



DOVER TOWN COUNCIL

Minutes of a meeting of the FINANCE AND GENERAL PURPOSES COMMITTEE held in the Council Offices, Maison Dieu House, Biggin Street, Dover on Wednesday 6th September 2017 at 6pm.

PRESENT

Councillor Rix (Town Mayor) – Vice-Chairman
 Councillor Cowan
 Councillor Lamoon
 Councillor Precious
 Councillor Warriner
 Councillor Wood

100. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors, Walkden (Chairman), Jenner and Ward (Holiday) and Wanstall (Personal Commitment).

101. DECLARATIONS OF INTEREST

Members present made no declarations of disclosable pecuniary and/or other interests as required by law.

102. MINUTES

The Committee considered the minutes of the meeting of the Finance & General Purposes Committee held 21st June 2017.

RESOLVED: That the Minutes of the meeting of the Finance & General Purposes Committee held on 21st June 2017, be approved as a correct record and signed by the Vice – Chairman.

103. TOWN COUNCIL FINANCIAL INFORMATION

The Committee noted the budget out-turn report to 31st July 2017.

The Committee noted that the Town Council 2018/19 budget process is underway as agreed with the Chairmen of Committees.

The Committee noted the draft Committee budget 2018/19 handed out at the meeting.

The Committee considered the schedules of payments made by the Town Council during July 2017.

Chairman

BSW

RESOLVED: That the schedules of payments made by the Town Council during July 2017 be laid before the next meeting of the Town Council in accordance with Standing Order 3(x);

104. PROGRESS SHEETS

The Committee noted that there are no outstanding items concerning resolutions made by the Finance & General Purposes Committee during 2017/18.

105. COUNCILLORS WARD GRANTS

The Committee noted the current situation concerning Councillors Ward Grants (spreadsheet handed out at the meeting).

106. GOVERNANCE & ACCOUNTABILITY

The Committee noted the receipt of "Governance and Accountability for Smaller Authorities in England - A practitioner's guide to proper practices to be applied in the preparation of statutory annual accounts and governance statements - March 2017" issued by the Joint Panel on Accounting Guidance and jointly published by the National Association of Local Councils and the Society of Local Council Clerks.

107. TOWN COUNCIL INSURANCE 2017-18

The Committee noted the RFO's report of 10th August 2017 concerning the Town Council's Insurance.


108. TOWN COUNCIL ASSETS INSPECTION

The Committee noted the RFO's report of 15th August 2017 concerning the Town Council's Assets Inspection.

109. INFORMATION ITEMS

There were no items of information regarding the Committee's responsibilities were received.

The meeting closed at 6.25pm


Councillor N Rix
VICE - CHAIRMAN

Chairman
