meeting.

215. COMMUNITY & SERVICES COMMITTEE

The Town Council considered the minutes of the Community & Services Committee held on the 26th September and 28th November 2017.

RESOLVED: a) That minute Nos. 135 to 144 be received;
b) That minute Nos. 188 to 196 be received.

216. PLANNING COMMITTEE

The Town Council considered the minutes of the Planning Committee meetings held on 9th October and 6th November 2017.

RESOLVED: a) That minute Nos. 145 to 155 be received;
b) That minute Nos. 166 to 176 be received.

217. CIVIC & SPECIAL PROJECTS COMMITTEE

The Town Council considered the minutes of the Civic & Special Projects Committee held on the 26th October 2017.

RESOLVED: That minute Nos. 156 to 165 be received.

218. FINANCE & GENERAL PURPOSES COMMITTEE

The Town Council considered the minutes of the Finance & General Purposes Committee held on 22nd November 2017.

RESOLVED: a) That Minute Nos. 177 to 184 and 186 to 187 be received;
b) That the revised Financial Regulations be adopted;
c) That the revised Health & Safety Policy be adopted;

Chairman
<i>NTR</i>

d) That the Town Council invites tenders for the Maison Dieu House Roof Repairs; That a budget of up to £24,999 be set aside for necessary repairs; That all arrangements, negotiations and contracts be delegated to the Proper Officer in consultation with the Chairman of the Council.

219. TRANSPORTATION POLICY

The Town Council considered the Chairman of the Planning Committee's report of 4th October 2017 concerning the adoption of a Transport Policy. The Transport Policy was not adopted.

220. COUNCILLORS GRANTS

The Town Council noted the out-turn of the 2017-18 Councillor's grants award scheme (handed out at the meeting).

221. TOWN COUNCIL FINANCIAL INFORMATION

The Town Council approved the payments made by the Town Council for September and October 2017.

The Town Council noted the budget out-turn to the end of October 2017.

The Town Council noted McCabe Ford Williams' letter of 20th October 2017 concerning a recent internal audit.

The Town Council noted the External Auditor's Report and Certificate concerning the Audit for the year ending 31st March 2017.

RESOLVED: a) That the payments made by the Town Council in September and October 2017 be approved and the schedules signed by the Chairman;

b) That a vote of thanks be given to the RFO and officers for the unqualified audit reports received from the internal and external Auditors.

222. TOWN COUNCIL 2018/19 BUDGET

The Town Council considered the Mayor & Chairman of the F&GP Committee's report of 28th November 2017 concerning the Town Council's budget and precept for the 2018/19 Financial Year.

RESOLVED: a) That the Town Council adopt the 2018/19 budget having taken note of all relevant actors including the proposed level of balances, expenditure and income trends and projections for the next three years, the capital programme transfers to reserves and contingencies;

b) That the Town Council sets a precept of £731,000 for 2018/19.

223. TOWN COUNCIL, COMMITTEE & EXTERNAL BODY REPRESENTATION

The Town Council noted Councillor Warriner's resignation from the Planning Committee.

The Town Council considered appointing a 2nd Town Council representative to the Neighbourhood Forum.

Chairman
NTR

The Town Council noted the minutes of the Port & Community Forum meetings held on 8th June 2017 (amended version and 5th September 2017).

The Town Council noted Councillor Brivio's report on recent meetings of the Dover Fairtrade Network Group, R V Coleman Trust and Dover District Dementia Alliance.

The Town Council noted Councillor Walkden's notes on the Joint Transportation Board meeting held on 30th November 2017 (handed out at the meeting).

RESOLVED: That Councillor Palmer be appointed as 2nd Town Council representative to the Neighbourhood Forum.

224. WESTERN HEIGHTS SPORTS FIELD

The Town Council considered the Chairman's report of 14th November 2017 concerning the Western Heights Sports Field. It was agreed that any proposal/agreement negotiated by the Proper Officer and Chairman of the Council with Deal Sports will be sent to all Councillors for their comments/agreement.

RESOLVED: That the Town Council agree a licence for the Western Heights Sports Field for use as a football ground with Deal Sports; delegating all related negotiations and agreements to the Proper Officer in consultation with all Councilors subject to a majority agreement.

225. QUESTIONS FROM THE PUBLIC

The Town Council noted that there were no questions from the public pursuant to Standing Orders 1 (d) to (m) inclusive and 3b (v).

226. DATE OF THE NEXT MEETING

The Town Council noted that the next Town Council meeting will be held on Wednesday 28th February 2018.

The meeting ended at 8.05pm

THE RIGHT WORSHIPFUL THE TOWN MAYOR
(Councillor Neil Rix)
CHAIRMAN

Chairman
