



Town Council Offices  
Maison Dieu House  
Biggin Street  
Dover  
CT16 1DW

DATE OF ISSUE:  
4<sup>th</sup> October 2017

### DOVER TOWN COUNCIL

Dear Councillor

NOTICE IS HEREBY GIVEN THAT a meeting of the PLANNING COMMITTEE will be held at the Town Council Offices on Monday 9<sup>th</sup> October 2017 at 6 pm when the business shown on the agenda below will be transacted.

Any member of the public who requires further information or has any special requirements in respect of this meeting please contact Allison Burton, Town Clerk, on 01304 242625.

Allison Burton  
TOWN CLERK

The Press and Public are welcome to attend.

### AGENDA

1. APOLOGIES FOR ABSENCE

Prior to a meeting, Councillors' apologies with a reason for absence from that meeting should be submitted to the clerk

2. DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary and/or other interests as required by law

*(Guidance for Councillors concerning disclosable pecuniary and/or other interests is attached for your information).*

3. MINUTES

To approve the Minutes of the meetings of the Planning Committee held on 11<sup>th</sup> September 2017 (copy attached).

4. COMMITTEE BUDGET

To consider the latest out-turn against the Committee's 2017/18 budget (copy attached).

5. DETERMINED PLANNING CONSENTS

To note the decisions of Dover District Council on the following planning applications: -

<u>Application No:</u>	<u>Address</u>	<u>Decision</u>	<u>Town Council Decision</u>
DOV/17/00626	1 Crabble Hill, Dover, CT17 0RS	Granted	Support
DOV/17/00685	Priory Fields School, Astor Avenue, Dover, CT17 0FS	Granted	Support
DOV/17/00708	11B East Cliff, Dover, Ct16 1LX	Granted	Support
DOV/17/00717	15 Old Park Hill, Dover, CT16 2AW	Granted	Support
DOV/17/00750	44 Beaufoy Road, Dover, CT17 0HT	Granted	Support
DOV/17/00754	24 Castlemount Road, Dover, CT16 1SP	Granted	Support
DOV/17/00756	34-36, Castle Street & 1-2 Russell Street, Dover, CT16 1PT	Granted	Support
DOV/17/00769	Priory Fields School, Astor Avenue, Dover, CT17 0FS	Granted	Support
DOV/17/00757	34-36, Castle Street & 1-2 Russell Street, Dover, CT16 1PT	Granted	Support
DOV/17/00786	37 Biggin Street, Dover, CT16 1BU	Granted	Support
DOV/17/00813	Dover College, Effingham Crescent, Dover, CT17 9RH	Granted	Support
DOV/17/00834	5 Belgrave Road, Dover, CT17 9QY	Granted	Support
DOV/17/00837	24 Cannon Street, Dover, CT16 1ST	Granted	Support
DOV/17/00841	18 Lorne Road, Dover, CT16 2AA	Granted	Support
DOV/17/00849	Cineworld, Woolcomber Street, Dover	Granted	Support
DOV/17/00905	St James Retail/Leisure Development (Site Fronting), Townwall Street, Dover,	Granted	Support

CT16 1PY

DOV/17/00975	27 Westbury Crescent, Dover, CT17 9QQ	Granted	Support
DOV/17/00992	Dover Marina Hotel and Spa, Waterloo Crescent, Dover, CT17 9BP	Granted	Support

6. **APPLICATIONS FOR PLANNING CONSENT**

To consider the following applications for planning consent: -

Application No:    Proposal

DOV/17/00704	Change of use and conversion into 9no. self contained flats(6 x 2 bed and 3 x 1 bed) Beacon Church and Christian Centre, London Road, Dover, CT17 0SS
DOV/17/00891	Erection of a single storey rear extension 208 Elms Vale Road, Dover, CT17 9PP
DOV/17/00923	Installation of a mezzanine floor for retail, welfare and warehouse storage areas (of 432 m sq gross floor area) and installation of external air conditioning units to rear Unit 4A, St James Retail/Leisure Development, Townwall Street, Dover, CT16 1QD
DOV/17/00962	Change of use and conversion from offices to twenty five residential dwellings (Use Class C3) 2-9, Cambridge Terrace, Dover, CT16 1JT
DOV/17/00963	Works to convert from offices to 25no dwellings to include erection of new partitions, blocking of existing openings; installation of bathrooms & kitchens. 2-9 Cambridge Terrace, Dover, CT16 1JT
DOV/17/01098	Part change of use and conversion of first, second and third floor to nine self-contained flats and installation of a replacement shopfront 50 & 51, Biggin Street, Dover, CT16 1DB
DOV/17/01131	Installation of replacement windows and doors with upvc and front door with powder coated aluminium 1 - 6 St Martins House, Hawkesbury Street, Dover, CT17 9EG
DOV/17/01135	Display of 2no. internally illuminated fascia signs Unit 16, St James Retail/Leisure Development, Fronting Townwall Street, Dover, CT16 1QD
DOV/17/01142	Outline application for the erection of two-semi detached properties incorporating 8 flats (some matters reserved) Land at 111-115 , Folkestone Road, Dover, CT17 9SD

7. **LATE PLANNING APPLICATIONS & ANY OTHER ITEMS**

To view any planning applications received since the preparation of the Agenda.

