

## The Team at Dover Town Council

We are here to help. Contact us by email at [council@dovertowncouncil.gov.uk](mailto:council@dovertowncouncil.gov.uk) by phone on 01304 242625 or by calling in at our offices next to Dover Town Hall - Maison Dieu House, Biggin St, Dover CT16 1DW.

<b>Senior Officers</b>	
Town Clerk- Allison Burton	The Chief or "Proper" Officer of the Council with overall responsibility in law for delivering the policies and actions decided on by the Town Council.
Responsible Financial officer- Diana Baldwin	Responsible in law for the administration of the Town Council's financial systems and financial reporting.

The Town Clerk and Responsible Financial Officer are assisted by a small team of staff. The Pay Multiple (defined by the Government as the ratio between the highest paid taxable earnings for the year and the median earnings figure for the whole of the authority's workforce) is 2.6 (2016-17).