



Town Council Offices
Maison Dieu House
Biggin Street
Dover
CT16 1DW

DATE OF ISSUE:
30th October 2017

DOVER TOWN COUNCIL

Dear Councillor

NOTICE IS HEREBY GIVEN THAT a meeting of the PLANNING COMMITTEE will be held at the Town Council Offices on Monday 6th November 2017 at 6pm when the business shown on the agenda below will be transacted.

Any member of the public who requires further information or has any special requirements in respect of this meeting please contact Allison Burton, Town Clerk, on 01304 242625.

Allison Burton
TOWN CLERK

The Press and Public are welcome to attend.

AGENDA

1. APOLOGIES FOR ABSENCE

Prior to a meeting, Councillors' apologies with a reason for absence from that meeting should be submitted to the clerk

2. DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary and/or other interests as required by law

(Guidance for Councillors concerning disclosable pecuniary and/or other interests is attached for your information).

3. MINUTES

To approve the Minutes of the meetings of the Planning Committee held on 9th October 2017 (copy attached).

4. COMMITTEE BUDGET

To consider the latest out-turn against the Committee's 2017/18 budget (copy attached).

5. DETERMINED PLANNING CONSENTS

To note the decisions of Dover District Council on the following planning applications: -

<u>Application No:</u>	<u>Address</u>	<u>Decision</u>	<u>Town Council Decision</u>
DOV/17/00760	47 Biggin Street, Dover, CT16 1DB	Granted	Object
DOV/17/00923	Unit 4A, St James Retail/Leisure Development, Townwall Street, Dover, CT16 1QD	Granted	Support
DOV/17/01069	Prince of Wales Pier, Western Docks, Dover, CT17 9BX	Granted	Support
DOV/17/01131	1 - 6 St Martins House, Hawkesbury Street, Dover, CT17 9EG	Granted	Support

6. APPLICATIONS FOR PLANNING CONSENT

To consider the following applications for planning consent: -

<u>Application No:</u>	<u>Proposal</u>
DOV/17/00807	Change of use to a recruitment agency (Use Class A2) (Financial & Professional Services) and installation of a new shopfront (amended details) (re-advertisement) 9 King Street, Dover, CT16 1NR
DOV/17/01162	Erection of a single storey rear extension and alterations to front bay window 35 Elms Vale Road, Dover, CT17 9NZ
DOV/17/01225	Outline application for the erection of 31 dwellings (all matters reserved) Ferrybridge House, Abbey Road, Dover, CT17 0LF
DOV/17/01230	Erection of a detached dwelling, formation of vehicle access and parking Land rear of 117 Manor Road & Adjoining, 437 Folkestone Road, Dover, CT17 9JX
DOV/17/01231	Erection of a detached single storey community building incorporating public toilets, access ramps and steps Land Adjacent CAB Building, Maison Dieu Gardens, Maison Dieu Road, Dover, CT16 1TG

- DOV/17/01242 Erection of a two storey rear extension with terrace and associated external staircase
18 Percival Terrace, Dover, CT17 9SU
- DOV/17/01246 Erection of four dwellings
Land between 67 and 73, Hillside Road, Dover, CT17 0JQ
- DOV/17/01248 Installation of an antenna for data communications to North East corner of building
Burgess Marine Ltd, Channel View Road, Dover, CT17 9TP
- DOV/17/01251 Display of six free-standing non-illuminated advertisement panelled screens around seating area
Gala Bingo Hall, 49 Biggin Street, Dover, CT16 1DB

7. **LATE PLANNING APPLICATIONS & ANY OTHER ITEMS**

To view any planning applications received since the preparation of the Agenda.

8. **LICENCING**

New Licence Application
Nando's
Unit 4
St. James Street
Dover
CT16 1QD

Grant of Premises Licence
To enable the provision of hot food and drink

- Monday to Sunday 23:00 to 00:00

To enable the sales of Alcohol

- Monday to Sunday 11:00 to 00:00

9. **CONSULTATIONS**

No Consultations

10. **INFORMATION ITEMS**

No Information Items

11. **DATE OF NEXT MEETING**

The next meeting will be held on the 4th December 2017

NOTE: A COPY OF THIS DOCUMENT IN LARGER TYPE MAY BE OBTAINED ON REQUEST FROM THE COUNCIL OFFICES, MAISON DIEU HOUSE, BIGGIN STREET, DOVER.

