



Town Council Offices
Maison Dieu House
Biggin Street
Dover
CT16 1DW

DATE OF ISSUE:
29th March 2018

DOVER TOWN COUNCIL

Dear Councillor

NOTICE IS HEREBY GIVEN THAT a meeting of the PLANNING COMMITTEE will be held at the Town Council Offices on Monday 9th April 2018 at 6pm when the business shown on the agenda below will be transacted.

Any member of the public who requires further information or has any special requirements in respect of this meeting please contact Allison Burton, Town Clerk, on 01304 242625.



Allison Burton
TOWN CLERK

The Press and Public are welcome to attend.

AGENDA

1. APOLOGIES FOR ABSENCE

Prior to a meeting, Councillors' apologies with a reason for absence from that meeting should be submitted to the clerk

2. DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary and/or other interests as required by law

(Guidance for Councillors concerning disclosable pecuniary and/or other interests is attached for your information).

3. MINUTES

To approve the Minutes of the meetings of the Planning Committee held on 12th March 2018 (copy attached).

4. COMMITTEE BUDGET

To consider the latest out-turn against the Committee's 2017/18 budget (copy attached).

5. DETERMINED PLANNING CONSENTS

To note the decisions of Dover District Council on the following planning applications: -

<u>Application No:</u>	<u>Address</u>	<u>Decision</u>	<u>Town Council Decision</u>
DOV/18/00111	St James Retail Park, St James Street, Dover, CT16 1QD	Granted	Support
DOV/18/00060	Public Conveniences (Land r/o 2-8a Buckland Avenue), Crabble Hill, Dover, CT16 2NP	Granted	Strongly Support
DOV/18/00059	Leamington House, Effingham Crescent, Dover, CT17 9RH	Granted	Support
DOV/18/00032	Leamington House, Effingham Crescent, Dover, CT17 9RH	Granted	Support
DOV/18/00014	28 Castle Street, Dover, CT16 1PW	Granted	Object
DOV/17/01360	28 Priory Hill, Dover, CT17 0AA	Granted	Strongly object
DOV/17/01302	Wraights of Dover, Edgar Road, Dover, CT17 0ES	Granted	Strongly object
DOV/17/00962	2-9, Cambridge Terrace, Dover, CT16 1JT	Granted	Support
DOV/17/00963	27 Castle Street, Dover, CT16 1PT	Granted	Neutral
DOV/17/01533	39 Heathfield Avenue, Dover, CT16 2NX	Granted	No objection

6. APPLICATIONS FOR PLANNING CONSENT

To consider the following applications for planning consent: -

<u>Application No:</u>	<u>Proposal</u>
DOV/17/01525	Reserved matters application for the appearance, landscaping, layout and scale (part of Phase 1B) for 32 dwellings pursuant to outline permission DOV/10/01010 (amended site plan) Phase 1, Whitfield Urban Extension, Whitfield, CT16 3HX

- DOV/18/00046 Installation of a 2m high fence, double gates and anti-climb railings
Land rear of, 21 Market Square, Dover, CT16 1NH
- DOV/18/00262 Variation of Condition 2 of planning permission DOV/17/00134 to
allow amendments to the approved drawings (section 73 application)
1 & 2, St Alphege Road, Dover, CT16 2PU
- DOV/18/00290 Display of 2no. internally illuminated and 1 non illuminated fascia
signs, 1no. internally illuminated hanging sign and vinyl window
graphics to front and side elevations
28-30, Biggin Street, Dover, CT16 1BX

7. LATE PLANNING APPLICATIONS & ANY OTHER ITEMS

To view any planning applications received since the preparation of the Agenda.

8. LICENCING

No licencing

9. CONSULTATIONS

No consultations

10. INFORMATION ITEMS

Chairman's update report

11. DATE OF NEXT MEETING

The next meeting will be held on the 14th May 2018

NOTE: A COPY OF THIS DOCUMENT IN LARGER TYPE MAY BE OBTAINED ON REQUEST FROM THE COUNCIL OFFICES, MAISON DIEU HOUSE, BIGGIN STREET, DOVER.