8. **LICENCING**

New licence application  
Newsin  
36 Pencester Road

Dover  
Kent  
CT16 1BW

Grant of Premises Licence

To supply Alcohol

- Monday to Sunday 06.00 To 23.00

9. CONSULTATIONS

Dover District Council, proposed new parking restrictions, have your say

<https://www.dover.gov.uk/Transport,-Streets--Parking/Parking/Proposed-new-parking-restrictions.aspx>

10. INFORMATION ITEMS

No Information Items

11. DATE OF NEXT MEETING

The next meeting will be held on the 6<sup>th</sup> November 2017

**NOTE: A COPY OF THIS DOCUMENT IN LARGER TYPE MAY BE OBTAINED ON REQUEST FROM THE COUNCIL OFFICES, MAISON DIEU HOUSE, BIGGIN STREET, DOVER.**

**COPIES OF THE DOCUMENTS MENTIONED IN THIS AGENDA ARE AVAILABLE FOR INSPECTION FROM THE TOWN COUNCIL OFFICES, MONDAY TO FRIDAY, (EXCLUDING PUBLIC HOLIDAYS) - 9.30 AM - 4.00 PM. COPIES MAY BE REQUESTED GIVING 1 WORKING DAY'S NOTICE AND WILL BE CHARGED AT 10P PER COPY.**

## **DECLARATIONS OF INTEREST**

### **Disclosable Pecuniary Interest (DPI)**

Where a Member has a new or registered DPI in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest' explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and subject to any dispensations, withdraw from the meeting. Members should remember that a finding of a breach of the law with regard to DPI's carries a fine of up to £5,000 and a criminal record.

### **Other Significant Interest (OSI)**

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

### **Voluntary Announcement of Other Interests (VAOI)**

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone they should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on the matter under consideration.

### **Notes:**

Situations in which a Member may wish to make a VAOI include membership of outside bodies that have made representatives on agenda items; where a Member knows a person involved, but does not have a close association with that person; or where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer, etc OR an application made by a Member, relative, close associate, employer etc would both probably constitute either an OSI or in some cases a DPI.





## DOVER TOWN COUNCIL

Minutes of the meeting of the PLANNING COMMITTEE held at the Council Offices, Maison Dieu House, Biggin Street, Dover, on Monday 11<sup>th</sup> September 2017 at 6pm.

### PRESENT

Councillor A Jenner(Chairman)  
 Councillor C Precious  
 Councillor R Walkden  
 Councillor N Rix  
 Councillor C Warriner  
 Councillor J Heron  
 Councillor J Lamoon

#### **110. APOLOGIES FOR ABSENCE**

Apologies for absence received from Councillor L Burke & Mr Pat Sherratt (Dover Society) due to ill health & Councillor J Ward due to Holiday

#### **111. DECLARATIONS OF INTEREST**

Councillors Walkden and Heron declared an OSI on agenda item 6 planning application DOV/17/00731; Councillor Lamoon declared an OSI on agenda item 6 planning application DOV/17/00578 & Councillor Rix declared an OSI on agenda item 6 planning application DOV/17/00924. They took no part in the proceedings for these items.

#### **112. MINUTES**

The Committee considered the minutes of the meeting of the Committee held on the 14<sup>th</sup> August 2017.

RESOLVED: That the minutes of the meetings of the Committee held on the 14<sup>th</sup> August 2017, be approved as a correct record and signed by the Chairman

#### **113. COMMITTEE BUDGET**

The Committee noted the latest out-turn against the Committee's 2017/18 budget.

#### **114. DETERMINED PLANNING CONSENTS**

Chairman

The Committee noted the decisions of Dover District Council on the following planning applications:

<u>Application No:</u>	<u>Address</u>	<u>Decision</u>	<u>Town Council Decision</u>
DOV/13/0090 7	Nando's Chickenland, Woolcomber Street, Dover, CT16 1QF	Granted	No Objection
DOV/17/0049 2	129 - 131 Folkestone Road, Dover, CT17 9SG	Granted	Support
DOV/17/0068 8	Garage adjoining 63 East Cliff, Dover, CT16 1LS	Refused	Neutral
DOV/17/0068 9	5 Victoria Crescent, Dover, CT16 1DU	Granted	Support
DOV/17/0078 2	Travelodge, Woolcomber Street, St James Street, Dover	Granted	Granted
DOV/17/0080 6	Allwyn Cottage Rest Home, 337 Folkestone Road, Dover, CT17 9JG	Granted	Support

## 115. APPLICATIONS FOR PLANNING CONSENT

The Committee considered applications for planning consent passed to the Town Council for consultation purposes.