COPIES OF THE DOCUMENTS MENTIONED IN THIS AGENDA ARE AVAILABLE FOR INSPECTION FROM THE TOWN COUNCIL OFFICES, MONDAY TO FRIDAY, (EXCLUDING PUBLIC HOLIDAYS) - 9.30 AM - 4.00 PM. COPIES MAY BE REQUESTED GIVING 1 WORKING DAY'S NOTICE AND WILL BE CHARGED AT 10P PER COPY.

DECLARATIONS OF INTEREST

Disclosable Pecuniary Interest (DPI)

Where a Member has a new or registered DPI in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest' explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and subject to any dispensations, withdraw from the meeting. Members should remember that a finding of a breach of the law with regard to DPI's carries a fine of up to £5,000 and a criminal record.

Other Significant Interest (OSI)

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

Voluntary Announcement of Other Interests (VAOI)

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone they should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on the matter under consideration.

Notes:

Situations in which a Member may wish to make a VAOI include membership of outside bodies that have made representatives on agenda items; where a Member knows a person involved, but does not have a close association with that person; or where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer, etc OR an application made by a Member, relative, close associate, employer etc would both probably constitute either an OSI or in some cases a DPI.



DOVER TOWN COUNCIL

Minutes of the meeting of the PLANNING COMMITTEE held at the Council Offices, Maison Dieu House, Biggin Street, Dover, on Monday 9th October 2017 at 6pm.

PRESENT

Councillor A Jenner (Chairman)
 Councillor R Walkden
 Councillor N Rix
 Councillor J Lamoon
 Councillor I Palmer
 Councillor M Wood
 Mr P Sherratt (Dover Society)

145. APOLOGIES FOR ABSENCE

Apologies for absence received from Cllrs Burke & Precious due to ill health & Councillor Heron due to work commitments

146. DECLARATIONS OF INTEREST

Councillors present made no declarations of disclosable pecuniary and/or other interests as required by law

147. MINUTES

The Committee considered the minutes of the meeting of the Committee held on the 11th September 2017.

RESOLVED: That the minutes of the meetings of the Committee held on the 11th September 2017, be approved as a correct record and signed by the Chairman

148. COMMITTEE BUDGET

The Committee noted the latest out-turn against the Committee's 2017/18 budget.

Chairman

149. DETERMINED PLANNING CONSENTS

The Committee noted the decisions of Dover District Council on the following planning applications:

<u>Application No:</u>	<u>Address</u>	<u>Decision</u>	<u>Town Council Decision</u>
DOV/17/00626	1 Crabble Hill, Dover, CT17 0RS	Granted	Support
DOV/17/00685	Priory Fields School, Astor Avenue, Dover, CT17 0FS	Granted	Support
DOV/17/00708	11B East Cliff, Dover, Ct16 1LX	Granted	Support
DOV/17/00717	15 Old Park Hill, Dover, CT16 2AW	Granted	Support
DOV/17/00750	44 Beaufoy Road, Dover, CT17 0HT	Granted	Support
DOV/17/00754	24 Castlemount Road, Dover, CT16 1SP	Granted	Support
DOV/17/00769	Priory Fields School, Astor Avenue, Dover, CT17 0FS	Granted	Support
DOV/17/00786	37 Biggin Street, Dover, CT16 1BU	Granted	Support
DOV/17/00813	Dover College, Effingham Crescent, Dover, CT17 9RH	Granted	Support
DOV/17/00834	5 Belgrave Road, Dover, CT17 9QY	Granted	Support
DOV/17/00837	24 Cannon Street, Dover, CT16 1ST	Granted	Support
DOV/17/00841	18 Lorne Road, Dover, CT16 2AA	Granted	Support
DOV/17/00849	Cineworld, Woolcomber Street, Dover	Granted	Support
DOV/17/00905	St James Retail/Leisure Development (Site Fronting), Townwall Street, Dover, CT16 1PY	Granted	Support
DOV/17/00975	27 Westbury Crescent, Dover, CT17 9QQ	Granted	Support
DOV/17/00992	Dover Marina Hotel and Spa, Waterloo Crescent, Dover, CT17 9BP	Granted	Support

150. APPLICATIONS FOR PLANNING CONSENT

Chairman

The Committee considered applications for planning consent passed to the Town Council for consultation purposes.