COPIES OF THE DOCUMENTS MENTIONED IN THIS AGENDA ARE AVAILABLE FOR INSPECTION FROM THE TOWN COUNCIL OFFICES, MONDAY TO FRIDAY, (EXCLUDING PUBLIC HOLIDAYS) - 9.30 AM - 4.00 PM. COPIES MAY BE REQUESTED GIVING 1 WORKING DAY'S NOTICE AND WILL BE CHARGED AT 10P PER COPY.

DECLARATIONS OF INTEREST

Disclosable Pecuniary Interest (DPI)

Where a Member has a new or registered DPI in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest' explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and subject to any dispensations, withdraw from the meeting. Members should remember that a finding of a breach of the law with regard to DPI's carries a fine of up to £5,000 and a criminal record.

Other Significant Interest (OSI)

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

Voluntary Announcement of Other Interests (VAOI)

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone they should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on the matter under consideration.

Notes:

Situations in which a Member may wish to make a VAOI include membership of outside bodies that have made representatives on agenda items; where a Member knows a person involved, but does not have a close association with that person; or where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer, etc OR an application made by a Member, relative, close associate, employer etc would both probably constitute either an OSI or in some cases a DPI.



DOVER TOWN COUNCIL

Minutes of the meeting of the PLANNING COMMITTEE held at the Council Offices, Maison Dieu House, Biggin Street, Dover, on Monday 12th March 2018 at 6pm.

PRESENT

Councillor C Precious
Councillor A Jenner (Chairman)
Councillor J Lamoon
Councillor I Palmer
Councillor N Rix
Councillor R Walkden

423. APOLOGIES FOR ABSENCE

Councillor Heron & Councillor Wood due to personal commitments & Mr P Sherratt due to ill health

424. DECLARATIONS OF INTEREST

Councillors present made no declarations of disclosable pecuniary and/or other interests as required by law.

425. MINUTES

The Committee considered the minutes of the meeting of the Committee held on the 12th February 2018.

RESOLVED: That the minutes of the meetings of the Committee held on the 12th February 2018, be approved as a correct record and signed by the Chairman

426. COMMITTEE BUDGET

The Committee noted the latest out-turn against the Committee's 2017/18 budget.

Chairman

427. DETERMINED PLANNING CONSENTS

The Committee noted the decisions of Dover District Council on the following planning applications:

<u>Application No:</u>	<u>Address</u>	<u>Decision</u>	<u>Town Council Decision</u>
DOV/18/00063	2 Monastery Avenue, Dover, CT16 1AB	Granted	Support
DOV/17/01502	11 Maison Dieu Place, Dover, CT16 1DX	Granted	Object
DOV/17/01459	St Martin's Primary School, Markland Road, Dover, CT17 9LY	Granted	No objection
DOV/17/01350	9 High Street, Dover, CT16 1DP	Granted	Support
DOV/17/01453	Priory Fields School, Astor Avenue, Dover, CT17 OFS	Granted	Support
DOV/17/01512	13 Chestnut Road, Dover, CT17 9PY	Granted	Support
DOV/18/00024	15 Chestnut Road, Dover, CT17 9PY	Granted	Support

428. APPLICATIONS FOR PLANNING CONSENT

The Committee considered applications for planning consent passed to the Town Council for consultation purposes.

RESOLVED: That the following observations be passed to the Dover District Council in relation to the applications now considered:

Application No: DOV/17/00976

Proposal: Removal of sand and cement render on front of building and re-render with NHL. Failing lintels to be replaced. Helical bars to be fixed to cracks. Fit breathable membrane, batten out and render using NHL in kitchen Patch repair cracking in external render at rear of building 19 Norman Street, Dover, CT17 9RS

Comment: Support

Application No: DOV/17/01536

Proposal: Change of use to a C2 dementia unit including erection of a detached two storey community building with roof terrace, care facilities and 6 bed guest accommodation, extension and alterations of 12no existing semi-detached dwellings to form care units for 30 residents, installation of security fencing/gates/solar panels/footpaths/carpark and ground source heat compound 43-65 & Land adjoining, Randolph Road, Dover, CT17 0FZ

Comment: Support. It is important to balance investigating against the urgent need for quality development & health provision in Dover.

