

## **DOVER TOWN COUNCIL**

Minutes of a meeting of the FINANCE AND GENERAL PURPOSES COMMITTEE held in the Council Offices, Maison Dieu House, Biggin Street, Dover on Wednesday 23<sup>rd</sup> November 2016 at 6pm.

### **PRESENT**

Councillor R Walkden – Chairman  
 Councillor Brivio  
 Councillor Burke  
 Councillor Cowan  
 Councillor Jenner  
 Councillor Precious  
 Councillor Rix (ex-officio all Committees)  
 Councillor Ward  
 Councillor Wood

### **217. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Shirley (prior engagement) and Wanstall (family illness).

### **218. DECLARATIONS OF INTEREST**

Members present made no declarations of disclosable pecuniary and/or other interests as required by law.

### **219. MINUTES**

The Committee considered the minutes of the meeting of the Finance & General Purposes Committee held on 14<sup>th</sup> September 2016.

RESOLVED: That the Minutes of the meeting of the Finance & General Purposes Committee held on 14<sup>th</sup> September 2016 be approved as a correct record and signed by the Chairman.

### **220. TOWN COUNCIL FINANCIAL INFORMATION**

The Committee noted that the schedules of payments made by the Town Council during September were approved at the Town Council meeting held on the 19<sup>th</sup> October 2016.

The Committee considered the schedules of payments made by the Town Council during October 2016.

Chairman

The Committee noted the out-turn of Committee budget to 31<sup>st</sup> October 2016.

The Committee noted McCabe Ford Williams' letter of 1<sup>st</sup> November 2016 concerning the recent interim audit visit.

RESOLVED: That the schedules of payments made by the Town Council October 2016 be laid before the next meeting of the Town Council in accordance with Standing Order 3(x);

**221. PROGRESS SHEETS**

The Committee noted that there are no outstanding items concerning resolutions made by the Finance & General Purposes Committee during 2016/17.

**222. COUNCILLORS WARD GRANTS**

The Committee noted the current situation with Councillors Ward Grants (spreadsheet handed out at the meeting).

**223. OFFICE PREMISES & ADMINISTRATION**

The Committee noted the Chairman's report of 8<sup>th</sup> November 2016 concerning telephone systems.

The Committee noted the Chairman's report of 10<sup>th</sup> November 2016 concerning the recent inspection of the Town Council's Assets.

**224. ALLOTMENT INSPECTION**

The Committee noted the RFO's report of 19<sup>th</sup> September 2016 concerning the inspection of the Town Council's allotments in September 2016.

**225. INFORMATION ITEMS**

There were no items of information regarding the Committee's responsibilities received.

The meeting closed at 6.18pm

Councillor R Walkden  
CHAIRMAN

Chairman