RESOLVED: That the following observations be passed to the Dover District Council in relation to the applications now considered:

Application No: DOV/17/00704

Proposal: Change of use and conversion into 9no. self-contained flats (6 x 2 bed and 3 x 1 bed)
Beacon Church and Christian Centre, London Road, Dover, CT17 0SS

Comment: Support

Application No: DOV/17/00891

Proposal: Erection of a single storey rear extension
208 Elms Vale Road, Dover, CT17 9PP

Comment: Support

Application No: DOV/17/00923

Proposal: Installation of a mezzanine floor for retail, welfare and warehouse storage areas (of 432 m sq gross floor area) and installation of external air conditioning units to rear Unit 4A, St James Retail/Leisure Development, Townwall Street, Dover, CT16 1QD

Comment: Support

Application No: DOV/17/00962

Proposal: Change of use and conversion from offices to twenty- five residential dwellings (Use Class C3)
2-9, Cambridge Terrace, Dover, CT16 1JT

Comment: Support

Application No: DOV/17/00963

Proposal: Works to convert from offices to 25no dwellings to include erection of new partitions, blocking of existing openings; installation of bathrooms & kitchens.
2-9 Cambridge Terrace, Dover, CT16 1JT

Comment: Support

Application No: DOV/17/01098

Proposal: Part change of use and conversion of first, second and third floor to nine self-contained flats and installation of a replacement shopfront
50 & 51, Biggin Street, Dover, CT16 1DB

Comment: Object. The Council supports the partial change of use (to the first, second and third floor), however the committee objects to the number of flats within the development as this is too great a density. There will be inadequate natural light; there is not enough open space for bicycle storage and bins. The development provides a poor quality home for prospective owners/tenants. The Council objects to the design of the shop fronts. This takes into account the Shop Fronts and Signage within Conservation Areas Planning Document and Dover Town Centre Conservation Area Character Appraisal. The design removes the remaining wooden shop front which should be retained. The other plate glass frontage should be replaced by similar old style wooden frontage.

Application No: DOV/17/01131

Proposal: Installation of replacement windows and doors with upvc and front door with powder coated aluminium
1 - 6 St Martins House, Hawkesbury Street, Dover, CT17 9EG

Chairman

Comment: Support
Application No: DOV/17/01135
Proposal: Display of 2no. internally illuminated fascia signs
 Unit 16, St James Retail/Leisure Development, Fronting Townwall
 Street, Dover, CT16 1QD
Comment: Support

151. LATE PLANNING APPLICATIONS

Application No: DOV/17/01142
Proposal: Outline application for the erection of two semi-detached properties
 incorporating 8 flats (some matters reserved)
 Land at 111-115, Folkestone Road, Dover, CT17 9SD
Comment: Support

152. LICENSING AND CONSENTS

Grant of Premises Licence to supply Alcohol Monday to Sunday 06.00 To 23.00 New licence application The News in 36 Pencester Road, Dover, Kent, CT16 1BW

Resolved: The Committee objects to the Application for a grant of premises licence to the Newsin, 36 Pencester Road, Dover, CT16 1BW. It would ask for the hours for sale of alcohol be limited to 9am-9pm Monday to Sunday. The objections are based on the local and national issues related to anti-social behaviour related to alcohol use and binge/inappropriate consumption of alcohol in a residential area.

153. CONSULTATIONS

Dover District Council, propose new parking restrictions, have your say

<https://www.dover.gov.uk/Transport-Streets--Parking/Parking/Proposed-new-parking-restrictions.aspx>

Committee members agreed to send comments to the clerk by 25th October 2017.

154. INFORMATION ITEMS

No Information items

155. DATE OF NEXT MEETING

The next meeting will be held on the 6th November 2017 at 6pm

The meeting closed at 7.13pm

Councillor A Jenner

Chairman

Chairman

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
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Planning**201 Planning**

4201	Planning	18,831	179	16,000	15,821	15,000	821	94.9 %
	Planning :- Expenditure	<u>18,831</u>	<u>179</u>	<u>16,000</u>	<u>15,821</u>	<u>15,000</u>	<u>821</u>	<u>94.9 %</u>
1050	Misc Income	10,000	0	0	0			0.0 %
	Planning :- Income	<u>10,000</u>	<u>0</u>	<u>0</u>	<u>0</u>			
	Net Expenditure over Income	<u>8,831</u>	<u>179</u>	<u>16,000</u>	<u>15,821</u>			
	Planning :- Expenditure	18,831	179	16,000	15,821	15,000	821	94.9 %
	Income	10,000	0	0	0			0.0 %
	Net Expenditure over Income	<u>8,831</u>	<u>179</u>	<u>16,000</u>	<u>15,821</u>			