Chairman

- Application No: DOV/18/00018
Proposal: Outline application for the erection of a detached building incorporating 14no. flats (with appearance and landscaping to be reserved) (existing building to be demolished)
 Bramley Hedge, Tower Street, Dover, CT17 0AW
- Comment: Object The development increases the density of the population within Tower Hamlets which is the highest in Dover. 3 storey apartments are not in keeping with the character of the neighbourhood which are mainly 2 storey terraced housing.
- Application No: DOV/18/00136
Proposal: Continued use of land as car park for a further 36 months
 Broadlees Car Park, Upper Road, Dover, CT16 1HW
- Comment: support
- Application No: DOV/18/00143
Proposal: Erection of a side porch and single storey rear extension (existing porch to be demolished)
 15 Auckland Crescent, Dover, CT16 2JR
- Comment: Support
- Application No: DOV/18/00152
Proposal: Erection of a detached garage in the front garden and the construction of retaining walls
 52 Priory Hill, Dover, CT17 0AD
- Comment: Support
- Councillor Precious Proposed & Councillor Palmer seconded under standing orders 7a (vi) to the change of order of business on the Agenda so that planning application DOV/18/00137 be discussed at the same time as planning application DOV/18/00185*
- Application No: DOV/18/00185
Proposal: Erection of 12 temporary portacabins to be used as office accommodation during redevelopment of existing office building including demolition of 3 existing buildings
 Meggar Limited, Archcliffe Road, Dover, CT17 9EN
- Comment: Strongly Support. Very pleased that Meggar is committed to staying in Dover as they are a very important employer in the Town
- Application No: DOV/18/00222
Proposal: Display of one internally illuminated fascia sign and one vinyl sign
 Superdrug, Unit 2A Dover St James, Dover, CT16 1QD
- Comment: Support

429. LATE PLANNING APPLICATIONS

- Application No: DOV/18/00137
Proposal: Erection of two storey office extension and external alterations to the existing facades, including solar shades on Archcliffe Road, associated with internal re-arrangement. Erection of manufacturing building to the rear with alterations to access arrangements on Channel View

Chairman

Road. Erection of portal frame building for specialist vehicle servicing. Green/living wall to existing car park building. External staff area to rear, additional car parking, 1.8m boundary fencing and associated external works (two existing buildings to the rear to be demolished) Megger Ltd, Archcliffe Road, Dover, CT17 9EN

Comment: Strongly Support. Very pleased that Megger is committed to staying in Dover as they are a very important employer in the Town

Application No: DOV/18/00207

Proposal: Replacement of first floor windows
7A Park Place, Dover, CT16 1DF

Comment: Support

Application No: DOV/18/00238

Proposal: Display of 8 internally illuminated advertisements
Next Retail, Unit 7, St James Retail Park, Dover, CT16 1QD

Comment: Support

430. LICENSING AND CONSENTS

No Licencing consultations

431. CONSULTATIONS

No Consultations

432. INFORMATION ITEMS

Committee noted letter from Dover District Council inviting them to a site meeting on 20th March at the Land rear of 117 Manor Road.

433. DATE OF NEXT MEETING

The next meeting will be held on the 9th April 2018 at 6pm.

The meeting closed at 6.41pm

Councillor A Jenner
CHAIRMAN

Chairman

Month No : 11

Committee Report

Planning

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>201</u>	<u>Planning</u>							
4201	Planning	18,831	500	16,000	15,500	15,009	491	96.9 %
	Planning :- Expenditure	18,831	500	16,000	15,500	15,009	491	96.9 %
1050	Misc Income	10,000	0	0	0			0.0 %
	Planning :- Income	10,000	0	0	0			
	Net Expenditure over Income	8,831	500	16,000	15,500			
	Planning :- Expenditure	18,831	500	16,000	15,500	15,009	491	96.9 %
	Income	10,000	0	0	0			0.0 %
	Net Expenditure over Income	8,831	500	16,000	15,500			

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
--	---------------------	------------------------	-----------------------	--------------------------	--------------------------	--------------------	----------------

Civic and Special Projects

<u>110</u>	<u>Mayoral Costs</u>							
4101	Mayoral Expense of Office	5,656	5,264	5,900	636		636	89.2 %
4102	Mayor's Hospitality	1,242	167	1,550	1,383	57	1,226	11.5 %