



Town Council Offices  
Maison Dieu House  
Biggin Street  
Dover  
CT16 1DW

DATE OF ISSUE:  
7<sup>th</sup> March 2018

### DOVER TOWN COUNCIL

Dear Councillor

NOTICE IS HEREBY GIVEN THAT a meeting of the PLANNING COMMITTEE will be held at the Town Council Offices on Monday 12<sup>th</sup> March 2018 at 6pm when the business shown on the agenda below will be transacted.

Any member of the public who requires further information or has any special requirements in respect of this meeting please contact Allison Burton, Town Clerk, on 01304 242625.

Allison Burton  
TOWN CLERK

The Press and Public are welcome to attend.

### AGENDA

1. APOLOGIES FOR ABSENCE

Prior to a meeting, Councillors' apologies with a reason for absence from that meeting should be submitted to the clerk

2. DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary and/or other interests as required by law

*(Guidance for Councillors concerning disclosable pecuniary and/or other interests is attached for your information).*

3. MINUTES

To approve the Minutes of the meetings of the Planning Committee held on 12<sup>th</sup> February 2018 (copy attached).

4. COMMITTEE BUDGET

To consider the latest out-turn against the Committee's 2017/18 budget (copy attached).

To consider Chairman's report regarding Neighbourhood Planning (copy attached)

5. DETERMINED PLANNING CONSENTS

To note the decisions of Dover District Council on the following planning applications: -

<u>Application No:</u>	<u>Address</u>	<u>Decision</u>	<u>Town Council Decision</u>
DOV/18/00063	2 Monastery Avenue, Dover, CT16 1AB	Granted	Support
DOV/17/01502	11 Maison Dieu Place, Dover, CT16 1DX	Granted	Object
DOV/17/01459	St Martin's Primary School, Markland Road, Dover, CT17 9LY	Granted	No objection
DOV/17/01350	9 High Street, Dover, CT16 1DP	Granted	Support
DOV/17/01453	Priory Fields School, Astor Avenue, Dover, CT17 OFS	Granted	Support
DOV/17/01512	13 Chestnut Road, Dover, CT17 9PY	Granted	Support
DOV/18/00024	15 Chestnut Road, Dover, CT17 9PY	Granted	Support

6. APPLICATIONS FOR PLANNING CONSENT

To consider the following applications for planning consent: -

<u>Application No:</u>	<u>Proposal</u>
DOV/17/00976	Removal of sand and cement render on front of building and re-render with NHL. Failing lintels to be replaced. Helical bars to be fixed to cracks. Fit breathable membrane, batten out and render using NHL in kitchen Patch repair cracking in external render at rear of building 19 Norman Street, Dover, CT17 9RS
DOV/17/01536	Change of use to a C2 dementia unit including erection of a detached two storey community building with roof terrace, care facilities and 6 bed guest accommodation, extension and alterations of 12no existing semi-detached dwellings to form care units for 30 residents, installation of security fencing/gates/solar panels/footpaths/carpark and ground source heat compound 43-65 & Land adjoining, Randolph Road, Dover, CT17 0FZ

- DOV/18/00018 Outline application for the erection of a detached building incorporating 14no. flats (with appearance and landscaping to be reserved) (existing building to be demolished)  
Bramley Hedge, Tower Street, Dover, CT17 0AW
- DOV/18/00136 Continued use of land as car park for a further 36 months  
Broadlees Car Park, Upper Road, Dover, CT16 1HW
- DOV/18/00143 Erection of a side porch and single storey rear extension (existing porch to be demolished)  
15 Auckland Crescent, Dover, CT16 2JR
- DOV/18/00152 Erection of a detached garage in the front garden and the construction of retaining walls  
52 Priory Hill, Dover, CT17 0AD
- DOV/18/00185 Erection of 12 temporary portacabins to be used as office accommodation during redevelopment of existing office building including demolition of 3 exiting buildings  
Meggar Limited, Archcliffe Road, Dover, CT17 9EN
- DOV/18/00222 Display of one internally illuminated fascia sign and one vinyl sign  
Superdrug, Unit 2A Dover St James, Dover, CT16 1QD

7. **LATE PLANNING APPLICATIONS & ANY OTHER ITEMS**

To view any planning applications received since the preparation of the Agenda.