RESOLVED: That the following observations be passed to the Dover District Council in relation to the applications now considered:

<u>Application No:</u>	DOV/17/00578
<u>Proposal:</u>	Erection of a 2.4m high security fence and gate Buckland Community Centre, Roosevelt Road, Dover, CT16 2BT
<u>Comment:</u>	Support
<u>Application No:</u>	DOV/17/00704
<u>Proposal:</u>	Change of use and conversion into 9no. self contained flats  Beacon Church and Christian Centre, London Road, Dover, CT17 0SS
<u>Comment:</u>	Support. Committee would like to see the incorporation of proper storage facilities for waste.
<u>Application No:</u>	DOV/17/00776
<u>Proposal:</u>	Conversion to 27 self contained apartments with associated parking and landscaping The Qube, St Radigunds Road, Dover, CT17 0JZ
<u>Comment:</u>	Support. But Planning Policy DM5 must be adhered to as affordable housing is essential in St. Radigunds and Dover
<u>Application No:</u>	DOV/17/00992
<u>Proposal:</u>	Display of two non-illuminated wall signs, two internally illuminated fascia signs and three non-illuminated banner signs Dover Marina Hotel and Spa, Waterloo Crescent, Dover, CT17 9BP
<u>Comment:</u>	Support
<u>Application No:</u>	DOV/17/00924
<u>Proposal:</u>	Display of 2no internally illuminated fascia signs Unit 4A, St James Retail/Leisure Development, Townwall Street,

Chairman



- Display of 2no internally illuminated fascia signs  
Unit 4A, St James Retail/Leisure Development, Townwall Street,  
Dover, CT16 1QD
- Comment: Support
- Application No: DOV/17/00931
- Proposal: Erection of a detached building incorporating 6 flats  
Land at Cowgate Hill, Dover, CT17 9AY
- Comment: Support
- Application No: DOV/17/00975
- Proposal: Erection of rear dormer roof extension and installation of rooflight to  
front roofslope  
27 Westbury Crescent, Dover, CT17 9QQ
- Comment: Support
- Application No: DOV/17/00988
- Proposal: Erection of a terrace of seven dwellings and two self-contained flats  
and creation of associated car parking  
Land Adjoining 1 Malvern Road, Dover, CT17 9RF
- Comment: Support

#### 116. LATE PLANNING APPLICATIONS

- Application No: DOV/17/01069
- Proposal: Variation of Condition 3 of listed building consent 15/00627  
Prince of Wales Pier, Western Docks, Dover, CT17 9BX
- Comment: Support

#### 117. LICENSING AND CONSENTS

Grant of Premises Licence

From London Kebab, 78 London Road, Dover, CT17 0SP

- 1) To enable the provision of hot food and drink between  
Thursday 23:00 to 00:00  
Friday and Saturday 23:00 to 01:00

RESOLVED: The Committee have no objection to the Grant of a Premises Licence for  
the provision of hot food and drink between Thursday  
23:00 to 00:00 and Friday and Saturday 23:00 to 01:00 at London Road  
Kebab, 78 London Road, Dover, CT17 0SP. —

#### 118. CONSULTATIONS

Kent County Council Consultations  
Rights of Way Improvement Plan

RESOLVED: Following discussions, the Proper Officer was asked to respond on  
behalf of the council to the consultation taking account of comments  
made.

#### 119. INFORMATION ITEMS

Chairman

Committee noted the information from McCarthy & Stone with regard to its site at The Old Sorting Office, Charlton Green.

**120. DATE OF NEXT MEETING**

The next meeting will be held on the 9<sup>th</sup> October 2017 at 6pm

The meeting closed at 7.07pm

Councillor A Jenner  
CHAIRMAN

Chairman

Month No : 4

## Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b>Planning</b>								
	<b>201 Planning</b>							
4201	Planning	18,831	48	16,000	15,952		15,952	0.3 %
	Planning :- Expenditure	<u>18,831</u>	<u>48</u>	<u>16,000</u>	<u>15,952</u>	<u>0</u>	<u>15,952</u>	<u>0.3 %</u>
1050	Misc Income	10,000	0	0	0			0.0 %
	Planning :- Income	<u>10,000</u>	<u>0</u>	<u>0</u>	<u>0</u>			
	<b>Net Expenditure over Income</b>	<u>8,831</u>	<u>48</u>	<u>16,000</u>	<u>15,952</u>			
	Planning :- Expenditure	<u>18,831</u>	<u>48</u>	<u>16,000</u>	<u>15,952</u>	<u>0</u>	<u>15,952</u>	<u>0.3 %</u>
	Income	<u>10,000</u>	<u>0</u>	<u>0</u>	<u>0</u>			<u>0.0 %</u>
	<b>Net Expenditure over Income</b>	<u>8,831</u>	<u>48</u>	<u>16,000</u>	<u>15,952</u>			