8. **LICENCING**

No licencing

9. **CONSULTATIONS**

No consultations

10. **INFORMATION ITEMS**

Chairman's update report

11. **DATE OF NEXT MEETING**

The next meeting will be held on the 9<sup>th</sup> April 2018

**NOTE: A COPY OF THIS DOCUMENT IN LARGER TYPE MAY BE OBTAINED ON REQUEST FROM THE COUNCIL OFFICES, MAISON DIEU HOUSE, BIGGIN STREET, DOVER.**

**COPIES OF THE DOCUMENTS MENTIONED IN THIS AGENDA ARE AVAILABLE FOR INSPECTION FROM THE TOWN COUNCIL OFFICES, MONDAY TO FRIDAY, (EXCLUDING PUBLIC HOLIDAYS) - 9.30 AM - 4.00 PM. COPIES MAY BE REQUESTED GIVING 1 WORKING DAY'S NOTICE AND WILL BE CHARGED AT 10P PER COPY.**



## **DECLARATIONS OF INTEREST**

### **Disclosable Pecuniary Interest (DPI)**

Where a Member has a new or registered DPI in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest' explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and subject to any dispensations, withdraw from the meeting. Members should remember that a finding of a breach of the law with regard to DPI's carries a fine of up to £5,000 and a criminal record.

### **Other Significant Interest (OSI)**

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

### **Voluntary Announcement of Other Interests (VAOI)**

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone they should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on the matter under consideration.

### **Notes:**

Situations in which a Member may wish to make a VAOI include membership of outside bodies that have made representatives on agenda items; where a Member knows a person involved, but does not have a close association with that person; or where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer, etc OR an application made by a Member, relative, close associate, employer etc would both probably constitute either an OSI or in some cases a DPI.





## DOVER TOWN COUNCIL

Minutes of the meeting of the PLANNING COMMITTEE held at the Council Offices, Maison Dieu House, Biggin Street, Dover, on Monday 12<sup>th</sup> February 2018 at 6pm.

### PRESENT

Councillor A Jenner(Chairman)  
 Councillor J Lamoon  
 Councillor I Palmer  
 Councillor N Rix  
 Councillor R Walkden  
 Councillor M Wood

#### 327. APOLOGIES FOR ABSENCE

Councillor Heron & Councillor Ward due to personal commitments & Councillor Precious due to ill health

#### 328. DECLARATIONS OF INTEREST

Councillors present made no declarations of disclosable pecuniary and/or other interests as required by law.

#### 329. MINUTES

The Committee considered the minutes of the meeting of the Committee held on the 15<sup>th</sup> January 2018.

RESOLVED: That the minutes of the meetings of the Committee held on the 15<sup>th</sup> January 2018, be approved as a correct record and signed by the Chairman

#### 330. COMMITTEE BUDGET

The Committee noted the latest out-turn against the Committee's 2017/18 budget.

The Committee considered Chairman's report regarding Neighbourhood Planning

Chairman

RESOLVED TO RECOMMEND: That a planning reserve be established comprising of funds not committed from the planning budget of 2017/18 for the production of a Neighbourhood Plan.

### 331. DETERMINED PLANNING CONSENTS

The Committee noted the decisions of Dover District Council on the following planning applications:

<u>Application No:</u>	<u>Address</u>	<u>Decision</u>	<u>Town Council Decision</u>
DOV/17/01304	15 Castle Street, Dover, CT16 1PU	Granted	Support
DOV/17/01412	50 Durban Crescent, Dover, CT16 2JJ	Granted	Support
DOV/17/01456	42 Durban Crescent, Dover, CT16 2JJ	Granted	Support
DOV/17/01361	First Floor, Block C, St James Retail Park, St James Street, Dover, CT16 1QD	Granted	Support
DOV/17/01315	Les Fleurs, 6 Ladywell, Dover, CT16 1DQ	Granted	Support
DOV/17/01443	Unit 1C, St James Centre, Dolphin Passage, Dover, CT16 1QD	Granted	Support
DOV/17/01491	Unit 22, Block C, St James Development, St James Street, Dover, CT16 1QD	Granted	Support
DOV/17/01470	196 The Gateway, Marine Parade, Dover, CT16 1PW	Granted	Support
DOV/17/01461	Unit 21, Block C, St James Retail Park, St James Street, Dover, CT16 1QD	Granted	Support
DOV/17/01414	Unit 3AC St James Centre, Townwall Street, Dover, CT16 1QD	Granted	Support
DOV/17/01347	11 Hardwicke Road, Dover, CT17 9QL	Granted	Support
DOV/17/01336	74-94, High Street, Dover, CT16 1EE	Granted	Support
DOV/17/01098	50 & 51, Biggin Street, Dover, CT16 1DB	Granted	Object

### 332. APPLICATIONS FOR PLANNING CONSENT

The Committee considered applications for planning consent passed to the Town Council for consultation purposes.

Chairman



RESOLVED: That the following observations be passed to the Dover District Council in relation to the applications now considered:

Application No: DOV/18/00015

Proposal: Conversion to four self-contained flats to incl removal of staircase from lower ground to ground floor, erection of partition walls, infill of existing openings and creation of new. Replace door with window to rear elevation. Opening of existing fireplaces.  
28 Castle Street, Dover, CT16 1PW

Comment: Object. There is too great a density of flats within the building, no consideration to waste disposal has been mentioned within the application. One of the flats is actually below national standard for living space. This council has previously supported good quality conversions in this streets but it doesn't feel this application provides quality accommodation in on the most important streets in Dover.

Application No: DOV/18/00032

Proposal: Erection of an external access ramp  
Leamington House, Effingham Crescent, Dover, CT17 9RH

Comment: Support

Application No: DOV/18/00059

Proposal: Erection of an external access ramp, removal of stud wall partitions and timber framed cupboard and internal alterations to provide an accessible WC  
Leamington House, Effingham Crescent, Dover, CT17 9RH

Comment: Support

Application No: DOV/18/00051

Proposal: Outline application for the erection of 10no. dwellings (with appearance and landscaping to be reserved) (existing building to be demolished)  
Brambly Hedge, Tower Street, Dover, CT17 0AW

Comment: Support. However, Ward Councillors & residents have concerns that KCC Highways have not provided a response as they believe there will be a significant detrimental to access to Tower Hamlets to which suffers from ques at peak times already. Provision for parking has been provided at the cost of green space

Application No: DOV/18/00036

Proposal: Erection of a side extension to provide ancillary accommodation (existing outbuilding to be demolished)  
24 Chaucer Crescent, Dover, CT16 2DA

Comment: Support

Application No: DOV/18/00060

Proposal: Change of use to a riverside hub (Sui Generis)  
Public Conveniences (Land r/o 2-8a Buckland Avenue), Crabble Hill,  
Dover, CT16 2NP

Comment: Support

Application No: DOV/18/00063

Proposal: Erection of a garden room extension (existing conservatory to be

Chairman

demolished)  
 2 Monastery Avenue, Dover, CT16 1AB  
Comment: Support  
Application No: DOV/18/00064  
Proposal: Installation of replacement windows to upper floors on northeast elevation

2 New Street, Dover, CT17 9AJ  
Comment: Support  
Application No: DOV/18/00111  
Proposal: Display of 1no. internally illuminated fascia sign and 2no. non-illuminated internal laminated posters  
 Unit 4C, Block C, St James Retail Park, St James Street, Dover, CT16 1QD

Comment: Support

**333. LATE PLANNING APPLICATIONS**

Application No: DOV/18/00127  
Proposal: Replace existing wooden windows and doors with upvc  
 35 & 35A, Edred Road, Dover, CT17 0BU  
Comment: Support

**334. LICENSING AND CONSENTS**

No Licencing consultations

**335. CONSULTATIONS**

The Committee considered draft Neighbourhood Planning consultation questionnaire

RESOLVED: That Councillors send comments back to clerk by 12<sup>th</sup> March regarding the draft Neighbourhood Planning consultation questionnaire

**336. INFORMATION ITEMS**

No information items received

**337. DATE OF NEXT MEETING**

The next meeting will be held on the 12<sup>th</sup> March 2018 at 6pm.

The meeting closed at 7.08pm

Councillor A Jenner  
 CHAIRMAN

Chairman

Month No : 11

## Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
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**Planning**201 Planning

4201	Planning	18,831	500	16,000	15,500	15,009	491	96.9 %
	Planning :- Expenditure	<b>18,831</b>	<b>500</b>	<b>16,000</b>	<b>15,500</b>	<b>15,009</b>	<b>491</b>	<b>96.9 %</b>
1050	Misc Income	10,000	0	0	0			0.0 %
	Planning :- Income	<b>10,000</b>	<b>0</b>	<b>0</b>	<b>0</b>			
	<b>Net Expenditure over Income</b>	<b>8,831</b>	<b>500</b>	<b>16,000</b>	<b>15,500</b>			
	Planning :- Expenditure	<b>18,831</b>	<b>500</b>	<b>16,000</b>	<b>15,500</b>	<b>15,009</b>	<b>491</b>	<b>96.9 %</b>
	Income	<b>10,000</b>	<b>0</b>	<b>0</b>	<b>0</b>			<b>0.0 %</b>
	<b>Net Expenditure over Income</b>	<b>8,831</b>	<b>500</b>	<b>16,000</b>	<b>15,500</b>			

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
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**Civic and Special Projects**110 Mayoral Costs

4101	Mayoral Expense of Office	5,656	5,264	5,900	636	636	89.2 %
4102	Mayor's Hospitality	1,242	167	1,550	1,383	57	11.5 %